CITY OF AUBURN HILLS

REGULAR CITY COUNCIL MEETING

MINUTES

OCTOBER 5, 2026

CALL TO ORDER & Mayor Hawkins at 7:00 PM.
PLEDGE OF ALLEGIANCE:

LOCATION: Council Chamber, 1827 N. Squirrel Road, Auburn Hills MI

ROLL CALL: Present: Council Members Ferguson, Fletcher, Hawkins, Knight, Marzolf, Moniz and Verbeke

Absent: None

Also Present: City Manager Tanghe, Assistant City Manager Skopek, City Attorney Kasak, City Clerk Pierce, Deputy Chief of Police McGraw, Fire Chief Robinson, Department of Public Works Director Baldante, Mgr of Fleet & Roads Hefner, Finance Director/Treasurer Schulz, Engineer Driesenga

4 Guests

A workshop session was held prior to the regular City Council meeting at 5:30 PM. Workshop Topic: Budget Workshop (2 of 2)

4. APPROVAL OF MINUTES

4a. City Council Workshop Minutes, September 28, 2026

Moved by Knight, Seconded by Moniz.

RESOLVED: To approve the City Council Workshop Minutes of September 28, 2026.

VOTE: Yes: Ferguson, Fletcher, Hawkins, Knight, Marzolf, Moniz, Verbeke

No: None

Resolution No. 26.10.139 **Motion Carried (7 - 0)**

4b. City Council Regular Meeting Minutes, September 28, 2026

Moved by Knight, Seconded by Moniz.

RESOLVED: To approve the City Council Regular Meeting Minutes of September 28, 2026.

VOTE: Yes: Ferguson, Fletcher, Hawkins, Knight, Marzolf, Moniz, Verbeke

No: None

Resolution No. 26.10.140 **Motion Carried (7 - 0)**

5. APPOINTMENTS AND PRESENTATIONS

5a. AARP Michigan Age-Friendly Community Plaque, presented by Ramón Harris, Associate State Director of Community Outreach for AARP.

The representatives from the AARP were unable to attend. This item will be rescheduled.

6. PUBLIC COMMENT

There was no public comment.

7. CONSENT AGENDA

7a. Board and Commission Minutes

7a1. Election Commission, September 29, 2026

RESOLVED: To receive and file the Board and Commission Minutes.

7b. Motion – To approve the 2027 City Council Meeting Schedule.

RESOLVED: To approve the 2027 City Council Meeting Schedule.

7c. Motion – To amend the 2026 Fleet Vehicle Budget.

RESOLVED: To amend the Fleet Vehicle budget in the amount of $425,289.00 to cover the purchase cost of the approved ambulance from Emergency Vehicles Plus.

7d. Motion – To approve a Budget Amendment for completion of past road projects. **(Attachment A)**

RESOLVED: To amend the Major and Local Streets 2026 Budget appropriations and revenues as stated above.

RESOLVED: To amend the General Fund Street Improvement department 2026 Budget appropriations as stated above.

Moved by Verbeke, Seconded by Fletcher.

RESOLVED: To approve the Consent Agenda.

VOTE: Yes: Ferguson, Fletcher, Hawkins, Knight, Marzolf, Moniz, Verbeke
No: None

Resolution No. 26.10.141 **Motion Carried (7 - 0)**

8. UNFINISHED BUSINESS

9. NEW BUSINESS

9a. Public Hearing/Motion – To approve the second reading of amendments to the City of Auburn Hills Purchasing Ordinance, Ch. 2, Article VI "Finance" and to authorize the City Clerk to publish in accordance with State Law.

Ms. Schulz presented the second reading of the proposed amendment to the Purchasing Ordinance to set the thresholds by Resolution of Council going forward.

Mayor Hawkins opened the Public Hearing at 7:07 PM.
Hearing no public comment, the Mayor closed the Public Hearing at 7:07 PM.

Moved by Ferguson, Seconded by Marzolf.

RESOLVED: To approve the second reading of amendments to the City of Auburn Hills Purchasing Ordinance, Ch. 2, Article VI "Finance" and authorize the City Clerk to publish in accordance with State Law. (Attachment B)

VOTE: Yes: Ferguson, Fletcher, Hawkins, Knight, Marzolf, Moniz, Verbeke
No: None

Resolution No. 26.10.142 **Motion Carried (7 - 0)**

9b. Motion - To approve the Purchasing Resolution as required by the City of Auburn Hills Purchasing Ordinance, Ch. 2, Article VI "Finance".

With the approval of the amendment to the Purchasing Ordinance, Ms. Schulz presented the amendments to the Purchasing Resolution, establishing purchasing thresholds and bidding percentages, effective January 1, 2027.

Moved by Ferguson, Seconded by Verbeke.

RESOLVED: To approve the Purchasing Resolution as required by the City of Auburn Hills Purchasing Ordinance, Ch. 2, Article VI "Finance" as presented and correcting the established dollar amount to the bid process for supplies and contractual services to read over $20,000 and $35,000 respectively. (Attachment C)

VOTE: Yes: Ferguson, Fletcher, Hawkins, Knight, Marzolf, Moniz, Verbeke
No: None

Resolution No. 26.10.143 **Motion Carried (7 - 0)**

10. COMMENTS AND MOTIONS FROM COUNCIL

Mr. Knight shared his concerns regarding an 80-foot truck traveling down Squirrel Road that became stuck. He presented a photo to the Police Department of the dedication of the Public Safety Building.

Ms. Verbeke asked for an update on the round-about being installed on Giddings Road. Mr. Baldante shared that due to a utility conflict, the schedule date was moved back a few days.

City Council shared their appreciation of the Fun Run that took place this past week and announced the upcoming Fall Festival.

Mayor Hawkins thanked Council for the input given towards the budget discussions. He confirmed that the budget guide will be available for the public. He shared that there is more information coming regarding the Pontiac Promise Zone and the advantage that is available to Auburn Hills students.

11. CITY ATTORNEY REPORT

12. CITY MANAGER REPORT

Mr. Tanghe commented on the race that took place on Saturday and thanked Common Roots for their support. He shared that the proceeds from the race went to a scholarship fund for the Recreation Department.

13. CLOSED SESSION

13a. Motion - To meet in closed session to discuss property acquisition pursuant to MCL 15.268(1)(d) of the Open Meetings Act.

Moved by Verbeke, Seconded by Moniz.

RESOLVED: To meet in closed session to discuss property acquisition pursuant to MCL 15.268(1)(d) of the Open Meetings Act.

VOTE: Yes: Ferguson, Fletcher, Hawkins, Knight, Marzolf, Moniz, Verbeke
No: None

Resolution No. 26.10.144 **Motion Carried (7 - 0)**

The meeting recessed to Closed Session at 7:26 PM.
The meeting reconvened in Open Session at 8:25 PM.

14. ADJOURNMENT

Moved by Marzolf, Seconded by Verbeke.

RESOLVED: To adjourn the meeting.

VOTE: Yes: Ferguson, Fletcher, Hawkins, Knight, Marzolf, Moniz, Verbeke
No: None

Resolution No. 26.10.145 **Motion Carried (7 - 0)**

The meeting adjourned at 8:25 PM.

Eugene Hawkins III, Mayor

Laura M. Pierce, City Clerk

ATTACHMENT A

Project	GL Number	Amendment
Revenue		
M-24 Improvements	202-452-676.001-M24IMPROVMNT	+ $745,138.62
Local Roads expense offset (GF Transfer to Local Roads)	203-453-699.101	+ $30,196.00
Expenses		
M-24 Improvements	202-452-973.000-M24IMPROVMNT	+ $305,100.00
Shimmons-Dexter Curve	202-452-973.000-SHIMDEXCURVE	+ $ 1,000.00
2025 Concrete Maintenance	202-452-935.000-N.SQUIRRELRD	+ $ 36,040.00
2025 Concrete Maintenance	203-453-937.003	+ $ 26,070.00
2025 Concrete Maintenance	203-453-935.000	+ $ 4,126.00
Transfer		
GF Transfer to Local Roads	101-446-995.203	+ $30,196.00

ATTACHMENT B

- CODE OF ORDINANCES
Chapter 2 - ADMINISTRATION
ARTICLE VI. - FINANCE
DIVISION 2. PURCHASING

DIVISION 2. PURCHASING

Sec. 2-196. Application of division.

This division applies to the contracts for the procurement of supplies, services, and construction entered into by the city. It shall apply to every expenditure of public funds by any city agency for public purchasing, irrespective of its source. When the procurement involves the expenditure of federal assistance or contract funds, the procurement shall be conducted in accordance with any applicable mandatory federal law and regulation which are not reflected in this division. Nothing in this division shall prevent the city from complying with the terms and conditions of any grant, gift or bequest which are otherwise consistent with law.

(Ord. No. 376, § 1, 1-27-86)

Sec. 2-197. Definitions.

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Contractual services means and includes the rental, repair or maintenance of equipment, machinery and other city-owned property. The term shall not include professional, insurance and personal services or other contractual services which are by their nature unique and not subject to competition.

(a) *Manager* means the city manager.

(b) *Purchasing agent* or *agent* means the city manager or his authorized representative(s).

(c) *Supplies* mean and includes all supplies, materials and equipment.

(d) *Using agency* means any department, agency, commission, board, bureau or other unit of city government using supplies, or procuring contractual services as provided for in this division.

(e) *Bids* mean the process used to purchase supplies ~~over $10,000.00~~ and contractual services ~~over $25,000.00,~~ when the estimated cost exceeds the applicable bid threshold established by resolution of the city council.

(f) *Quotes* mean the process used to purchase supplies ~~over $1,000.00 and under $10,000.00;~~ and contractual services ~~over $1,000.00 and under $25,000.00~~ when the estimated cost falls within the applicable quote threshold established by resolution of the city council.

(Ord. No. 376, § 2, 1-27-86; Ord. No. 802, § 1, 8-6-07)

Cross reference(s)—Definitions generally, § 1-2.

Sec. 2-198. Office of the purchasing agent; creation; official responsible; powers and duties.

(a) There is hereby created the position of purchasing agent who shall be the city's principle public purchasing official.

(b) The purchasing agent shall be the city manager of the city or his authorized representative(s).

(c) The powers and duties of the purchasing agent are as follows:

(1) The purchasing agent shall have general supervision over the purchasing activity. The purchasing agent shall perform all duties required by the City Charter or city ordinance or such duties delegated to him by the city manager.

(2) The agent shall have the power and it shall be his duty to purchase or contract for all supplies and contractual services needed by any using agency which derives its support wholly or in part from the city, in accordance with the purchasing procedures as prescribed by this division and such rules and regulations as the agent shall adopt for the purchasing activity, and such other rules and regulations as shall be prescribed by the city manager and/or the city council. No using agency of the city shall be exempt from utilizing the purchasing agent for the negotiation of purchases.

(3) In addition to the purchasing authority conferred in subsection (c)(2) of this section and in addition to any other powers and duties conferred by this division, the agent shall:

a. Act to procure for the city the highest quality in supplies and contractual services at the least expense to the city.

b. Discourage uniform bidding and endeavor to obtain as full and open competition as possible on all purchases and sales.

c. Establish and amend, when necessary, all rules and regulations authorized by this division and any other necessary to its operation.

d. Keep informed of current developments in the field of purchasing, prices, market conditions and products and secure for the city the benefits of research done in the fields of purchasing by other governmental jurisdictions, national technical societies, trade associations having national recognition and by private businesses and organizations.

e. Prescribe and maintain such forms as he shall find reasonable and necessary for the operation of this section.

f. Prepare and adopt a standard purchasing nomenclature for using agencies and suppliers.

g. Prepare, adopt and maintain a vendor's catalogue file. Such catalogue file shall be organized according to materials and shall contain the descriptions of vendor's commodities, prices and discounts.

h. Exploit the possibilities of buying in bulk so as to take full advantage of discounts.

i. Act so as to procure for the city all federal tax exemptions to which it is entitled.

j. Cooperate with the various departments of the city so as to secure for the city the maximum efficiency and budgeting and accounting.

k. Have the authority to declare vendors who default on their quotations to be irresponsible bidders and to disqualify them from receiving any business for the city for a stated period of time.

(Ord. No. 376, § 3, 1-27-86; Ord. No. 802, § 2, 8-6-07)

Sec. 2-199. Requisition and estimates.

(a) All using agencies, either by or with the authorization of the head of the department under which the using agency operates, shall file with the agent detailed requisitions or estimates of their requirements in supplies and contractual services in such manner, at such time and for such future periods as the agent shall prescribe. A using agency shall not be prevented from filing, in the same manner, with the agent at any time,

a requisition or estimate for any supplies and contractual services, the need for which was not foreseen when the detailed estimates were initially filed.

(b) The agent shall examine each requisition or estimate and shall have the authority to revise it as to quantity, quality or estimated cost, but any revision as to the quality of a requisition or estimate shall be in accordance with the standards and specifications established pursuant to this division.

(Ord. No. 376, § 4, 1-27-86)

Sec. 2-200. Official interest in contracts.

(a) No person holding any elective or appointive office of the city shall take any official action on any city contract in which he shall have a direct personal interest in the profits to be derived therefrom, or be a bondsman or security on any contract or bond given to the city. Any officer violating the provisions of this section shall be deemed guilty of misconduct in office, and, upon conviction, shall forfeit his office.

(b) The agent and every officer and employee of the city are expressly prohibited from accepting, directly or indirectly, from any person to whom any purchase order or contract is or might be awarded, any rebate, gift, money or anything of value whatsoever, except where given for the use and benefit of the city.

(Ord. No. 376, § 5, 1-27-86)

Sec. 2-201. Competitive bidding requirements.

All purchases of and contracts for supplies and contractual services and all sales of city property which has become obsolete and unusable shall, except as specifically provided in this division, be based, wherever possible, on competitive bids.

(Ord. No. 376, § 6, 1-27-86)

Sec. 2-202. Contract procedure.

All supplies and contractual services, except as otherwise provided in this division, when the estimated cost thereof shall exceed ~~$10,000.00 for supplies and $25,000.00 for contractual services~~the applicable formal-contract threshold established by resolution of the city council, shall be purchased by formal, written contract from the lowest responsible bidder, after due notice inviting proposals. All sales of personal property which has become obsolete and unusable, when the estimated value shall exceed ~~$10,000.00~~the applicable formal-sale threshold established by resolution of the city council, shall be sold by formal written contract to the highest responsible bidder, after due notice inviting proposals.

(Ord. No. 376, § 7, 1-27-86; Ord. No. 609, § 1, 5-19-97)

Sec. 2-203. Notice inviting bids.

(a) Notice inviting bids shall be advertised by one or more methods, the first of which shall be those generating no cost to the city. At a minimum, notice of bids shall be posted in the purchasing section of the city's website. Notice of bids shall also be posted, where applicable, on the website(s) of those bid cooperatives of which the city is a member. Additional trade magazines and/or the city's official newspaper shall be utilized only when such electronic posting is deemed to compromise the ability to garner adequate exposure to potential vendors. Notice of bids shall be posted at least seven calendar days preceding the last day set forth for the receipt of proposals. The notice required in this section shall include a general description of the

articles to be purchased or sold, shall state where bid blanks and specifications may be secured, and the time and place for opening bids.

(b) Bidder's list. The agent may also solicit sealed bids from all responsible prospective suppliers who have requested their names to be added to a bidder's list, which the agent shall maintain, by sending them a copy of such notice as will acquaint them with the proposed purchase or sale. In any case, invitations sent to the vendors on the bidder's list shall be limited to commodities that are similar in character and ordinarily handled by the business or trade group to which the invitations are sent.

(c) Other notice. The agent may also post notice of all pending purchases or sales on the bulletin board in city buildings or other appropriate locations.

(d) Additional notice. The agent may also advertise all pending purchases or sales through such additional notices as he may feel is in the best interest of the city.

(Ord. No. 376, § 8, 1-27-86; Ord. No. 802, § 3, 8-6-07)

Sec. 2-204. Bid deposits.

When deemed necessary by the agent, bid deposits shall be prescribed in the public notices inviting bids. A successful bidder shall forfeit any bid deposit required by the agent upon failure on his part to enter into a contract within the time specified after the award.

(Ord. No. 376, § 9, 1-27-86)

Sec. 2-205. Submission, opening and tabulation of bids; recommendations of purchasing agent and city manager.

(a) Bids shall be submitted in sealed envelopes identified as bids on the envelope and/or by electronic submission in a secured environment with a secure bid receipt, with the method or methods of submission of the bids being in the sole discretion of the purchasing agent and being identified in the notice inviting bids.

(b) Bids shall be opened in public at the time and place stated in the public notice.

(c) A tabulation of all bids received shall be available for public inspection.

(d) After opening and tabulating all bids received, a recommendation shall be prepared and submitted to the city council by the city manager.

(Ord. No. 376, § 10, 1-27-86; Ord. No. 802, § 4, 8-6-07; Ord. No. 24-940, § 1, 7-15-24)

Sec. 2-206. Rejection of bidders; bidders in default to city.

The city council shall have the authority to reject all bids, parts of all bids, or all bids for any one or more supplies or contractual services included in the proposed contract, when the public interest will be served thereby.

(Ord. No. 376, § 11, 1-27-86)

Sec. 2-207. Award of contract generally; determination of lowest responsible bidder.

(a) The agent shall have the authority to award contracts within the purview of this section when the estimated cost thereof is less than ~~$10,000.00 for supplies and less than $25,000.00 for contractual services.~~the applicable agent-award threshold established by resolution of the city council. Where the estimated cost is

~~$10,000.00~~at or ~~more for supplies and $25,000.00 or more for contractual services~~above the applicable city-council-award threshold established by resolution of the city council, the city council shall have the authority to award contracts within the purview of this section. The agent, at the end of each month, shall prepare and submit a report to the city council listing the purchase of all supplies and contracts for service approved by the agent during the month where the cost was in excess of ~~$2,500.00.~~the applicable reporting threshold established by resolution of the city council.

(b) In determining the lowest responsible bidder, in addition to price, the agent, city manager and city council shall consider:

(1) The ability, capacity and skill of the bidder to perform the contract to provide the services required.

(2) Whether the bidder can perform the contract or provide the service promptly, or within the time specified, without delay or interference.

(3) The character, integrity, reputation, judgment, experience and efficiency of the bidder.

(4) The quality of performance of previous contracts or services.

(5) The previous and existing compliance by the bidder with laws and ordinances relating to the contract or services.

(6) The sufficiency of the financial resources and ability of the bidder to perform the contract or provide the service.

(7) The quality, availability and adaptability of the supplies or contractual services to the particular use required.

(8) The ability of the bidder to provide future maintenance and service for the use of the subject of the contract.

(9) The number and scope of conditions attached to bid.

(Ord. No. 376, § 12, 1-27-86; Ord. No. 609, § 2, 5-19-97)

Sec. 2-208. Awards to other than low bidder; tie bids.

(a) When the award is not given to the lowest bidder, a full and complete statement of the reasons for placing the order elsewhere shall be prepared by the agent and filed with the other papers relating to the transaction.

(b) If all bids received are for the same total amount or unit price, quality and service being equal, the contract shall be awarded to a local bidder; otherwise, in the case of tie bids, the agent shall award the contract to one of the tie bidders by drawing lots in public.

(c) Notwithstanding (a) and (b) above, a bidder residing within the corporate limits of the City of Auburn Hills and identified and documented as a property owner or lessee within the city, may be awarded a bid, if quality and service is equal to other bidders, and if their total bid price is within ~~two percent~~the Auburn Hills resident-business preference percentage established by resolution of the city council more than the lowest qualified bidder. Such approval shall also apply to Michigan companies when their total bid price is within ~~one percent~~the Michigan-company preference percentage established by resolution of the city council more than the lowest qualified bidder, with Auburn Hills-based bidders maintaining priority. A resident business is defined as one that pays real and/or personal property taxes to the City of Auburn Hills, whose product is produced and/or shipped from their Auburn Hills business address, or whose corporate headquarters is located in Auburn Hills. A Michigan company is one whose primary company headquarters is located in Michigan.

(Ord. No. 376, § 13, 1-27-86; Ord. No. 802, § 5, 8-6-07)

Sec. 2-209. Performance bond.

The agent shall have the authority to require a performance, payment and/or bid bond, before entering into a contract, in such amount as he shall find reasonably necessary to protect the best interests of the city, and in compliance with state statute requiring such bonds.

(Ord. No. 376, § 14, 1-27-86; Ord. No. 802, § 6, 8-6-07)

Sec. 2-210. Prohibition against subdivision.

No contract or purchase shall be subdivided to avoid the requirements of this division.

(Ord. No. 376, § 15, 1-27-86)

Sec. 2-211. Open market procedure.

(a) All purchases of supplies and contractual services and all sales of city property which has become obsolete and unusable, of less than the estimated value of ~~$10,000.00 for supplies and $25,000.00 for contractual services~~the applicable open-market threshold established by resolution of the city council, shall be made in the open market, without observing the procedure prescribed by this section for the award of formal contract.

(b) All open market purchases of more than ~~$1,000~~the applicable quote threshold established by resolution of the city council shall, wherever possible, be based on at least three competitive quotes, and shall be awarded to the lowest responsible vendor in accordance with the standards set forth in section 2-207 and 2-208. The agent shall solicit quotes by any one or more of the following methods: direct mail request to prospective vendors, telephone, internet/email, city website, and/or by public notice posted on the bulletin board of the city hall.

(c) The agent shall keep a record of all open market orders and the quotes submitted in competition thereon. Such records shall be open to public inspection.

(Ord. No. 376, § 16, 1-27-86; Ord. No. 609, § 3, 5-19-97; Ord. No. 802, § 7, 8-6-07)

Sec. 2-212. Petty expenditures revolving fund.

There is hereby established in the city treasury a petty expenditure revolving fund. From this fund may be paid all purchases not in excess of the maximum dollar limitation established by the agent, made by the heads of using agencies for incidentals. The agent, subject to city council approval, shall promulgate rules and regulations for the use of the petty expenditures revolving fund.

(Ord. No. 376, § 17, 1-27-86)

Sec. 2-213. Price agreement contract procedure.

The head of the using agency shall have the authority to submit requisitions to the agent for supplies available under the terms of a price agreement contract made by the agent.

(Ord. No. 376, § 18, 1-27-86)

Sec. 2-214. Emergency purchases.

(a) In case of an apparent emergency which requires the immediate purchase of supplies or contractual services, the city manager shall be empowered to authorize the agent to secure, by the open market procedure as set forth in this division, at the lowest obtainable price, any supplies or contractual services, regardless of the amount of the expenditure.

(b) A full report of the circumstances of the emergency purchase shall be filed by agent with the city council and shall be entered in the minutes of the city council and shall be open to public inspection.

(c) The agent, subject to city council approval, shall prescribe, by rules and regulations, the procedure under which emergency purchases by heads of using agencies may be made.

(Ord. No. 376, § 19, 1-27-86)

Sec. 2-215. Cooperative purchasing.

The agent shall have the authority to join with other units of government, education, or other non-profit or public sector agencies, in cooperative purchasing plans when the best interests of the city would be served thereby.

(Ord. No. 376, § 20, 1-27-86; Ord. No. 802, § 8, 8-6-07)

Secs. ~~2-216—2-225. Reserved~~2-216. Purchasing amounts established by resolution.

All dollar amounts, monetary limitations, purchasing thresholds, bid thresholds, quote thresholds, contract-award thresholds, reporting thresholds, sale thresholds, and bidder-preference percentages under this division shall be established by resolution of the city council. The city council may amend those amounts, thresholds, limitations, and percentages from time to time by resolution.

SECTION 2-2117. Effective Date.

This Ordinance shall take effect on January 1, 2027.

SECTION 2-118. Repealer.

All ordinances or parts of ordinances in conflict with this Ordinance are repealed only to the extent necessary to give this Ordinance full force and effect.

SECTION 2-119 Severability.

If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is held invalid or unconstitutional by a court of competent jurisdiction, that holding shall not affect the validity of the remaining portions of this Ordinance.

Secs. 2-220—2-225. Reserved.

AUBURN HILLS

ATTACHMENT C

CITY OF AUBURN HILLS
1827 N. SQUIRREL ROAD
AUBURN HILLS, MI 48326
248.370.9402
WWW.AUBURNHILLS.ORG

RESOLUTION ESTABLISHING PURCHASING THRESHOLDS AND BIDDER-PREFERENCE PERCENTAGES PURSUANT TO SECTION 2-216 OF THE CITY CODE

At a regular meeting of the City Council of the City of Auburn Hills, Oakland County, Michigan, held in City Council Chamber at 1827 N. Squirrel Road, Auburn Hills, MI 48326 at 7:00 PM, on the 5th day of October, 2026. The following resolution was offered by Council Member Ferguson and seconded by Council Member Verbeke:

WHEREAS, Chapter 2, Article VI, Division 2, Purchasing, of the City Code governs the procurement of supplies, contractual services, construction, and certain sales of City property;

WHEREAS, the City Council has adopted Ordinance No. 26-953 to remove specific purchasing amounts and bidder-preference percentages from the text of Division 2 and to provide that those amounts and percentages shall be established by resolution of the City Council;

WHEREAS, the City Council desires to establish the initial purchasing amounts and bidder-preference percentages in the same amounts and percentages currently stated in Division 2 prior to the effective date of Ordinance No. 26-953;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Auburn Hills that the following purchasing thresholds and bidder-preference percentages are established effective January 1, 2027, unless later amended by resolution of the City Council:

Item	Established Amount or Rate	Current Code Reference
Bid process for supplies	Over $20,000.00	Sec. 2-197(e)
Bid process for contractual services	Over $35,000.00	Sec. 2-197(e)
Quote process for supplies	Over $3,000.00 and under $20,000.00	Sec. 2-197(f)
Quote process for contractual services	Over $3,000.00 and under $35,000.00	Sec. 2-197(f)
Formal written contract threshold for supplies	Estimated cost exceeds $20,000.00	Sec. 2-202
Formal written contract threshold for contractual services	Estimated cost exceeds $35,000.00	Sec. 2-202
Formal written contract threshold for sales of obsolete and unusable personal property	Estimated value exceeds $20,000.00	Sec. 2-202
Purchasing agent contract-award authority for supplies	Estimated cost is less than $20,000.00	Sec. 2-207(a)
Purchasing agent contract-award authority for contractual services	Estimated cost is less than $35,000.00	Sec. 2-207(a)

Item	Established Amount or Rate	Current Code Reference
City Council contract-award authority for supplies	Estimated cost is $20,000.00 or more	Sec. 2-207(a)
City Council contract-award authority for contractual services	Estimated cost is $35,000.00 or more	Sec. 2-207(a)
Monthly report threshold for agent-approved purchases and service contracts	Cost in excess of $3,000.00	Sec. 2-207(a)
Open-market procedure threshold for supplies	Less than the estimated value of $20,000.00	Sec. 2-211(a)
Open-market procedure threshold for contractual services	Less than the estimated value of $35,000.00	Sec. 2-211(a)
Open-market quote threshold	More than $3,000.00	Sec. 2-211(b)
Auburn Hills resident-business bidder preference	Within two percent (2%) more than the lowest qualified bidder	Sec. 2-208(c)
Michigan company bidder preference	Within one percent (1%) more than the lowest qualified bidder	Sec. 2-208(c)

BE IT FURTHER RESOLVED that the amounts and percentages established by this Resolution are intended to preserve the currently stated purchasing amounts and bidder-preference percentages in Division 2, Purchasing, unless and until amended by a later resolution of the City Council.

BE IT FURTHER RESOLVED that this Resolution shall take effect on January 1, 2027, concurrent with the effective date of Ordinance No. 26-953.

AYES: 7 (Ferguson, Fletcher, Hawkins, Knight, Marzolf, Moniz, Verbeke)
NAYES: None
ABSENT: None
ABSTENTIONS: None

RESOLUTION ADOPTED
Resolution #26.10.143

STATE OF MICHIGAN)
COUNTY OF OAKLAND)

I, Laura M. Pierce, the duly qualified and appointed City Clerk of the City of Auburn Hills, Oakland County, Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted at a regular meeting of the Auburn Hills City Council held on the 5th day of October, 2026, the original of which is on file in my office.

In witness whereof, I have hereunto affixed my official signature on this 6th day of October, 2026.

_____
Laura M. Pierce
City Clerk