

## **JUNIOR COUNSELOR PROGRAM: AUBURN HILLS SUMMER DAY CAMP**

Has your teen aged out of our Summer Day Camp program? Do you have a teen who would like to engage in a summer of fun activities all while building key leadership skills? The fun of camp doesn't have to stop once you hit high school!

Teens entering grades 9-12 can participate in summer camp with our Junior Counselor program. Our Junior Counselors earn volunteer hours and learn valuable leadership and mentorship skills through our hands-on program working with our youngest campers. All Junior Counselors will receive training, a parent orientation and a camp shirt! With flexible hours, a summer as a Junior Counselor is one for the memory books!

### **SUPERVISION RECEIVED**

Junior Counselors work under the direct supervision of the Camp Coordinator, as well as the Camp Counselor(s) that they are assisting, and the general supervision of the Camp Director.

### **DUTIES & RESPONSIBILITIES**

- Understand the Auburn Hills Summer Day Camp
- Participating, leading, setting up, cleaning up activities such as games, crafts, sports and more.
- Explain, demonstrate, and assist campers in a wide variety of activities including arts and crafts, songs, sports, guest speakers, etc.
- Help to maintain a safe environment for campers.
- Contribute to planning by giving feedback and providing new ideas when able.
- Dress appropriately and professionally.
- Use appropriate language with camp staff, fellow junior counselors and campers.
- Arrive for their scheduled shift on time and be ready to help with a positive attitude.

### **LEADERSHIP vs. SUPERVISION**

It is important to note: While a Junior Counselor will act as a leader, by example and by learning to instruct activities, at no time is any minor (under the age of 18) responsible for camper's behavior management or direct supervision. Junior Counselors DO NOT count toward the state mandated ratios and will not be left alone with a group or a single camper. Junior Counselors are here to learn and to assist in providing a great summer experience for our campers. Any issue, be it behavioral, emotional or physical will be addressed by adult camp staff.

### **APPLICATION DEADLINE**

- All applications must be filled out and sent in by **Wednesday, 5/27/2026** to participate in the program.

### **REQUIRED TO ATTEND TO PARTICIPATE AND RECEIVE VOLUNTEER HOURS**

- In person Parent and Junior Counselor Orientation (**Parent attendance is mandatory**)
  - **Wednesday, 6/3/2026 (6:00pm-7:00pm) OR Saturday, 6/6/2026 (9:00am-10:00am)**
- In person Junior Counselor Training (Junior Counselor attendance is mandatory)
  - **Friday, 6/26/2026 (9:00am-1:00pm) – Lunch is included!**

**For questions, please contact our Camp Director at 248.370.9353 or email at [ambloom@auburnhills.org](mailto:ambloom@auburnhills.org).**



**Junior Counselor:** Local teens in grades 9-12 can gain valuable work experience by participating as a junior counselor in our Summer Day Camp program. Junior Counselors work directly with our Camp Counselors and campers in grades 1-5 facilitating games, activities, crafts, sports, and more. Camp dates begin (Monday-Friday) June 29th-August 7th, 2025. You may earn volunteer hours for any number of sessions within that timeframe.

Applicant's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Parent's Phone: \_\_\_\_\_ Teen's Phone: \_\_\_\_\_

Parent's Email Address: \_\_\_\_\_

What are some of your interests and hobbies?  
\_\_\_\_\_

What are some of the strengths you can bring to the camp team this summer?  
\_\_\_\_\_

Previous or current volunteer/work experience:  
\_\_\_\_\_

- I hereby assume complete responsibility for any injury or damage sustained by the applicant and release the City of Auburn Hills Recreation Department and all sponsoring agencies of any and all liability for such injury or damage that occur during volunteer work for the City of Auburn Hills Recreation Department.
- The Contractor and its employees, representatives and agents agrees to release, in-demnify, defend, and hold harmless the City of Auburn Hills, including all elected and appointed officials, all employees, representatives, and volunteers, all boards, commissions, and/or authorities, including but not limited to the Tax Increment Finance Authority, Brownfield Redevelopment Authority and the Downtown Development Authority, and their officers, employees representatives and volunteers from any injuries, liability, damages, expenses, attorney's fees, causes of action, suits, claims or judgments, costs, incurred and/or arising from the Contractor's performing its work, jobs, duties and/or any other actions and/or omissions of the Contractor and/or its employees, representatives and/or agents pertaining to and/or in connection with the Activity.
- I understand that volunteering for the City of Auburn Hills Recreation Department may require or include a criminal background check, driver's license check or providing additional identification or certification.
- I understand that I am not eligible for workmen's compensation.
- I give the City of Auburn Hills Recreation Department permission to use my photograph or video images for promotional purposes.

Junior Counselor's Signature \_\_\_\_\_ Date: \_\_\_\_\_

Parent's Signature \_\_\_\_\_ Date: \_\_\_\_\_

**PLEASE SEND COMPLETED FORMS TO AMBLOOM@AUBURNHILLS.ORG OR RETURN COMPLETED FORMS IN PERSON TO THE AUBURN HILLS COMMUNITY CENTER. APPLICATION DEADLINE IS WEDNESDAY, 5/27/2026.**



**CITY OF AUBURN HILLS**  
 3350 East Seyburn Drive \* Auburn Hills, MI \*48326  
 Phone: 248 370-9353  
[www.auburnhills.org](http://www.auburnhills.org)



**AUTHORIZATION FOR RELEASE INFORMATION BACKGROUND INVESTIGATION**

**Applicant Name (Print):** \_\_\_\_\_  
**Other Names Used (if any):** \_\_\_\_\_  
**Street Address:** \_\_\_\_\_ **Social Security:** \_\_\_\_\_  
**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_ **Driver's License #:** \_\_\_\_\_

**AUTHORIZATION**

I hereby authorize the City of Auburn Hills and its duly authorized representatives to conduct a comprehensive background investigation to determine my suitability for volunteering. I authorize any employer (past or present), educational institution, law enforcement agency, military organization, financial institution, government agency, licensing authority, attorney, or other individual or entity to release all information concerning me, whether public, private, confidential, or sealed.

This includes, but is not limited to:

- Employment records and personnel files
- Performance evaluations and disciplinary records
- Complaints or grievances filed by or against me
- Attendance records
- Criminal history records, including arrest records
- Investigatory files and internal affairs records
- Educational and military records
- Financial and credit information (where job-related and permitted by law)
- Polygraph examination results (if applicable and lawful)

I direct all custodians of such records to release this information upon request by an authorized representative of the City of Auburn Hills, regardless of any prior agreement to the contrary.

**WAIVER AND INDEMNIFICATION**

I knowingly and voluntarily waive any rights of privacy under Title 5, United States Code, Section 552a (Privacy Act of 1974), and any other applicable federal or state laws, to the extent permitted by law, for purposes of this employment investigation. I agree to indemnify and hold harmless any individual or entity releasing information pursuant to this authorization, including their officers, employees, and agents, from any claims, damages, or liability arising from compliance with this request.

**ACKNOWLEDGMENTS**

I understand that:

- The information obtained will be used solely for employment consideration.
- Materials gathered during this investigation become the property of the City of Auburn Hills and may not be disclosed to me, consistent with applicable law.
- Failure of any source to provide requested information may result in the discontinuation of my application.
- The appropriate authorities may refer to information of a serious criminal nature.
- A photocopy, scanned copy, or faxed copy of this authorization shall be considered as valid as the original

**Signature:** \_\_\_\_\_

<b>Mayor</b>		<b>Mayor Pro Tem</b>		
Eugene Hawkins, III		Brian Marzolf		
<b>City Council Members</b>				
Jack D. Ferguson	Dr. Shawanna Fletcher	Henry V. Knight	Ron Moniz	Cheryl Verbeke