



MECHANICAL PERMIT APPLICATION

MINIMUM PERMIT FEE \$72.00 PLUS \$31.00 APPLICATION FEE AND \$16
CONTRACTOR REGISTRATION (IF NEEDED)

PERMIT# PM _____

COMMUNITY DEVELOPMENT DEPARTMENT
1827 N. SQUIRREL RD., AUBURN HILLS, MI 48326
EMAIL: CDCLERK@AUBURNHILLS.ORG
PHONE: 248.364.6900

INSPECTION LINE: (248)-364-6949
INSPECTION REQUESTS RECEIVED BEFORE 4PM
ON A BUSINESS DAY, CAN BE SCHEDULED FOR
THE NEXT BUSINESS DAY

PROJECT INFORMATION					
STREET ADDRESS		LOT/BLDG/SUITE		HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT? <input type="checkbox"/> YES <input type="checkbox"/> NO	
				PERMIT #: PB	
PROJECT NAME					
OWNER INFORMATION					
NAME			EMAIL ADDRESS		
ADDRESS	CITY	STATE	ZIP	TELEPHONE #	
APPLICANT					
NAME			EMAIL ADDRESS		
ADDRESS	CITY	STATE	ZIP	TELEPHONE #	
MECHANICAL CONTRACTOR					
LICENSEE NAME		COMPANY NAME		MI LICENSE #	EXPIRATION DATE
ADDRESS		CITY		STATE	ZIP
EMAIL ADDRESS			TELEPHONE #		
FEDERAL EMPLOYER ID NUMBER (OR REASON FOR EXEMPTION):			WORKERS COMPENSATION INSURANCE (OR REASON FOR EXEMPTION):		
UNEMPLOYMENT INSURANCE AGENCY EMPLOYER ACCOUNT NUMBER (OR REASON FOR EXEMPTION):					
PURPOSE OF PROJECT					
<input type="checkbox"/> NEW SINGLE FAMILY <input type="checkbox"/> COMMERCIAL <input type="checkbox"/> NEW CONSTRUCTION <input type="checkbox"/> ALTERATION <input type="checkbox"/> OTHER					
RESIDENTIAL NEW HOME/UNIT CONSTRUCTION - \$155.00 MINIMUM (\$31.00 APPLICATION FEE APPLIES) FEES DETERMINED BY SQUARE FOOTAGE - NOT INDIVIDUAL WORK ITEMS (A/C OR REMOTE SYSTEMS, FIRE DAMPERS & GAS PIPING NOT INCLUDED- THESE ITEMS WILL BE AN ADDITIONAL COST) *EXCLUDING BASEMENT AND GARAGE*					
1. \$0.16 PER 2,000 SQUARE FEET OR LESS (\$155 MINIMUM)		SQUARE FOOTAGE: _____		FEE: _____	
2. \$57.00 PER 500 SQUARE FEET ABOVE 2,000 SQUARE FEET		SQUARE FOOTAGE: _____		FEE: _____	

	<input checked="" type="checkbox"/>	FEE	QUANTITY/ADDTL. INFO	TOTAL
1. APPLICATION FEE		\$31		
2. MECHANICAL LICENSE REGISTRATION		\$16		
3. SPECIAL INSPECTION FEE		\$57		
4. ADDITIONAL INSPECTIONS (EACH PERMIT INCLUDES ONE UNDERGROUND, ONE ROUGH, AND ONE FINAL)		\$34	U/G: ROUGH: FINAL:	
5. AIR CLEANERS		\$28		
6. BATH FANS		\$18 + \$9 FOR EACH ADDITIONAL		
7. BLOWER AND FANS (VENTILATION OR EXHAUST)		UNDER 10,000 C.F.M -\$28 10,000 C.F.M AND OVER-\$45	# OF C.F.M'S: # OF BLOWERS OR FANS:	
8. CHILLER		\$52		
9. CHIMNEY LINER/ PRE-FAB CHIMNEY		\$34		
10. CLOTHES DRYER		\$28 FOR 1 ST DRYER + \$13 FOR EACH ADDITIONAL	TOTAL # OF DRYERS:	
11. DUCT SMOKE DETECTOR		\$18 FOR 1 ST DETECTOR + \$9 FOR EACH ADDITIONAL	TOTAL # OF DETECTORS:	
12. DUCT OR RADIATION ALTERATION		\$34		
13. DUCT OR RADIATION SYSTEM		\$40		
14. FIRE DAMPERS		\$23 FOR 1 ST DAMPER + \$13 FOR EACH ADDITIONAL		
15. FIREPLACE		\$45		
16. HEATER/FURNACE/BOILER-NEW		\$51 FOR FIRST 0 TO 400,000 BTU + \$7 FOR EACH ADDITIONAL 200,000 BTU (OR FRACTION THEREOF)	TOTAL # OF UNITS: BTU'S:	
17. FURNACE/BOILER-REPLACEMENT		\$45 FOR FIRST 0 TO 400,000 BTU + \$7 FOR EACH ADDITIONAL 200,000 BTU OVER 400,000 (OR FRACTION THEREOF)	TOTAL # OF UNITS: BTU'S:	
18. GAS PIPING		\$28 FOR 1 ST 100 FEET (OR PART THEREOF) + \$13 FOR EACH ADDITIONAL 50 FEET (OR PART THEREOF)	TOTAL # OF FEET:	
19. HUMIDIFIERS		\$28		
20. MAKE-UP AIR		\$18		
21. MISCELLANEOUS		\$23		
22. RANGE HOODS (FIRE SUPPRESSION)		\$28		
23. REFRIGERATION		\$40- 1 TO 5 H.P \$62- 5 H.P. AND OVER	TOTAL # OF UNITS: TOTAL # OF H.P:	

	<input checked="" type="checkbox"/>	FEE	QUANTITY/ADDTL. INFO	TOTAL
24. REMOTE SYSTEMS/ AIR CONDITIONERS		\$67- 0 TO 120,000 BTU (1-10 TONS) \$90- 120,000 TO 200,000 BTU + \$7 FOR EACH ADDITIONAL 200,000 BTU'S OVER 200,000 (OR FRACTION THEREOF)	TOTAL # OF SYSTEMS: BTU'S:	
25. SELF-CONTAINED UNIT		\$57- 0 TO 60,000 BTU (0-10 TONS) \$85- 60,001 TO 1,500,000 BTU (0-125 TONS) + \$7 FOR EACH ADDITIONAL 200,000 BTU'S OVER 1,500,000	TOTAL # OF UNITS: BTU'S:	
26. TANK		\$51- 0 TO 5,000 GALLONS \$67- \$5,001 TO 50,000 GALLONS \$90- 50,001 GALLONS AND OVER	# OF GALLONS: # OF TANKS:	
27. V.A.V. BOXES		\$34 FOR 1 ST BOX + \$18 FOR EACH ADDITIONAL		
28. WATER HEATER		\$18		
SIGNATURE REQUIRED ON PAGE 4				TOTAL PERMIT FEE:

PLAN REVIEW REQUIRED

HAVE PLANS BEEN SUBMITTED? (SEE BELOW FOR PLAN REVIEW REQUIREMENTS BEFORE COMPLETING THIS SECTION.)

Yes ___ No ___ NOT REQUIRED ___

PLANS ARE NOT REQUIRED FOR THE FOLLOWING:

1. ONE-AND-TWO-FAMILY DWELLING WHEN THE TOTAL BUILDING HEATING/COOLING SYSTEM INPUT RATING IS 374,000 BTU'S OR LESS.
2. ALTERATIONS AND REPAIR WORK DETERMINED BY THE MECHANICAL OFFICIAL TO BE OF A MINOR NATURE.
3. BUSINESS, MERCANTILE, AND STORAGE BUILDINGS HAVING HVAC EQUIPMENT ONLY, WITH ONE FIRE AREA AND NOT MORE THAN 3,500 SF.
4. WORK COMPLETED BY A GOVERNMENTAL SUBDIVISION OR STATE AGENCY COSTING LESS THAN \$15,000.00.

IF WORK BEING PERFORMED IS DESCRIBED ABOVE, ANSWER THIS SECTION AS "NOT REQUIRED".

PLANS ARE REQUIRED FOR ALL OTHER BUILDING TYPES AND SHALL BE PREPARED BY OR UNDER THE DIRECT SUPERVISION OF AN ARCHITECT OR ENGINEER LICENSED PURSUANT TO ACT NO. 229 OF THE PUBLIC ACTS OF 1980, AS AMENDED, AND SHALL BEAR THAT ARCHITECT'S OR ENGINEER'S SIGNATURE AND SEAL. PLANS MUST BE SUBMITTED BEFORE A PERMIT CAN BE ISSUED.

EXPIRATION OF PERMIT:

A PERMIT REMAINS VALID AS LONG AS INSPECTIONS ARE REQUESTED, AND WORK IS BEING COMPLETED. A PERMIT SHALL BECOME INVALID IF WORK IS NOT COMPLETED WITHIN 180 DAYS AFTER THE ISSUANCE OF THE PERMIT OR IF WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 180 DAYS AFTER COMMENCING THE WORK. A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND COMPLETED WITHIN 180 DAYS OF THE DATE OF ISSUANCE OR THE DATE OF THE PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED. THE CHARGE TO RE-OPEN A PERMIT IS \$52.00

CONTRACTORS / LICENSEES AND HOMEOWNERS

SECTION 23A OF THE STATE CONSTRUCTION CODE ACT OF 1972, 1972 PA 230, MCL 125.1523A, PROHIBITS A PERSON FROM CONSPIRING TO CIRCUMVENT THE LICENSING REQUIREMENTS OF THIS STATE RELATING TO PERSONS WHO ARE TO PERFORM WORK ON A RESIDENTIAL BUILDING OR RESIDENTIAL STRUCTURE. VIOLATORS OF SECTION 23A ARE SUBJECTED TO CIVIL FINES. BY SIGNING BELOW, I ATTEST THAT THE STATEMENTS, SPECIFICATIONS, AND PLANS SUBMITTED WITH THIS APPLICATION ARE TRUE AND COMPLETE AND CONTAIN A CORRECT DESCRIPTION OF THE BUILDING OR STRUCTURE, LOT OR PARCEL, OR PROPOSED WORK. I FURTHER ATTEST THAT THIS APPLICATION COMPLIES WITH THE REQUIREMENTS OF MCL 125.1510 AND THAT I AM PERSON AUTHORIZED UNDER MCL 125.1510(2) TO MAKE THE STATEMENTS AND ATTESTATIONS CONTAINED IN THIS APPLICATION UNDER MCL 125.1510(2).

SIGNATURE OF LICENSEE OR HOMEOWNER

DATE: _____

HOMEOWNER AFFIDAVIT: I HEREBY CERTIFY THE MECHANICAL WORK DESCRIBED ON THIS PERMIT APPLICATION **SHALL BE INSTALLED BY MYSELF IN MY OWN HOME** IN WHICH I AM LIVING OR ABOUT TO OCCUPY. ALL WORK SHALL BE INSTALLED IN ACCORDANCE WITH THE CURRENT MECHANICAL CODE AND **SHALL NOT BE ENCLOSED, COVERED UP, OR PUT INTO OPERATION** UNTIL IT HAS BEEN INSPECTED AND APPROVED BY THE MECHANICAL INSPECTOR. I WILL COOPERATE WITH THE MECHANICAL INSPECTOR AND ASSUME THE RESPONSIBILITY TO ARRANGE FOR NECESSARY INSPECTIONS.