



CITY OF AUBURN HILLS
REGULAR CITY COUNCIL MEETING
MINUTES

AUGUST 4, 2025

CALL TO ORDER & Mayor Marzolf at 7:00 PM.

PLEDGE OF ALLEGIANCE:

LOCATION: Council Chamber, 1827 N. Squirrel Road, Auburn Hills MI

ROLL CALL: Present: Council Members Ferguson, Fletcher, Hawkins, Knight, Marzolf, McDaniel, and Verbeke

Absent: None

Also Present: City Manager Tanghe, Asst City Manager Skopek, City Attorney Kelly, City Clerk Pierce, Police Chief Gagnon, Asst Fire Chief Robinson, Recreation & Senior Services Director Adcock, Finance Director/Treasurer Schulz, Deputy Treasurer Jones, DPW Director Baldante, Community Engagement Mgr Passalacqua, Program Coordinator Monroy, Asst to the Mgr Hagge, Engineer Driesenga

9 Guests

A workshop session was held prior to the regular City Council meeting at 5:30 PM. Workshop Topic: Capital Improvement Plan Review

4. APPROVAL OF MINUTES

4a. City Council Regular Meeting Minutes, July 21, 2025

Moved by Knight, Seconded by Ferguson.

RESOLVED: To approve the City Council Regular Meeting Minutes of July 21, 2025.

VOTE: Yes: Ferguson, Fletcher, Hawkins, Knight, Marzolf, McDaniel, Verbeke

No: None

Resolution No. 25.08.122

Motion Carried (7 - 0)

5. APPOINTMENTS AND PRESENTATIONS

5a. Motion – To confirm the appointment of Christopher A. Stepp to the position of Recreation Director, effective October 1, 2025, as recommended by the City Manager.

Mr. Skopek explained that Mr. Stepp is being hired to replace the Recreation and Senior Services Director as she is retiring from this position.

Moved by Ferguson, Seconded by Verbeke.

RESOLVED: To confirm the appointment of Christopher A. Stepp to the position of Recreation Director, with a start date of September 17, 2025, and an effective date for the role of Recreation Director of October 1, 2025.

VOTE: Yes: Ferguson, Fletcher, Hawkins, Knight, Marzolf, McDaniel, Verbeke

No: None

Resolution No. 25.08.123

Motion Carried (7 - 0)

5b. Motion – To confirm the appointment of Jacqueline Monroy to the position of Senior Services Director, effective October 1, 2025, as recommended by the City Manager.

Mr. Skopek explained that Ms. Monroy is being promoted to this position as the Senior Services Director as the current Director is retiring from this position.

Moved by Fletcher, Seconded by McDaniel.

RESOLVED: To confirm the appointment of Jacqueline Monroy to the position of Senior Services Director, effective October 1, 2025.

VOTE: Yes: Ferguson, Fletcher, Hawkins, Knight, Marzolf, McDaniel, Verbeke

No: None

Resolution No. 25.08.124

Motion Carried (7 - 0)

6. PUBLIC COMMENT

David Sanders, 224 Juniper St., questioned if there was wi-fi in the downtown area. Mr. Skopek stated that there is no longer wi-fi in the downtown due to reliability, security and too many users causing a overflowing of the internet.

7. CONSENT AGENDA

7a. Board and Commission Minutes

7a1. Tax Increment Finance Authority, July 8, 2025

7a2. Elected Officials Compensation Commission, July 28, 2025

RESOLVED: To receive and file the Board and Commission Minutes.

7b. Motion – To approve a five-year extension to the Independent Contractor Agreement with Assessment Administration Services, L.L.C. (AAS) for Assessing Services.

RESOLVED: To adopt the attached resolution summarizing the modifications to the current Agreement and authorize the Mayor and City Clerk to sign the resolution on behalf of the City. Furthermore, AAS shall be required to provide to the City a signed Hold Harmless Agreement and an ACORD certificate meeting the city's insurance requirements prior to the start of the extension beginning on October 1. (Attachment A)

7c. Motion – To receive and file the Mariner Consulting 2nd quarter Cash Management Investment Performance Review.

RESOLVED: To receive and file the Mariner Consulting 2nd quarter Cash Management Investment Performance Review.

7d. Motion – To adopt the Abandoned Property for Accelerated Forfeiture Act Public Act 132 of 1999.

RESOLVED: To adopt the attached resolution allowing the City to participate in the Accelerated Tax Foreclosure Process. (Attachment B)

7e. Motion – To receive and file the Salary and Benefits Resolutions recommended by the Elected Officials Compensation Commission.

RESOLVED: To receive and file the Salary Resolution and Benefits Resolution as recommended by the Elected Officials Compensation Commission on July 28, 2025. (Attachment C & D)

7f. Motion – To designate Andrew Hagge, Assistant to the City Manager, as the official representative for the City of Auburn Hills to cast the vote at the annual meeting of the Michigan Municipal League on September 17, 2025.

RESOLVED: To designate Andrew Hagge, Assistant to the City Manager, as the official representative for the City of Auburn Hills to cast the vote at the Annual Meeting of the Michigan Municipal League on September 17, 2025.

Moved by Verbeke, Seconded by Ferguson.

RESOLVED: To approve the Consent Agenda.

VOTE: Yes: Ferguson, Fletcher, Hawkins, Knight, Marzolf, McDaniel, Verbeke

No: None

Resolution No. 25.08.125

Motion Carried (7 - 0)

8. UNFINISHED BUSINESS

9. NEW BUSINESS

9a. Motion – To change the dates of the November and December City Council meetings.

Ms. Pierce presented the need to change the dates of the City Council meetings due to a conflict with the new election laws. The current meeting date will allow time for the County Canvassing Board to certify the election. With this change, November 17th would become the new date that the Elected Council Members would take office.

Moved by Verbeke, Seconded by Fletcher.

RESOLVED: To change the November 10th City Council meeting to November 17th and to change the December 1st City Council meeting to December 8th.

VOTE: Yes: Ferguson, Fletcher, Hawkins, Knight, Marzolf, McDaniel, Verbeke

No: None

Resolution No. 25.08.126

Motion Carried (7 - 0)

10. COMMENTS AND MOTIONS FROM COUNCIL

Mr. Knight shared that residents are complaining that the splash pad is not on long enough.

Ms. Verbeke commented on the railroad work taking place at Joslyn Road and Brown Roads. The work started sooner than the City was aware. She thanked staff for adjusting and making the announcements in a timely manner.

Mayor Marzolf thanked staff for the presentation during the workshop.

11. CITY ATTORNEY REPORT

12. CITY MANAGER REPORT

13. ADJOURNMENT

Moved by Fletcher, Seconded by Hawkins.

RESOLVED: To adjourn the meeting.

VOTE: Yes: Ferguson, Fletcher, Hawkins, Knight, Marzolf, McDaniel, Verbeke

No: None

Resolution No. 25.08.127

Motion Carried (7 - 0)

The meeting was adjourned at 7:23 PM.

Brian W. Marzolf, Mayor

Laura M. Pierce, City Clerk



ATTACHMENT A

CITY OF AUBURN HILLS
1827 N. SQUIRREL ROAD
AUBURN HILLS, MI 48326
248.370.9402
WWW.AUBURNHILLS.ORG

RESOLUTION EXTENDING THE AGREEMENT BY AND BETWEEN THE CITY OF AUBURN HILLS & ASSESSMENT ADMINISTRATION SERVICES, L.L.C.

WHEREAS, an Agreement exists between the City of Auburn Hills and Assessment Administration Service, L.L.C. (AAS) dated September 28, 2020, which provides for staff and service level requirements provided by AAS to the City, and

WHEREAS, the parties to this Agreement wish to extend it for an additional five (5) years with modifications as spelled out below, and

WHEREAS, these modifications to the existing Agreement are as follows:

- Section 1. Effective Date. The effective date of the extended Agreement shall be October 1, 2025.
- Section 2. Term. The term shall be five years, with an expiration of 11:59 p.m. on September 30, 2030.
- Section 3. Retention of Contractor.
 - (a) – (i) *no change*
 - (j) shall be modified to five days per week, with one or a combination of two MMAO (Level 4) Assessors
 - (k) shall be modified to require one MAAO (Level 3) Assessor and one MCAT (Level 1) staff member or above
 - (l) – (r) *no change*
- Section 4. Independent Contractor. *no change*
- Section 5. Contractor's Compensation.
 - (a) October 1, 2025 – September 30, 2026 (\$28,333.00/month)
 - (b) 3.00% annual increase. October 1, 2026 (\$29,183.00/month), October 1, 2027 (\$30,058/month), October 1, 2028 (\$30,960.00/month), and October 1, 2029 (\$31,889.00/month)
 - (c) *no change*
- Section 6. Proprietary Information. *no change*
- Section 7. Termination.
 - (a) *no change*
 - (b) *no change*
 - (c) shall be modified as follows: Notwithstanding . . . shall remain at all times during the term of this extension. The language from "subject to and conditioned upon caused by any such outcome" shall be deleted.
- Section 8. Indemnity and Insurance. *no change*
- Section 9. Arbitration and Limitation of Actions. *no change*
- Section 10. Entire Agreement. *no change*
- Section 11. Counterparts. *no change*
- Section 12. Miscellaneous Representations. *no change*

- Signature Page: Brian Marzolf, Mayor. Remaining signatures – *no change*.

NOW, THEREFORE BE IT RESOLVED, that the foregoing modifications are made to the existing Agreement expiring on September 30, 2025, and such modifications shall be in full force and effect for the duration of the extension covering the period October 1, 2025, to 11:59 p.m. on September 30, 2030.

BE IT FURTHER RESOLVED that all other provisions contained within the existing Agreement that are not modified as indicated in this Resolution, shall remain unchanged.

Signed on this, the 4th day of August, 2025.

Brian Marzolf
Mayor

Laura Pierce
City Clerk



ATTACHMENT B

CITY OF AUBURN HILLS
1827 N. SQUIRREL ROAD
AUBURN HILLS, MI 48326
248.370.9402
WWW.AUBURNHILLS.ORG

**RESOLUTION FOR THE CERTIFICATION OF ABANDONED PROPERTY
FOR ACCELERATED FORFEITURE ACT (PUBLIC ACT 132 OF 1999)**

At a regular meeting of the City Council of the City of Auburn Hills, Oakland County, Michigan, held in the City Council Chamber at 1827 N. Squirrel Road, Auburn Hills, MI 48326 at 7:00 PM, on the 4th day of August, 2025, the following resolution was offered by Council Member _____ and seconded by Council Member _____:

WHEREAS, the governing body City of Auburn Hills determines that parcels of abandoned tax delinquent property exists;

WHEREAS, abandoned tax delinquent property contributes to crime, blight, and decay within the City of Auburn Hills;

WHEREAS, the certification of tax delinquent abandoned property as Certified Abandoned Property will result in the accelerated forfeiture and foreclosure of certified property under the General Property Tax Act and return abandoned property to productive use more rapidly, thereby reducing crime, blight, and decay within the City of Auburn Hills.

NOW, THEREFORE BE IT RESOLVED that the Auburn Hills City Council hereby notifies residents and owners of property within the City of Auburn Hills that abandoned tax delinquent property will be identified and inspected and may be certified as Certified Abandoned Property under the certification of the Foreclosure under the General Property Tax Act.

AYES:

NAYES:

ABSENT:

ABSTENTIONS:

RESOLUTION _____

STATE OF MICHIGAN)

COUNTY OF OAKLAND)

I, the undersigned, the duly appointed City Clerk for the City of Auburn Hills, Oakland County, Michigan do hereby certify that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Auburn Hills City Council held on the 4th day of August, 2025.

IN WITNESS WHEREOF, I have hereunto affixed my official signature on this _____ day of August, 2025.

Laura M. Pierce, City Clerk

ATTACHMENT C



ELECTED OFFICIAL COMPENSATION COMMISSION

2025 SALARY RESOLUTION FOR ELECTED OFFICIALS Auburn Hills Elected Officials Compensation Commission

At a duly called meeting of the Elected Officials Compensation Commission of the City of Auburn Hills, Oakland County, Michigan, held in the Administrative Conference Room at 1827 North Squirrel Road, Auburn Hills, Michigan 48326 on July 28, 2025 at 6:00 PM,

The following resolution was offered by Commission Member Casey and seconded by Commission Member Walker:

WHEREAS, the Auburn Hills Elected Officials Compensation Commission has reviewed the salary of the Mayor, the Mayor Pro Tem and the City Council Members of the City of Auburn Hills as established by this Commission in 2005 and continued in 2007, 2009, 2011, 2013, 2015, 2017, 2019, 2021 and 2023;

WHEREAS, upon said review of the existing salaries and comparable data for local elected officials in Oakland County, the Auburn Hills Elected Officials Compensation Commission hereby determines that the salaries of officials elected to, re-elected to or continuing to serve in office following the November 2025 Election, shall be unchanged, effective following that date:

THEREFORE, IT IS HEREBY RESOLVED, that:

- The Mayor of the City of Auburn Hills, so sworn following the November 2025 Election, shall receive an annual salary of \$10,800.
- The Mayor Pro Tem and City Council Members of the City of Auburn Hills, so sworn following the November 2025 Election, shall receive an annual salary of \$8,105.

The Commission's determination of salary for Elected Officials of the City of Auburn Hills shall be effective as stated herein, unless rejected by a two-thirds vote of City Council within thirty (30) days from the date this resolution is filed with the City Clerk.

THEREFORE, IT IS HEREBY RESOLVED, that the Commission's determination of salary for Elected Officials of the City of Auburn Hills shall be as stated above.

AYES: 4 (Casey, Klemanski, Thomas, Walker)

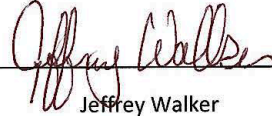
NAYES: None

ABSENT: 2 (Moniz, Westover)

COMPENSATION COMMISSION MEMBERS



Patrick Casey



Jeffrey Walker



John Klemanski

ABSENT

Ron Moniz

ABSENT

Clinton Westover



Sonya Thomas

ATTACHMENT D



ELECTED OFFICIALS COMPENSATION COMMISSION

2025 BENEFITS RESOLUTION FOR ELECTED OFFICIALS Auburn Hills Elected Officials Compensation Commission

At a duly called meeting of the Elected Officials Compensation Commission of the City of Auburn Hills, Oakland County, Michigan, held in the Administrative Conference Room at 1827 North Squirrel Road, Auburn Hills, Michigan 48326 on July 28, 2025 at 6:00 PM, the Auburn Hills Elected Officials Compensation Commission reviewed the benefits of the Mayor, Mayor Pro Tem and the City Council Members of the City of Auburn Hills.

The following resolution was offered by Commission Member Walker and seconded by Commission Member Thomas:

WHEREAS, the Auburn Hills Elected Officials Compensation Commission has discussed the existing benefits of the Elected Officials of Auburn Hills, and upon completion of such discussion, the Commission has hereby determined that benefits of prior elected officials, officials elected, re-elected or continuing to serve in office following the November, 2025 Election shall continue to be modified per the resolution in July, 2015.


- Effective November 3, 2015, for Officials elected on or after November 2, 1999 and who elect to purchase health care, such benefits shall be equal to those levels of the Non-Union employees of the City and shall be modified at the same time as they are modified for Non-Union employees without action by the Compensation Commission.
- Effective November 3, 2015, any current serving Official not receiving medical benefits for which they are eligible and who wishes to elect them may do so at current benefit levels of the Non-Union employees and shall continue to receive them equal to those levels of the Non-Union employees of the City and shall be modified at the same time as they are modified for Non-Union employees without action by the Compensation Commission.
- Effective November 3, 2015, retired Officials elected prior to November 2, 1999 and receiving medical benefits for which they are eligible, shall continue to receive them equal to those levels of the Non-Union employees of the City and shall be modified at the same time as they are modified for Non-Union employees without action by the Compensation Commission.
- Effective November 5, 2019, Elected Officials elected prior to November 3, 2015 and who continue to serve and are eligible for the employee 401K contribution, may elect to have that contribution redirected to a 457 deferred compensation plan.



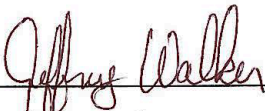
THEREFORE, IT IS HEREBY RESOLVED, that the Commission’s determination of benefits for Elected Officials of the City of Auburn Hills shall be as stated above.

AYES: 4 (Casey, Klemanski, Thomas, Walker)
NAYES: None
ABSENT: 2 (Moniz, Westover)

COMPENSATION COMMISSION MEMBERS



Patrick Casey



Jeffrey Walker



John Klemanski

ABSENT
Ron Moniz

ABSENT
Clinton Westover



Sonya Thomas