



AUBURN HILLS MEETING SCHEDULE

248-370-9402 | WWW.AUBURNHILLS.ORG

MAY 2025

DAY	TITLE	TIME	LOCATION
5	City Council Meeting	7:00 PM	Council Chamber 1827 N. Squirrel Road
7	Planning Commission	7:00 PM	Council Chamber 1827 N. Squirrel Road
8	Zoning Board of Appeals	7:00 PM	CANCELLED
12	City Council Goals & Objectives Workshop	5:30 PM	Public Safety Building 1899 N. Squirrel Road
12	Downtown Development Authority	5:30 PM	Administrative Conference Room 1827 N. Squirrel Road
12	Library Board	7:00 PM	Auburn Hills Public Library 3400 Seyburn Drive
13	Tax Increment Finance Authority	4:00 PM	Administrative Conference Room 1827 N. Squirrel Road
19	City Council Meeting	7:00 PM	Council Chamber 1827 N. Squirrel Road
20	Brownfield Redevelopment Authority	6:00 PM	Administrative Conference Room 1827 N. Squirrel Road
27	Public Safety Advisory Committee	5:00 PM	Public Safety Building 1899 N. Squirrel Road

NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk's Office at 248.370.9402 48 hours prior to the meeting. Staff will be pleased to make the necessary arrangements. PLEASE BE ADVISED, DUE TO A LACK OF AGENDA ITEMS, SOME MEETINGS MAY BE CANCELED.



AUBURN HILLS MEETING SCHEDULE

248-370-9402 | WWW.AUBURNHILLS.ORG

JUNE 2025

DAY	TITLE	TIME	LOCATION
2	City Council Meeting	7:00 PM	Council Chamber 1827 N. Squirrel Road
4	Planning Commission	7:00 PM	Council Chamber 1827 N. Squirrel Road
9	Library Board	7:00 PM	Auburn Hills Public Library 3400 Seyburn Drive
10	Tax Increment Finance Authority	4:00 PM	Administrative Conference Room 1827 N. Squirrel Road
11	Pension Board	3:00 PM	Administrative Conference Room 1827 N. Squirrel Road
11	Retiree Health Care	Immediately following the Pension Board meeting	Administrative Conference Room 1827 N. Squirrel Road
12	Zoning Board of Appeals	7:00 PM	Council Chamber 1827 N. Squirrel Road
16	City Council Meeting	7:00 PM	Council Chamber 1827 N. Squirrel Road
17	Brownfield Redevelopment Authority	6:00 PM	Administrative Conference Room 1827 N. Squirrel Road

NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk's Office at 248.370.9402 48 hours prior to the meeting. Staff will be pleased to make the necessary arrangements. PLEASE BE ADVISED, DUE TO A LACK OF AGENDA ITEMS, SOME MEETINGS MAY BE CANCELED.



CITY OF AUBURN HILLS

MONDAY, MAY 5, 2025

Regular City Council Meeting ♦ 7:00 PM

Council Chamber, 1827 N. Squirrel Road, Auburn Hills MI

248-370-9402 ♦ www.auburnhills.org

1. MEETING CALLED TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL OF COUNCIL

4. APPROVAL OF MINUTES

4a. City Council Regular Meeting Minutes, April 21, 2025

5. APPOINTMENTS AND PRESENTATIONS

6. PUBLIC COMMENT

7. CONSENT AGENDA

All items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

7a. Board and Commission Minutes

7a1. Downtown Development Authority, April 14, 2025

7b. Motion – To adopt the 2025 Local Support Emergency Operations Plan to supplement Oakland County's Emergency Operations Plan.

7c. Motion – To receive and file the Mariner Consulting 1st Quarter Cash Management Investment Performance Review.

7d. Motion – To amend the 2025 General Fund Seniors Department revenue and appropriation.

7e. Motion – To approve State of Michigan Board of County Road Commissioners, Oakland County, Agreement for traffic control devices for installation and maintenance of a traffic signal at N Squirrel Road and Shimmons Road.

8. UNFINISHED BUSINESS

8a. Motion – To consider renewal of Suburban Studio's hotel license.

9. NEW BUSINESS

9a. Motion – To approve the purchase and installation of two on-site generators for sewage lift stations.

10. COMMENTS AND MOTIONS FROM COUNCIL

11. CITY ATTORNEY REPORT

12. CITY MANAGER REPORT

13. ADJOURNMENT

City Council meeting minutes are on file in the City Clerk's Office. NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk's Office at 248.370.9402 or the City Manager's Office at 248.370.9440 48 hours prior to the meeting. Staff will be pleased to make the necessary arrangements.



CITY OF AUBURN HILLS CITY COUNCIL AGENDA

MEETING DATE: MAY 5, 2025

AGENDA ITEM NO 4A

CITY COUNCIL



CITY OF AUBURN HILLS REGULAR CITY COUNCIL MEETING DRAFT MINUTES

APRIL 21, 2025

CALL TO ORDER & Mayor Marzolf at 7:00 PM.

PLEDGE OF ALLEGIANCE:

LOCATION: Council Chamber, 1827 N. Squirrel Road, Auburn Hills MI

ROLL CALL: Present: Council Members Ferguson, Fletcher, Hawkins, Knight, Marzolf, McDaniel, and Verbeke

Absent: None

Also Present: City Manager Tanghe, Assistant City Manager Skopek, City Attorney Kelly, City Clerk Pierce, Chief of Police Gagnon, Fire Chief Massingill, Asst Dir of Community Development Lang, Mgr of Fleet & Roads Hefner, Mgr of Municipal Properties Wisser, Asst to the Mgr Hagge, Engineer Driesenga

19 Guests

4. APPROVAL OF MINUTES

4a. City Council Workshop Minutes, April 7, 2025

Moved by Knight, Seconded by Ferguson.

RESOLVED: To approve the City Council Workshop Minutes of April 7, 2025.

VOTE: Yes: Ferguson, Fletcher, Hawkins, Knight, Marzolf, McDaniel, Verbeke

No: None

Resolution No. 25.04.076

Motion Carried (7 - 0)

4b. City Council Regular Meeting Minutes, April 7, 2025

Moved by Knight, Seconded by Fletcher.

RESOLVED: To approve the City Council Regular Meeting Minutes of April 7, 2025.

VOTE: Yes: Ferguson, Fletcher, Hawkins, Knight, Marzolf, McDaniel, Verbeke

No: None

Resolution No. 25.04.077

Motion Carried (7 - 0)

5. APPOINTMENTS AND PRESENTATIONS

5a. Legislative Update, presented by State Senator Jeremy Moss

Senator Moss provided an overview of the legislation being considered in Lansing and the way that it affects Auburn Hills residents.

6. PUBLIC COMMENT

Ms. Karen Johnson, 1220 Taylor Road, Mr. Randy Hale, 1530 Taylor Road, and Mr. Daniel Hazan, 1570 Taylor Road, shared their concerns with speeding on Taylor Road.

Chief Gagnon provided an overview of how speed limits were set and the steps that need to be taken to make changes. Due to the fact that it is not a plated subdivision, there are certain parameters that must be abided by.

7. CONSENT AGENDA

7a. Motion – To approve the 2025 Used Car Dealer Licenses.

RESOLVED: To approve the Used Car Lot Licenses for the 2025 licensing period for Blue Compass RV, Newcomb's Auto Service, Oakland Truck and Equipment Sales, Inc., and Summit Place Kia.

7b. Motion – To adopt the resolution authorizing the West Nile Virus Fund Expense Reimbursement request.

RESOLVED: To adopt the resolution, AUTHORIZING WEST NILE VIRUS FUND EXPENSE REIMBURSEMENT REQUEST, and authorize and direct the City Manager, as agent for the City of Auburn Hills, to request reimbursement of eligible mosquito control activity under Oakland County's West Nile Virus Fund Program. (Attachment A)

7c. Motion – To approve the purchase of a replacement Tandem Axle Dump Truck.

RESOLVED: To approve the purchase of a 2026 tandem axle cab and chassis from Wolverine Freightliner Eastside, Mt. Clemens, Michigan in the not-to-exceed amount of \$132,409.00, and the truck build from Truck & Trailer Specialists, Howell, Michigan in the amount of \$168,540.00 for a total of \$300,949.00.

7d. Motion – To approve the 2025 Painting Services Contract.

RESOLVED: To award the Auburn Hills 2025 Painting Services bid to Z-Painting LLC in the amount of \$30,530.00 for the specified projects, with an hourly rate of \$60.00 per hour.

Moved by Verbeke, Seconded by Ferguson.

RESOLVED: To approve the Consent Agenda.

VOTE: Yes: Ferguson, Fletcher, Hawkins, Knight, Marzolf, McDaniel, Verbeke

No: None

Resolution No. 25.04.078

Motion Carried (7 - 0)

8. UNFINISHED BUSINESS

8a. Motion – To consider renewal of certain hotel licenses.

Ms. Pierce shared an updated status on the compliance of the Baymont Inn, Red Roof Inn, MainStay Suites, and Suburban Studios. It was reported that the Red Roof Inn has come into compliance with the local ordinances. She reported that the Baymont Inn and MainStay Suites have made substantial progress and have no outstanding life safety or health and welfare issues. The only remaining violations the Baymont Inn and MainStay Suites have are related to property maintenance. It was further reported that Suburban Studios has made substantial progress and has no outstanding life safety or health and welfare issue. Due to the extension that was granted to them at the February 17th City Council meeting to address that length of stay violations, Suburban Studios will return at the July 7th meeting to determine approval of their hotel license.

Moved by Verbeke, Seconded by Ferguson.

RESOLVED: To issue a two-year license to Red Roof Inn, 1294 Opdyke Road to expire on December 31, 2026.

VOTE: Yes: Ferguson, Fletcher, Hawkins, Knight, Marzolf, McDaniel, Verbeke

No: None

Resolution No. 25.04.079

Motion Carried (7 - 0)

Moved by Verbeke, Seconded by Hawkins.

RESOLVED: To issue a conditional one-year license to Baymont Inn, 2100 Featherstone Road to expire on December 31, 2025.

VOTE: Yes: Ferguson, Fletcher, Hawkins, Knight, Marzolf, McDaniel, Verbeke

No: None

Resolution No. 25.04.080

Motion Carried (7 - 0)

Moved by Verbeke, Seconded by Knight.

RESOLVED: To issue a conditional one-year license to MainStay Suites, 1650 Opdyke Road to expire on December 31, 2025.

VOTE: Yes: Ferguson, Fletcher, Hawkins, Knight, Marzolf, McDaniel, Verbeke

No: None

Resolution No. 25.04.081

Motion Carried (7 - 0)

9. NEW BUSINESS

9a. Motion – To accept the Third and Fourth Quarter 2024 Monitoring Network Review Summaries and 2024 Annual Monitoring Network Review Summary for the Oakland Heights Development Landfill.

This item has been moved to the May 19th City Council agenda.

10. COMMENTS AND MOTIONS FROM COUNCIL

Mr. Knight expressed his sympathy for the passing of Pope Francis.

Ms. Verbeke commented on the road construction projects that will take place this summer on Taylor Road.

Dr. Fletcher expressed her gratitude for the road work on Simmons Road. She shared residential concerns regarding the roads near the Auburn Grove subdivision entrance all the way to Squirrel Road. Mr. Hefner commented that DPW has a maintenance plan in place for asphalt repairs and some maintenance this summer.

Mr. Ferguson shared that he supports whatever can be done to help the Taylor Road issues. He also thanked Chief Massingill for his hard work during the ice storm that hit Northern Michigan.

Mr. Hawkins welcomed Attorney Dan Kelly to Auburn Hills.

Mayor Marzolf also welcomed and wished Attorney Dan Kelly all the best as he represents the City of Auburn Hills. He commented that he appreciated the Bunny Bash which was supported by the DDA.

11. CITY ATTORNEY REPORT

Mr. Kelly shared that it is an honor to be the Attorney for Auburn Hills.

12. CITY MANAGER REPORT

Mr. Tanghe shared that two employees celebrated twenty-five years of employment at Auburn Hills; Jon Toss and Mike Strunk. He also took time to congratulate Greg and Stacy Russell on the opening of Chick-fil-A.

13. ADJOURNMENT

Moved by Fletcher, Seconded by Ferguson.

RESOLVED: To adjourn the meeting.

VOTE: Yes: Ferguson, Fletcher, Hawkins, Knight, Marzolf, McDaniel, Verbeke

No: None

Resolution No. 25.04.082

Motion Carried (7 - 0)

The meeting was adjourned at 7:54 PM.

Brian W. Marzolf, Mayor

Laura M. Pierce, City Clerk

ATTACHMENT A

RESOLUTION AUTHORIZING WEST NILE VIRUS FUND EXPENSE REIMBURSEMENT REQUEST

At a regular meeting of the City Council of the City of Auburn Hills, Oakland County, Michigan, held in City Council Chambers at 1827 N. Squirrel Road, Auburn Hills, MI 48326 at 7:00 p.m., on the 21st day of April, 2025. The following resolution was offered by Council Member ____ and seconded by Council Member ____:

WHEREAS, upon the recommendation of the Oakland County Executive, the Oakland County Board of Commissioners has established a West Nile Virus Fund Program to assist Oakland County cities, villages and townships in addressing mosquito control activities; and

WHEREAS, Oakland County's West Nile Virus Fund Program authorizes Oakland County cities, villages and townships to apply for reimbursement of eligible expenses incurred in connection with personal mosquito protection measures/activity, mosquito habitat eradication, and mosquito larvicide applications; and

WHEREAS, the City of Auburn Hills, Oakland County, Michigan will incur expenses in connection with mosquito control activities believed to be eligible for reimbursement under Oakland County's West Nile Virus Fund Program.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Auburn Hills City Council authorizes and directs the City Manager, as agent for the City of Auburn Hills, to request reimbursement of eligible mosquito control activity under Oakland County's West Nile Virus Fund Program

AYES:

NAYS:

ABSENT:

ABSTENTIONS:

RESOLUTION ADOPTED

STATE OF MICHIGAN)
)SS
COUNTY OF OAKLAND)

I, the undersigned, the duly appointed City Clerk for the City of Auburn Hills, Oakland County, Michigan do hereby certify that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Auburn Hills City Council held on the 21st day of April, 2025.

IN WITNESS WHEREOF, I have hereunto affixed my official signature on this ____ day of April , 2025.

Laura Pierce, City Clerk



CITY OF AUBURN HILLS CITY COUNCIL AGENDA

MEETING DATE: MAY 5, 2025

**AGENDA ITEM NO 7A1
COMMUNITY DEVELOPMENT**

**“Not Yet Approved”
CITY OF AUBURN HILLS
DOWNTOWN DEVELOPMENT AUTHORITY MEETING**

April 14, 2025

LOCATION: Auburn Hills City Hall – Administrative Conference Room

CALL TO ORDER: Chairman Young called the meeting to order at 5:30 p.m.

ROLL CALL:

Present:	Young, Jernigan, Mayor Marzolf, Bachan, Townsend, Gaton (until 6:05 p.m.), Wayne (arrived - 5:35 p.m.)
Absent:	Wise
Also Present:	Stephanie Carroll, Economic Development Manager; Eveonne Roberts, Downtown Engagement Specialist
Guests:	Jack Ferguson, City Council Member

PERSONS WISHING TO BE HEARD

None.

APPROVAL OF MINUTES

A. Informational Meeting Minutes – January 13, 2025

Moved by Ms. Jernigan to approve the DDA Regular Meeting Minutes from January 13, 2025.
Seconded by Ms. Gaton

Yes: Young, Jernigan, Mayor Marzolf, Bachan, Gaton, Townsend
No: None

Motion carried

B. Regular Meeting Minutes – January 13, 2025

Moved by Ms. Jernigan to approve the DDA Regular Meeting Minutes from January 13, 2025.
Seconded by Ms. Gaton

Yes: Young, Jernigan, Mayor Marzolf, Bachan, Gaton, Townsend
No: None

Motion carried

CORRESPONDENCE AND PRESENTATIONS

Ms. Carroll reviewed the four DDA Board committees suggested by National Main Street as Design, Vitality, Promotion, and Organization. She explained that each DDA can choose the working committees that make sense for each unique downtown, among the four, to create only those that serve their purposes best.

Chairperson Young stated that in the past, the AHDDA determined that having an Organization and a Promotions Committee was needed and would be useful. Ms. Jernigan stated she would be willing to chair the Promotions Committee, and Mr. Townsend stated he would chair the Organization Committee. The board discussed and affirmed this.

Chairperson Young stated that the Chairs should meet with staff first to create a path forward for each committee and present their respective paths to the rest of the Board at the next meeting. He further explained that the rest of the Board members could choose to assist with the Committees' missions at that point.

FINANCIAL REPORT**A. FY 2024 Adopted Budget and YTD Summary – March 31, 2025**

Ms. Carroll reviewed the financial report for the period ending March 31, 2025.

Moved by Ms. Jernigan to receive and file the financial report for the period ending March 31, 2025.

Seconded by Mr. Wayne.

Yes: Young, Jernigan, Mayor Marzolf, Bachan, Gatton, Townsend, Wayne

No: None

Motion carried

UNFINISHED BUSINESS

None.

NEW BUSINESS**A. Application for Special Event Liquor License**

Ms. Carroll reviewed the March 5, 2025 memo recommending that the DDA Board authorize the Executive Director to submit an application to the MILCC for alcohol to be served at the DDA sponsored annual tasting event. She explained that the event name of SeptemBEERfest has been trademarked by another entity. We have renamed the event, Downtown Sips & Sounds. The event will incorporate other beverages besides beer, so it is a good time to rebrand the event.

Moved by Ms. Gatton to approve the attached resolution authorizing the application for a Special Event License from the MILCC. Furthermore, authorize the Executive Director to execute all documents related to the application for the Special License.

Seconded by Ms. Bachan

Yes: Young, Jernigan, Mayor Marzolf, Wayne, Bachan, Gatton, Townsend

No: None

Motion carried

B. Community Assessment & Strategic Plan

Ms. Carroll reviewed the memo and proposal from POW! Strategies that outline the next steps for implementing a strategic plan for the downtown. The framework includes a stakeholder survey and one-on-one meetings with various groups, including the City Council, the Chamber of Commerce, and merchants. Towards the end of the process, there will be a community strategy session to review the community assessment and develop a long-term strategy to achieve the goals set throughout the process. The process takes three to four months from start to finish. Outcomes include public space programming, marketing, and other economic development strategies.

Moved by Ms. Jernigan to approve the \$7,500 proposal from POW! Strategies for Community Assessment and Strategic Planning Services and authorize the Executive Director to execute the agreement for services on behalf of the Board.

Seconded by Ms. Gaton

Yes: Young, Jernigan, Mayor Marzolf, Wayne, Bachan, Gaton, Townsend

No: None

Motion carried

BOARD MEMBER COMMENTS

Mr. Wayne mentioned that there is an office available for rent in the Brunswick.

Ms. Jernigan reminded the Board that the Chamber offices are open from 8:00 a.m. to 4:00 p.m. and to knock on the door if it's locked during regular business hours.

Ms. Bachan expressed concern that the 2-hour parking ordinance is not being enforced. Ms. Carroll said she would check with the police department.

Mayor Marzolf reminded the Board that the Memorial Day Parade will occur at 11:00 am on May 26th.

Mr. Townsend offered to assist in the promotion of retail spaces within the downtown.

EXECUTIVE DIRECTOR UPDATE

Ms. Carroll shared that members of the Board are invited to the Chamber's Tomorrow's 20 event, which celebrates 20 individuals making an impact on the community. She stated that Ms. Roberts is an award recipient this year and that the DDA would be hosting a table for those who wish to attend.

Ms. Carroll summarized the Bunny Bash event, stating that it went exceptionally well.

Ms. Carroll also stated that she has started the discussion with Oakland County regarding the extension of the AHDDA.

ADJOURNMENT

Moved by Ms. Bachan to adjourn the DDA Board meeting.

The DDA Board of Directors meeting adjourned at 6:30 p.m.

Respectfully submitted,
Eveonne Roberts
Downtown Engagement Specialist



CITY OF AUBURN HILLS CITY COUNCIL AGENDA

MEETING DATE: MAY 5, 2025

AGENDA ITEM NO 7B

FIRE DEPARTMENT

To: Mayor and City Council
From: Thomas A. Tanghe, City Manager; Adam Massingill, Fire Chief
Submitted: April 30, 2025
Subject: Motion- Adopt the City of Auburn Hills 2025 Local Support Emergency Operations Plan (EOP) to supplement Oakland County's Emergency Operations Plan.

INTRODUCTION AND HISTORY

Pursuant to PA 390 of 1976, as amended, communities of more than 10,000 people may appoint an emergency management coordinator to manage all matters pertaining to emergency management, disaster preparedness, and recovery assistance. Beginning in 1984, the City of Auburn Hills chose to be incorporated into the Oakland County Emergency Management program.

As a partner under the Oakland County Emergency Management program, the City of Auburn Hills is required to maintain an updated Support EOP to supplement the County's EOP. This local Support EOP is needed to seek City financial assistance through FEMA under the declaration of a County State of Emergency, and to receive Oakland County resource assistance should a disaster rise to the level of need. It also provides a framework for the City of Auburn Hills government to respond to various types of emergencies or disasters that affect the community.

With department heads' input, a new local Support EOP has been created for the City of Auburn Hills to align with the National Response Framework, National Incident Management System, and Oakland County's EOP format. This EOP helps to prepare for a multitude of disasters that could occur within the City of Auburn Hills. This Support EOP also identifies the responsibilities between the City and Oakland County regarding pre disaster emergency management activities and will be used in conjunction with the Oakland County EOP.

This Support EOP will be maintained in accordance with the standards of the most current Oakland County Emergency Operations Plan.

STAFF RECOMMENDATION

City Council to adopt the 2025 Auburn Hills Local Support Emergency Operations Plan, as revised, in support of the Oakland County Emergency Operations Plan.

MOTION

Move to adopt the 2025 Local Support Emergency Operations Plan (EOP), revised from 2021, in support of the Oakland County Emergency Operations Plan.

I CONCUR:

THOMAS A. TANGHE, CITY MANAGER



CITY OF AUBURN HILLS

CITY COUNCIL AGENDA

MEETING DATE: MAY 5, 2025

AGENDA ITEM NO 7C

FINANCE/TREASURER

To: Mayor and City Council
From: Thomas A. Tanghe, City Manager; Mallory Jones, Deputy Treasurer
Submitted: April 28, 2025
Subject: Motion – To receive and file the Mariner Consulting 1st quarter Cash Management Investment Performance Review

INTRODUCTION AND HISTORY

Public Act 213 of 2007 requires local governments to prepare periodic investment reports for presentation to the governing body. The investment of the City's working capital or surplus monies is governed by the City's Investment Policy document which incorporates both state (Public Act 20 of 1943 as amended) and local statutes.

In January of 2011, the City engaged the services of a third-party consultant to provide a level of due diligence beyond internal staff review, perform quarterly reviews of the performance of the City's investment portfolio, and to ensure the City's investment portfolio remains in compliance with Public Act 20. Currently, the City's investment consultant is Brian Green of Mariner Consulting, and Mary Donovan of Insight Investment serves as the City's investment manager.

Attached is the 1st quarter 2025 investment performance review condensed report prepared by Mariner Consulting. The select pages include both a Summary and Executive report. These pages provide a summary of the City's asset allocation of investments, past and current performance, market values, and an evaluation. The complete 17-page quarterly report is filed with the City Clerk and available for review at any time.

As has been the practice, Mariner Consulting's report includes only managed cash invested through Insight Investment, the Local Government Investment Pool, and Michigan CLASS. Cash held by the city for operational needs are not reported. As of December 31, 2024 (unaudited), there was approximately \$59 M available for City operations in the City's operational checking account and allocated as follows:

\$31.6 M Governmental Funds
\$9.6 M Enterprise Funds
\$3.5 M Internal Service Funds
\$14.3 M Component Unit Funds

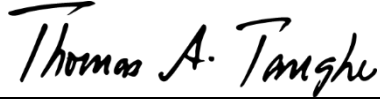
STAFF RECOMMENDATION

The staff recommends the acceptance of the 2025 1st quarter ending March 31, 2025, Cash Management Investment Performance review as attached and submitted by Mariner Consulting.

MOTION

Move to receive and file the Mariner Consulting 1st quarter Cash Management Investment Performance Review.

I CONCUR:

A handwritten signature in black ink that reads "Thomas A. Tanghe". The signature is written in a cursive style with a horizontal line underneath it.

THOMAS A. TANGHE, CITY MANAGER

City of Auburn Hills - Cash Management

Investment Performance Review
Period Ending March 31, 2025

MARINER

1. Investment Results for the \$105.7 million portfolio managed by Insight Investment and the Finance Director/Treasurer were ahead of benchmark for the quarter and for the trailing year. The investment rate of return was +0.47% for the quarter and +5.39% for the past 12 months. These results compare to +0.33% return for T-Bills this quarter, and +4.97% for the past 12 months. Longer term results (trailing 3 year and 5 year) are well ahead of peers.

2. Investment Activity for the quarter:

	<u>Manager</u>	<u>Interest</u>	<u>\$ FMV Adjustment</u>	<u>Total</u>
1)	Insight Investment	\$607,657	\$736,734	\$1,344,391
2)	Oakland County Invest Pool	\$0	\$5	\$5
3)	CDs plus J Fund	\$911	N/A	\$911
4)	Michigan CLASS	\$33,788	N/A	\$33,788
5)	Michigan CLASS EDGE	\$298,547	\$27,255	\$325,802
	TOTAL	\$940,903	\$763,994	\$1,704,897

3. Investment Activity for the trailing 12 months:

	<u>Manager</u>	<u>Interest</u>	<u>\$ FMV Adjustment</u>	<u>Total</u>
1)	Insight Investment	\$2,197,644	\$1,720,275	\$3,917,919
2)	Oakland County Invest Pool	\$53,081	(\$607)	\$52,474
3)	CDs plus J Fund	\$33,408	N/A	\$33,408
4)	Michigan CLASS	\$145,976	N/A	\$145,976
5)	Michigan CLASS EDGE	\$1,209,627	\$47,809	\$1,257,436
	TOTAL	\$3,639,736	\$1,767,477	\$5,407,213

4. The Average Credit Quality on the portfolio is AAA.

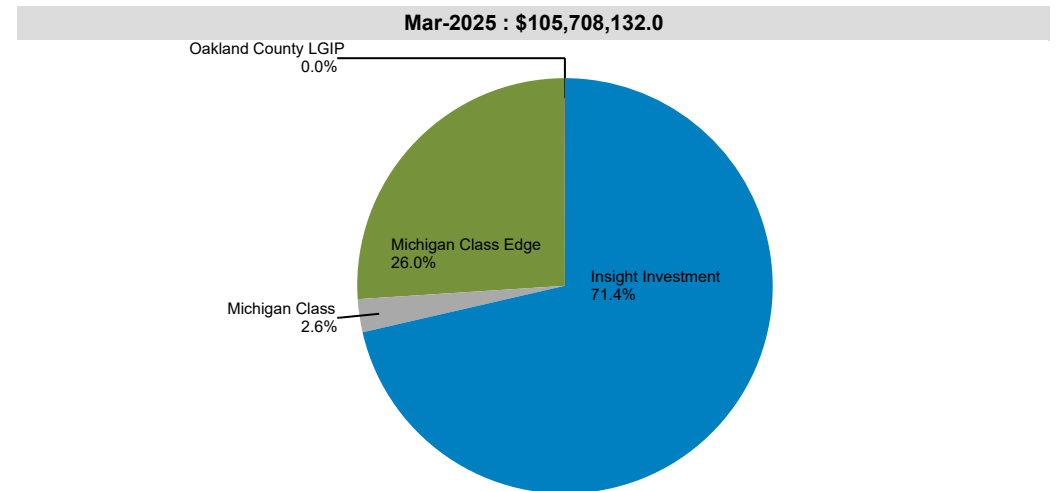
5. General investment guidelines and policies, as well as specific guidelines on safety and liquidity, are being followed.

6. Insight Investment and the Finance Director/Treasurer are earning competitive returns, net-of-fees. The active cash management program is both paying for itself and providing a significantly greater return on investment for the city after more than 14 years. Of note, the professional management of the Cash pools has added \$1.450,007 in additional return since January 2010.

Summary Report
City of Auburn Hills - Cash Management
As of March 31, 2025

	Allocation		Performance(%)									
	Market Value \$	%	QTR Ending Jun-2024	QTR Ending Sep-2024	QTR Ending Dec-2024	QTR Ending Mar-2025	1 YR	2 YR	3 YR	5 YR	Inception	Inception Date
Aggregate Cash Management	105,708,132	100.0	1.02	2.57	0.07	1.63	5.39	4.65	3.58	2.01	1.49	01/01/2010
90 Day U.S. Treasury Bill			1.32	1.37	1.17	1.02	4.97	5.11	4.23	2.56	1.24	
Insight Investment	75,486,257	71.4	0.91	3.02	-0.35	1.81	5.47	4.48	3.21	1.57	1.45	01/01/2010
90 Day U.S. Treasury Bill			1.32	1.37	1.17	1.02	4.97	5.11	4.23	2.56	1.24	
IM U.S. Cash Fixed Income (SA+CF) Median			1.35	1.74	1.21	1.21	5.57	5.45	4.47	2.86	1.69	
Michigan Class	2,722,020	2.6	1.35	1.35	1.23	1.13	5.16	5.31	4.51	2.75	2.43	05/01/2017
Michigan Class Edge	27,449,200	26.0	1.33	1.54	1.12	1.20	5.29	5.28			4.56	05/01/2022
Oakland County LGIP	5	0.0										
Comerica Govt Cash	50,650	0.0	1.28	1.30	1.16	1.09	4.92	4.82	3.96	2.39	1.90	03/01/2016

	Market Value 01/01/2025	Income	Net Investment Gain/Loss	Net Cash Flow	Market Value 03/31/2025
Aggregate Cash Management	103,964,125	940,903	763,994	39,110	105,708,132
Insight Investment	74,141,866	607,657	736,734	-	75,486,257
Michigan Class	2,688,232	33,788	-	-	2,722,020
Michigan Class Edge	27,123,398	298,547	27,255	-	27,449,200
Oakland County LGIP	2	-	5	-2	5
Certificates of Deposit	-	-	-	-	-
Comerica Govt Cash	10,627	911	-	39,112	50,650



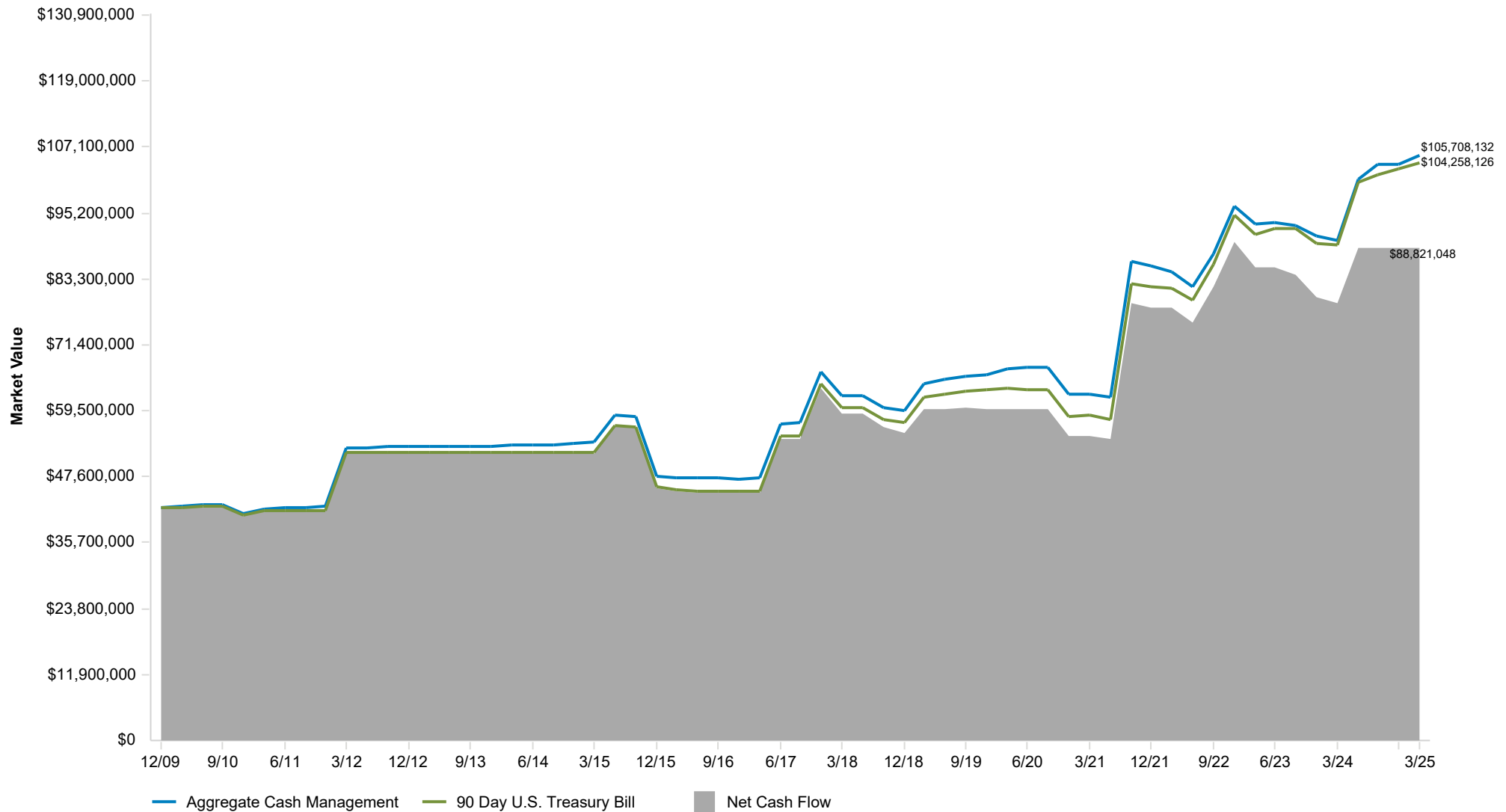
Comparative Performance Trailing Returns
City of Auburn Hills - Cash Management
As of March 31, 2025

Comparative Performance															
	MTH		QTR		YTD		1 YR		3 YR		5 YR		Inception		Inception Date
Aggregate Cash Management	0.47	(47)	1.63	(79)	1.63	(79)	5.39	(85)	3.58	(19)	2.01	(17)	1.49	(89)	01/01/2010
90 Day U.S. Treasury Bill	0.33	(92)	1.02	(100)	1.02	(100)	4.97	(100)	4.23	(3)	2.56	(12)	1.24	(100)	
Short Government Median	0.46		1.93		1.93		5.63		2.87		1.35		1.79		
 Michigan Class	 0.39	 (74)	 1.13	 (98)	 1.13	 (98)	 5.16	 (99)	 4.51	 (1)	 2.75	 (10)	 2.43	 (11)	 05/01/2017
90 Day U.S. Treasury Bill	0.33	(92)	1.02	(100)	1.02	(100)	4.97	(100)	4.23	(3)	2.56	(12)	2.30	(14)	
Short Government Median	0.46		1.93		1.93		5.63		2.87		1.35		2.01		
 Michigan Class Edge	 0.37	 (78)	 1.20	 (97)	 1.20	 (97)	 5.29	 (92)	 N/A		 N/A		 4.56	 (4)	 05/01/2022
90 Day U.S. Treasury Bill	0.33	(92)	1.02	(100)	1.02	(100)	4.97	(100)	4.23	(3)	2.56	(12)	4.35	(6)	
Short Government Median	0.46		1.93		1.93		5.63		2.87		1.35		3.14		
 Comerica Govt Cash	 0.34	 (91)	 1.09	 (99)	 1.09	 (99)	 4.92	 (100)	 3.96	 (6)	 2.39	 (14)	 1.90	 (40)	 03/01/2016
90 Day U.S. Treasury Bill	0.33	(92)	1.02	(100)	1.02	(100)	4.97	(100)	4.23	(3)	2.56	(12)	2.05	(26)	
Short Government Median	0.46		1.93		1.93		5.63		2.87		1.35		1.85		
 Insight Investment	 0.51	 (35)	 1.81	 (53)	 1.81	 (53)	 5.47	 (81)	 3.21	 (40)	 1.57	 (41)	 1.45	 (90)	 01/01/2010
90 Day U.S. Treasury Bill	0.33	(92)	1.02	(100)	1.02	(100)	4.97	(100)	4.23	(3)	2.56	(12)	1.24	(100)	
Short Government Median	0.46		1.93		1.93		5.63		2.87		1.35		1.79		
Insight Investment (Net of Fees)	0.51	(35)	1.81	(53)	1.81	(53)	5.47	(81)	3.15	(42)	1.51	(43)	1.38	(94)	

Returns for periods greater than one year are annualized.
Returns are expressed as percentages.

Schedule of Investable Assets
City of Auburn Hills - Cash Management
 January 1, 2010 To March 31, 2025

Schedule of Investable Assets



Schedule of Investable Assets

Periods Ending	Beginning Market Value \$	Net Cash Flow \$	Gain/Loss \$	Ending Market Value \$	%Return
Jan-2010 To Mar-2025	42,139,379	46,681,668	16,887,084	105,708,132	1.49

Mariner Institutional compiled this report for the sole use of the client for which it was prepared. Mariner Institutional is responsible for evaluating the performance results of the Total Fund along with the investment advisors by comparing their performance with indices and other related peer universe data that is deemed appropriate. Mariner Institutional uses the results from this evaluation to make observations and recommendations to the client. Mariner Institutional uses time-weighted calculations which are founded on standards recommended by the CFA Institute. The calculations and values shown are based on information that is received from custodians. Mariner Institutional analyzes transactions as indicated on the custodian statements and reviews the custodial market values of the portfolio. As a result, this provides Mariner Institutional with a reasonable basis that the investment information presented is free from material misstatement. This methodology of evaluating and measuring performance provides Mariner Institutional with a practical foundation for our observations and recommendations. Nothing came to our attention that would cause Mariner Institutional to believe that the information presented is significantly misstated.

This performance report is based on data obtained by the client's custodian(s), investment fund administrator, or other sources believed to be reliable. While these sources are believed to be reliable, the data providers are responsible for the accuracy and completeness of their statements. Clients are encouraged to compare the records of their custodian(s) to ensure this report fairly and accurately reflects their various asset positions.

The strategies listed may not be suitable for all investors. We believe the information provided here is reliable, but do not warrant or guarantee its accuracy or completeness. Past performance is not an indication of future performance. Any information contained in this report is for informational purposes only and should not be construed to be an offer to buy or sell any securities or any investment advisory services.

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***IMPORTANT DISCLOSURE INFORMATION RE COALITION GREENWICH BEST INVESTMENT CONSULTANT AWARD (formerly known as the Greenwich Quality Leader Award):**

The awards are not indicative of any future performance. The awards or any other rankings and/or recognition by unaffiliated rating services and/or publications should not be construed as a guarantee that a client will experience a certain level of results or satisfaction, nor should it be construed as a current or past endorsement by any of our clients. No fee was paid to participate in this award survey.

The 2024-25 award was issued in February 2025, based on data from February to September of 2024. The 2023 award was issued in April 2024, based on data from Feb to November of 2023. The 2022 award was issued in April 2023, based on data from Feb to November of 2022. The 2021 award was issued in April of 2022, based on data from July to October 2021. Data was collected via interviews conducted by Coalition Greenwich. The 2024 and 2023 awards were issued to Mariner Institutional (formerly AndCo Consulting). The 2021 and 2022 awards were issued to AndCo, prior to becoming Mariner Institutional. The methodology: For the 2024-25 Coalition Greenwich Best Investment Consultant Award for Overall U.S. Investment Consulting – Midsize Consultants – Between February and September 2024, Crisil Coalition Greenwich conducted interviews with 699 individuals from 563 of the largest tax-exempt funds in the United States. For the 2023 Greenwich Best Investment Consultant Award for Overall U.S. Investment Consulting – Midsize Consultants – Between February and November 2023, Coalition Greenwich conducted interviews with 708 individuals from 575 of the largest tax-exempt funds in the United States. For the 2022 Greenwich Best Investment Consultant Award for Overall U.S. Investment Consulting – Midsize Consultants – Between February and November 2022, Coalition Greenwich conducted interviews with 727 individuals from 590 of the largest tax-exempt funds in the United States. For the 2021 Greenwich Best Investment Consultant Award – Overall U.S. Investment Consulting – Midsize Consultants – Between July and October 2021, Coalition Greenwich conducted interviews with 811 individuals from 661 of the largest tax-exempt funds in the United States. These U.S.-based institutional investors are corporate, public, union, and endowment and foundation funds with either pension or investment pool assets greater than \$150 million. Study participants were asked to provide quantitative and qualitative evaluations of their asset management and investment consulting providers, including qualitative assessments of those firms soliciting their business and detailed information on important market trends.



CITY OF AUBURN HILLS CITY COUNCIL AGENDA

MEETING DATE: MAY 5, 2025

AGENDA ITEM NO 7D

RECREATION AND SENIOR SERVICES

To: Mayor and City Council
From: Thomas A. Tanghe, City Manager; Karen S Adcock, Director Recreation & Senior Services
Submitted: April 29, 2025
Subject: Motion – To amend the 2025 General Fund Seniors Department revenue and appropriation.

INTRODUCTION AND HISTORY

In August of 2024 Oakland County announced Round Two of the American Rescue Plan Act (ARPA) funding opportunity to provide Oakland County Cities, Villages, and Townships (CVT) with mini grants to operate local chore projects for low-income seniors through July 2026.

The grant program is administered through Oakland Livingston Human Service Agency (OLHSA), a Community Action Agency. Staff submitted a grant application for yard services for low-income senior and disabled homeowners who are in need to assistance to maintain their year.

The city was awarded a \$30,000 dollar grant to provide yard services. The funds are to be used for services such as spring and fall yard clean up, lawn mowing, and gutter clean up. This grant will be used in conjunction with the Community Development Block Grant (CDBG) Yard Services funding as funding for public services continues to decrease every year.

The city will contract out the yard services to licensed and insured contractors using the same procurement, registration of participants, monitoring and payment methods as is done for the CDBG Yard Services Programs.

Since the grant was awarded this year, the Senior budget will need to be amended to reflect the grant.

STAFF RECOMMENDATION

Staff recommend amending the General Fund Senior department budget to **accommodate the federal funding and expenditures for chore services awarded by Oakland Livingston Human Services Agency and Oakland County ARPA funding. This requires a \$30,000 increase to both** the revenue line 101-685-507.000-OLHSACHOREXXX and expense line 101-685-802.000-OLHSACHOREXX.

MOTION

Move to amend the 2025 General Fund Senior department budget increasing both revenue and appropriations by \$30,000.

I CONCUR:

THOMAS A. TANGHE, CITY MANAGER



CITY OF AUBURN HILLS

CITY COUNCIL AGENDA

MEETING DATE: MAY 5, 2025

AGENDA ITEM NO 7E

DEPARTMENT OF PUBLIC WORKS

To: Mayor and City Council
From: Thomas A. Tanghe, City Manager; Jason Hefner, Manager of Fleet & Roads
Submitted: April 29, 2025
Subject: Motion – Approve State of Michigan Board of County Road Commissioners, Oakland County, Agreement for Traffic Control Devices for Installation and Maintenance of a Traffic Signal at N Squirrel Road and Shimmons Road.

INTRODUCTION AND HISTORY

In 2024, a traffic and signal warrant study was performed for the intersection at N Squirrel Road and Shimmons Road by OHM Advisors. The results of that study indicated that a traffic signal was warranted for the intersection. The City Council approved a contract for engineering design services for a traffic signal at N. Squirrel Road and Shimmons Road on February 17, 2025, for construction later this year.

The Road Commission for Oakland County (RCOC) provides the operation and maintenance for all the traffic signals located within the City of Auburn Hills. The agreement provided in the City Council packet for approval establishes the division of costs associated with the subject traffic signal. The agreement identifies that the City of Auburn Hills will be responsible for the entire (100%) cost of the traffic signal installation as well as the ongoing maintenance and energy while the signal remains in operation. This is a typical arrangement for signal operation between the City and RCOC since N. Squirrel Road and Shimmons Road are both City roads and under the jurisdiction of the City of Auburn Hills.

STAFF RECOMMENDATION

Staff recommends approval of the RCOC agreement as submitted for installation and operation of the traffic control device installed at the junction of N. Squirrel Road and Shimmons Road.

MOTION

Move to approve State of Michigan Board of County Road Commissioners, Oakland County, Agreement for Traffic Control Devices for installation and maintenance of a traffic signal located at N. Squirrel Road and Shimmons Road.

EXHIBITS

Exhibit 1 - Agreement

I CONCUR:

THOMAS A. TANGHE, CITY MANAGER

**STATE OF MICHIGAN
BOARD OF COUNTY ROAD COMMISSIONERS
OAKLAND COUNTY
AGREEMENT FOR TRAFFIC CONTROL DEVICE**

Type of Work: Installation and Maintenance of a Traffic Signal

Location: Squirrel Rd at Shimmons Rd

Signal No: 1630

Date Effective:

Under authority of state law and by virtue of resolution formally adopted by their respective governing bodies, the under-signed hereby agree to pay the Maintenance Costs (as defined below) related to the above traffic control device on the basis of the following division of costs as set forth in this agreement ("Agreement"). Invoices for Maintenance Costs are to be billed monthly by the Road Commission for Oakland County ("RCOC"). Title to the traffic signal and related equipment shall be in the name of the RCOC, or with the governmental agency that has jurisdiction of the intersection when purchased for roads not under the jurisdiction of the RCOC.

DIVISION OF MAINTENANCE COSTS

<u>AGENCY</u>	<u>INSTALLATION</u>		<u>MAINTENANCE</u>
	Percent	Estimated Cost	Percent
CITY OF AUBURN HILLS	100 %	\$ N/A	100 %
Total	100 %	\$ N/A	100 %

Maintenance Costs include costs related to operation, repair, maintenance, removal, and replacement of the above referenced traffic control device. It is further agreed that the RCOC will be the agency invoiced for energy billings and/or communications billings ("Billings") for the above referenced traffic control device. The RCOC will pay the invoices for the Billings and subsequently invoice CITY OF AUBURN HILLS seeking reimbursement for payment of the Billings pursuant to the division of Maintenance Costs stated above. The RCOC's payment of the Billings shall be included as maintenance costs on the RCOC invoice to CITY OF AUBURN HILLS.

It is further agreed that the agency responsible for making original and replacement installations and performing maintenance shall be the RCOC. The parties are responsible for the Maintenance Costs pursuant to the division of costs stated above, and the RCOC will invoice CITY OF AUBURN HILLS for the Maintenance Costs pursuant to the division of costs stated above.

CITY OF AUBURN HILLS shall pay all RCOC invoices within 30 days of the date of the invoice, or CITY OF AUBURN HILLS shall be in default under this Agreement. If CITY OF AUBURN HILLS is in default under this Agreement, then RCOC may remove the traffic control device and/or file an action in the appropriate court seeking monetary damages as a result of the default, including but not limited to its attorney's fees and costs.

To the fullest extent permitted by law, CITY OF AUBURN HILLS shall indemnify and hold the RCOC, its respective officers, employees and agents harmless from all suits, claims, complaints, charges, judgments, causes of action and expenses, including attorney's fees, resulting or alleged to result, from any negligent acts or omissions by CITY OF AUBURN HILLS its employees and agents occurring in the performance of or breach in this Agreement.

In the event the traffic control device referred to in this Agreement is located on a road or street that is under the jurisdiction of the RCOC and by virtue of this Agreement will be maintained by an agency other than the RCOC, then and in that event the said agency hereby acknowledges that it is undertaking the RCOC's duty to maintain the said traffic control device, further agrees to provide insurance coverage protecting the RCOC, and further agrees to provide a Certificate of Insurance acceptable to the RCOC upon the agency's execution of this Agreement.

This Agreement is terminable on thirty days written notice by any party. CITY OF AUBURN HILLS shall pay any outstanding invoices upon written notice of the termination, and the final invoice shall be paid immediately upon receipt.

APPROVED:
**ROAD COMMISSION
FOR OAKLAND COUNTY**

Date _____

By _____
Danielle Deneau, P.E.
DIRECTOR OF TRAFFIC-SAFETY

APPROVED:
CITY OF AUBURN HILLS

Date _____

By _____

Title of Authorized Official

* Certified copy of resolution must be submitted with this form for the new installations.



CITY OF AUBURN HILLS CITY COUNCIL AGENDA

MEETING DATE: MAY 5, 2025

AGENDA ITEM NO 8A

CITY CLERK'S OFFICE

To: Mayor and City Council
From: Thomas A. Tanghe, City Manager; Laura M. Pierce, City Clerk
Submitted: April 30, 2025
Subject: Motion – To consider renewal of Suburban Studio's hotel license.

INTRODUCTION AND HISTORY

At the February 17, 2025 City Council meeting, City Council held a Public Hearing to consider non-renewal of the hotel license for several hotels, including Suburban Studios, 1180 Doris Road, due to non-compliance with City ordinances. Each hotel was granted a sixty-day extension to address the violations. In addition, Suburban Studios was granted a 120-day extension, until June 17, 2025, to address the length of stay violations.

On April 21st, the hotels returned to City Council to address the violations. Suburban Studios had made substantial progress on the property's condition, however it was still in violation of the length of stay ordinance.

Since that time, the hotel has addressed the length of stay issue and requested an inspection from the Police Department. The Police Department inspected the hotel on April 28th and confirmed that the hotel is now in compliance with that section of the ordinance.

The Community Development Department has noted that, while substantial progress was made on the property's condition, there are property maintenance violations remaining. There are no outstanding life safety or health and welfare issues.

STAFF RECOMMENDATION

Due to the remaining property maintenance violations, staff recommend issuing a conditional one-year license to expire December 31, 2025 to allow time for the ongoing improvements to be completed.

MOTION

Move to issue a conditional one-year license to Suburban Studios, 1180 Doris Road to expire on December 31, 2025.

I CONCUR:

THOMAS A. TANGHE, CITY MANAGER

ATTACHMENTS

- Attachment A – Police Department Report
- Attachment B – Community Development Department Report

25-8181



Hotel Inspection Form

Hotel: SUBURBAN STUDIOS

Date: 4/28/25 Time: _____ Officer: Mahon

Manager: Jeremiah Rodriguez

Ordinance displayed: YES ☒ NO ☐

Location FRONT

Registry inspection:

- o All guests documented. (including minors)
- o Vehicles documented
- o Length of stay documented
- o ID verification upon check in
- o Phone number documented
- o Length of stay limit followed
- o Occupancy limit (2 per bed)

YES ☒
YES ☒
YES ☒
YES ☒
YES ☒
YES ☒
YES ☒

NO ☐ # OF VIOLATIONS: _____
NO ☐ # OF VIOLATIONS: _____
NO ☐ # OF VIOLATIONS: _____
NO ☐ # OF VIOLATIONS: _____
NO ☐ # OF VIOLATIONS: _____
NO ☐ # OF VIOLATIONS: _____
NO ☐ # OF VIOLATIONS: _____

Camera System Inspection:

- o Are there CCTV cameras
- o Do they cover all main hallways
- o Do they cover the exterior
- o Are they viewable 24/7
- o Do employees have access

YES ☒
YES ☒
YES ☒
YES ☒
YES ☒

NO ☐ # OF VIOLATIONS: _____
NO ☐ # OF VIOLATIONS: _____
NO ☐ # OF VIOLATIONS: _____
NO ☐ # OF VIOLATIONS: _____
NO ☐ # OF VIOLATIONS: _____

Employee Requirements:

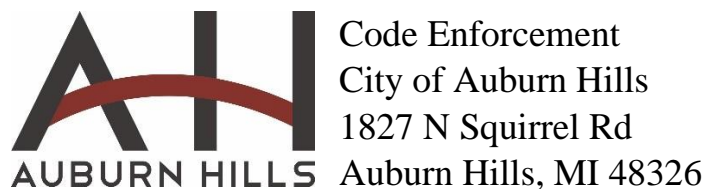
- o Basic first aid
- o Basic drug/alcohol detection
- o Is the hotel license displayed
- o Employee present at desk 24/7

YES ☒
YES ☒
YES ☒
YES ☒

NO ☐
NO ☐
NO ☐
NO ☐

Officer Signature: 

Manager Signature: 



April 30, 2025

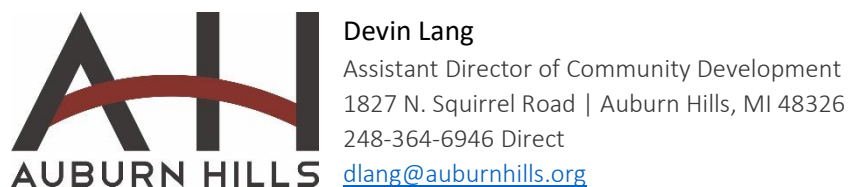
AUBURN HILLS HOSPITALITY, LLC
390 PARK ST STE 201
BIRMINGHAM, MI 48009-3400

Hotel Inspection Report

RE: Suburban Studios (1180 Doris Rd, AUBURN HILLS)

Substantial progress has been made regarding the property's condition, and several violations have been resolved. As of today, the property has no outstanding health and welfare or life safety violations. The paint and carpet has been updated throughout the hotel's common areas, and exterior improvements have been completed. Individual hotel rooms are being updated with fresh paint, new floor coverings, and new furnishings between occupancy. Since this is being done around guests coming and going, these updates will take additional time to complete. The hotel will also be repairing the parking lot this summer.

Staff recommends issuing a one-year conditional license to allow the hotel time to continue making the necessary improvements and repairs.





CITY OF AUBURN HILLS

CITY COUNCIL AGENDA

MEETING DATE: MAY 5, 2025

AGENDA ITEM NO 9A

DEPARTMENT OF PUBLIC WORKS

To: Mayor and City Council
From: Thomas A. Tanghe, City Manager; Jason Deman, Manager of Public Utilities
Submitted: April 30, 2025
Subject: Motion – To Approve the Purchase and Installation of (2) On-Site Generators for Sewage Lift Stations

INTRODUCTION AND HISTORY

The City of Auburn Hills owns and operates three sanitary lift stations throughout the City, one on Grey Road, one on Lake Angelus Rd, and One on Executive Hills Ct. These stations pump or “lift” the sewage from low-lying areas up to a larger sewer main where it can drain using slope or grade until it gets to the County Drain. These stations allow the low-lying areas to avoid personal septic fields, and rather utilize the public sanitary sewer system, which is more reliable. These stations are extremely important to the health, vitality, and growth of the area.

These stations are primary powered by standard electricity from DTE. The power from DTE is reliable, but with the importance of these stations, backup options are required. Only the lift station on Executive Hills Ct has an on-site gas generator which is the primary backup power source. Currently, the City has 2 options in case of emergency/power outage at the other two stations (Grey Rd & Lake Angelus) – trailer-mounted generators and trailer mounted portable pump. Under the current process, if the station loses power, the alarm system calls the on-call crew leader making them aware of the situation. The next step in the process would be to call-in personnel to report to the DPW and hook up the portable generators to a pick-up truck. The generator needs to be hauled to the site and hooked up. All these steps need to be done within 2-4 hours. That may sound like a lot of time, but employee response times, weather, or unforeseen portable generator issues can put a strain on getting this accomplished.

This has led the DPW to consider and budget for the installation of on-site generators for Grey Rd and Lake Angelus Rd lift stations. On-site generators with automatic transfer switches will allow seamless transfer of power during power outages. This can save the stress of personnel having to scramble at any time to get the above-mentioned process completed in time. The concern of not getting the station power is that many homes may begin to have sewage backup into basement or crawl spaces, which causes serious health, environmental, and personal property concerns. After talking with engineers and generator companies, we decided that \$275K would be a sufficient amount to budget to complete both lift stations. This amount would be to complete the project from A to Z, including procurement, design, installation, restoration, etc. For reference, the complete Request for Proposal (RFP) that was posted is available as Attachment 3 to this memo.

After posting this project through BidNet, we received only 2 bids from qualifying contractors. One bid was from DES Electric for a total of \$261,339. The 2nd bid came from CCI Industrial Contractors at a total of \$534,493. The bid tab is attached to the memo as Attachment 1. After reviewing the bids, we brought in the team from DES electric to go over their proposal in more detail. After meeting with them, reviewing the proposal, talking with them about similar jobs, and reviewing references, we feel very confident they are the right company for the job. As you can see in the bid tab, they gave 4 different “options” for install, which included such details as replacing or re-using parts, or different generator brands. We are going with the most expensive proposal because it includes the preferred generator brand (Cummins) and full replacement of all parts. Staff did not feel that saving a little

money was worth trying to salvage or re-use certain important parts of the installation. DES's full proposal can be viewed as Attachment 2 with this memo.

The locations of the generators have not been finalized, as we will work through that when the site plan is developed after approval by DES. We have preliminary spots picked out that will be sufficient for access, maintenance, and convenience. We are also going to work with Community Development to make sure the generators will be screened appropriately and not an eyesore to the neighborhood.

Although this investment is costly, it will save countless hours of overtime staffing and emergency response, which is time and cost savings for the future. In addition, it will ensure our system is functioning properly in case of a power outage. It is estimated that approximately 40 hours per year are spent responding to power outages, which equates to roughly \$2,500 a year. We also plan to post and sell the (2) current trailer-mounted generators we have as a part of our fleet. These are expected to bring a resale value somewhere between \$10K and \$20K each.

STAFF RECOMMENDATION

Staff recommend approval of this project, which will be a huge investment in our lift stations and their future operating efficiency. It will also bring peace of mind to the neighborhoods that rely on these stations to keep the sewage flowing. As mentioned previously, staff are confident that DES has the plan, experience, and knowledge to complete this job appropriately. There are sufficient funds budgeted for this project in GL 592.535.971.000.

MOTION

Move to Approve Contract With DES Electric to Purchase and Install 2 On-Site Generators for 2 Sewage Lift Stations in the Amount of \$261,339

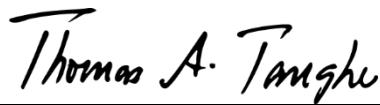
ATTACHMENTS

Attachment 1 – Bid sheet

Attachment 2 – DES Bid package

Attachment 3 – Lift Station RFP

I CONCUR:



THOMAS A. TANGHE, CITY MANAGER

BID ITEM:

Sanitary Lift Station(s) Generator Install

BID OPENING DATE:

March 7, 2025

BID OPENING TIME:

10:00 AM

ELECTRONIC BIDS ACCEPTED?

Hard Copy & Electronic

ATTENDED BY:

Deman, Klassen



COMPANY NAME	ADDRESS		TOTAL
DES Electric *	11145 E. Seven Mile Rd., Detroit, MI		\$ 261,339.00
* provided 4 options			\$ 232,429.00
			\$ 226,375.00
			\$ 243,486.00
CCI Industrial Contractors	7428 Kensington Rd., Brighton, MI		\$ 534,493.00

- ☒ Mailboxes have been checked for bids that may have been mailed in
- ☒ Were electronic bids allowed. If so, was BidNet checked for received bids

also send results to:

①

DES BASE BID CUMMINGS GENERATORS

Site	Address	Scope	Quantity	Total
Lake Angelus Lift Station	795 Waller	¹²⁵ 80 KW Site Generator installation	LUMP SUM	\$ 156,018.00
Grey Rd Lift Station	417 S Grey	⁶⁰ 50 KW Site Generator installation	LUMP SUM	\$ 105,321.00
USING CUMMINGS GENERATORS WITH MANUAL TRANSFER SWITCHES			Grand Total	\$ 261,339.00

② RES ALTERNATE BID CUMMINGS GENERATORS

Site	Address	Scope	Quantity	Total
Lake Angelus Lift Station	795 Waller	¹²⁵ 80 KW Site Generator installation	LUMP SUM	\$ 142,691.00
Grey Rd Lift Station	417 S Grey	⁶⁰ 50 KW Site Generator installation	LUMP SUM	\$ 89,738.00
USING CUMMINGS GENERATORS WITHOUT MANUAL TRANSFER SWITCHES			Grand Total	\$ 232,429.00

③

DES ALTERNATE BID GENERAC GENERATORS

Site	Address	Scope	Quantity	Total
Lake Angelus Lift Station	795 Waller	¹²⁵ 80 KW Site Generator installation	LUMP SUM	\$ 136,406.00
Grey Rd Lift Station	417 S Grey	⁶⁰ 50 KW Site Generator installation	LUMP SUM	\$ 89,969.00
USING GENERAC GENERATORS WITHOUT MANUAL TRANSFER SWITCHES			Grand Total	\$ 226,375.00

④

DES BASE BID GENERAC GENERATORS

Site	Address	Scope	Quantity	Total
Lake Angelus Lift Station	795 Waller	¹²⁵ 80 KW Site Generator installation	LUMP SUM	\$ 145,962.00
Grey Rd Lift Station	417 S Grey	⁶⁰ 50 KW Site Generator installation	LUMP SUM	\$ 97,524.00
USING GENERAC GENERATORS WITH MANUAL TRANSFER SWITCHES			Grand Total	\$ 243,486.00



Respectfully submitted by,

Company: DES ELECTRIC, LLC
Address: 11145 E. SEVEN MILE DETROIT MI 48234
Telephone: 313 223 2800 Fax: 313
Email: MEIDER@DES-ELECTRIC.COM

Mike Elder

Authorized Signature

OWNER

Title

MICHAEL ELDER

Printed Name

MARCH 27, 2025

Date

Approval of Contract

City Representative

Title

Printed Name

Date

CITY OF AUBURN HILLS
HOLD HARMLESS AGREEMENT

As required for approval of the

SANITARY LIFT STATIONS GENERATOR INSTALL

(Activity)

DES ELECTRIC LLC herein after referred to as DES

Name of Company

Abbreviated Name Form

agrees to release, indemnify, defend, and hold harmless The City of Auburn Hills, including all elected and appointed officials, all employees, representatives, and volunteers, all boards, commissions, and/or authorities, including but not limited to the Tax Increment Finance Authority, Brownfield Redevelopment Authority and the Downtown Development Authority, and their officers, employees, representatives and volunteers from any injuries, liability, damages, expenses, attorney's fees, causes of action, suits, claims or judgments, costs, incurred and/or arising from the Contractor's performing its work, jobs, duties and/or any other actions and/or omissions of the Contractor and/or its employees, representatives and/or agents pertaining to and/or in connection with the Activity.

In addition, DES agrees to furnish an ACORD certificate of insurance

(Abbreviated Name Form)

as required by the City of Auburn Hills with the description of the ACORD form to read as follows: *It is understood and agreed that the following shall be additional insured: The City of Auburn Hills, including all elected and appointed officials, all employees, representatives and volunteers, all boards, commissions, and/or authorities, including but not limited to the Tax Increment Finance Authority, Brownfield Redevelopment Authority and the Downtown Development Authority, and their officers, employees, representatives and volunteers. The coverage shall be primary to the additional insured and not contributing with any other insurance or similar protection available to the additional insured. This shall not apply to the contractor's required worker's compensation/employer's liability.*

Name of Company

DES ELECTRIC, LLC

By Mike Elder

Dated MARCH 27, 2025

Witnesses

[Signature]

Bidders shall provide a written response to the following questions and submit as part of the bid. The Bidders question responses shall follow the same order as listed below.

1. Executive Summary:

- a. Provide an executive summary, not to exceed one page in length providing an overview of your bid and any information the Bidder wishes to bring to the attention of Auburn Hills.

2. Company Questions:

- b. How long has your organization provided these services? *SINCE 1999*
- c. The bidder must provide three business references where similar contracted services have been completed in the past. *LATHRUP VILLAGE, CITY OF DETROIT, GREAT LAKES WATER AUTHORITY*
- d. Describe the financial soundness of your organization. Include any reports that demonstrate your firm's strength. *SOUND. DES WILL PROVIDE AUDITED FINANCIAL STATEMENTS IF SELECTED*
- e. Identify any litigation your firm is currently involved in or has settled/resolved over the last year. *NONE*
- f. Provide a statement on current workload and status.



Electric

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11145 EAST SEVEN MILE ROAD DETROIT MI 48234 PH 313-223-2800

To:	City of Auburn Hills	Date:	3/28/2025
		Project:	Lift Station Two Generators Install
		Estimator:	John Yaquinto
Attn:	Estimating	EST. #	25-039

DES Electric LLC will furnish and install electrical work for the above project as described herein. All electrical work as described in the drawings and specification section(s) dated 2/17/25 is included except as noted or clarified below.

This proposal includes Addenda No(s): 1, 2 and 3.

Included	Excluded		Included	Excluded	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Sales & Use Tax	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Payment & Performance Bonds
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Electrical Permit costs	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Overtime Costs
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Trenching, Excavation, & Backfill	<input type="checkbox"/>	<input checked="" type="checkbox"/>	A.G.C. cleanup charges
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Concrete Genset Pad	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Energy Usage Charges
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Instrumentation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Painting (except elec. touch-up)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Mechanical Work	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Motor Generator Sets
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Temperature Controls	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Temporary wiring for single phase lights and receptacles
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Patching &/or repair of holes in walls or floors created by DES.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Temporary wiring for Two Pumps

This Proposal is based upon DES Electric LLC's Standard Terms and Conditions (see Page 5) unless otherwise indicated below.

DES Electric LLC (DES) will provide labor and materials for the following scope of work:

417 S. Grey Rd. and 795 Waller Rd (Lake Angelus). Auburn Hills, MI., Project RFP-03-07-2025-001 Dated 2/17/25.

Price to include:

- Procurement and delivery of owner specified generators for each site. Generators shall be the generic green color.
- Site preparation and excavation for generator pad and conduit.
- Building a proper pad or base for each generator (preferably concrete).
- Installation and running of all necessary conduit(s) to house the appropriate wiring.
- Installing both automatic and manual transfer switches and appropriate circuit breakers to partner with the generator(s).
- Partnering with auburn hills SCADA partner, utilities instrumentation services (UIS), to have the proper wiring and communication setup with auburn hills SCADA radio module(s).
- (Lake angelus site only) provide complete new stainless steel electrical cabinet/box (or boxes) to house all owners' existing necessary wiring, circuit boards, transfer switches, circuit breakers, radios, etc.
- Working with Consumers Energy to have the properly sized gas line installed for the generator at each site.



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- Working with all necessary parties (the city, consumers, DTE, ETC.) To obtain any necessary permits required for the installations(s).
 - Working with city officials and stakeholders to determine best location for generator at each site, keeping in mind all current utilities in and around each site.
 - Drawing up or drafting a site plan and electrical plans for all portions of the wiring and installation (if needed).
 - Perform all post installation checks for each owner specified generator, including load bank testing if needed to make sure each generator is operating correctly and handling the required load.
 - The contractor shall provide a one-year warranty, commencing from the date of substantial completion, covering all materials and labor, including the replacement of any parts or devices that fail during the warranty period at no additional cost to the city.
 - DES Electric, LLC., the contractor shall furnish all materials and labor as indicated in the request for proposals on plans and specifications provided by the owner to install new rated natural gas-powered electrical generator(s).
 - Owner(s) sanitary lift stations immediately adjacent to selective work areas remain in operation. DES will conduct selective work so owner's operations will not be disrupted. At some point during construction, an outage must occur to facilitate changeover. DES request owner to provide owner generator to operate lift station(s) manually during this time.
 - Existing installation, new installation and intended demolition will be shown on drawings to be created from available as-built drawings provided by owner and visual field observation. Drawings are diagrammatic and indicate design intent. Do not scale drawings. Field verify existing conditions and actual dimensions prior to start of work.
 - Immediately notify the owner of any uncovered or unforeseen conditions that may arise.
 - Hazardous materials: it is not expected that hazardous materials will be encountered in the work.
 1. Hazardous materials will be removed by the owner before starting work.
 2. If suspected hazardous materials are encountered by DES, DES will not disturb; DES will immediately notify owner. Hazardous materials abatement will be removed by owner or under a separate negotiated contract with DES.
 - Utility services and mechanical/electrical systems are as follows:
 1. Existing services/systems to remain: survey to maintain services/systems indicated to remain and protect them against damage.
 2. Existing services/systems to be removed, relocated, or abandoned: locate, identify, disconnect, and seal or cap off utility services and mechanical/electrical systems serving areas to be selectively demolished.
 - i. Owner will arrange to shut off indicated services/systems when requested by contractor.
 - ii. Coordinate/arrange to shut off utilities with utility companies
-



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- iii. If services/systems are required to be removed, relocated, or abandoned, provide temporary services/systems as indicated in 2 above that bypass area of selective demolition and that maintain continuity of services/systems to the sanitary lift stations.
 - iv. Disconnect, demolish, and remove systems, equipment, and components indicated on drawings to be removed.
 - ❖ Piping to be removed: remove portion of piping indicated to be removed and cap or plug remaining piping with same or compatible piping material.
 - ❖ Piping to be abandoned in place: drain piping and cap or plug piping with same or compatible piping material and leave in place.
 - ❖ Equipment to be removed: disconnect and cap services and remove equipment.
 - ❖ Equipment to be removed and reinstalled: disconnect and cap services and remove, clean, and store equipment; when appropriate, reinstall, reconnect, and make equipment operational.
 - Perform site survey, research public utility records, and verify existing utility locations. DES and owner to contact Miss Dig 811 utility-locating service for area where project is located for site underground utilities identification and marking.
 - Working with natural gas utility to have the properly sized gas line installed for the owner selected generator at each site:
 - 1. Notify owner no fewer than seven (7) days in advance of proposed installation of natural-gas service.
 - 2. Do not proceed with the interruption of natural-gas service without DES construction manager or owner's written permission.
 - Connect to utility's gas main according to utility's procedures and requirements.
 - Install natural-gas piping electrically continuous, and bonded to gas appliance equipment grounding conductor of the circuit powering the appliance according to NFPA 70.
 - Install detectable warning tape directly above gas piping, 12 inches below finished grade.
 - Install piping adjacent to appliances to allow service and maintenance of appliances.
 - Connect piping to appliances using manual gas shutoff valves and unions. Install valve within 72 inches of each gas-fired appliance and equipment. Install union between valve and appliances or equipment.
 - Sediment traps: install tee fitting with capped nipple in bottom to form drip, as close as practical to inlet of each appliance.
 - This project installation shall comply with the latest adopted edition of the national electrical code, NFPA 70, including Michigan electrical code, part 8.
 - Existing electrical code violations and remediations thereto are not a part of this project.
-



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- Coordinate electrical work with other trades.
 - The contractor may reuse a portion or all of existing raceway(s) provided they shall meet all the requirements of the new installation. All raceway(s) shall be cleaned, snaked and deburred to ensure a clear path is available prior to re-use or use.
-
-

Clarifications:

- If bonding is required, add 2%.
 - We have an allowance included for Consumers Energy to provide a gas line of \$7,000.00 per site. The Consumers Energy utility costs / fees will be the responsibility of the city to pay.
 - System verification to be performed by owner with DES employees present prior to beginning demolition.
 - Work based on morning shift Mon. – Fri. 7:00am - 3:30pm.
 - Temporary Generator provided by others (City of Auburn Hills).
 - Existing electrical code violations and remediations are not part of this project.
 - BIM coordination if needed by others.
 - DTE utility costs / fees, DTE primary transformer by others.
 - Connectivity to owners' network by others (UIS).
 - Communication equipment provided by others (UIS).
 - Owner has as-built site drawings showing existing underground conduits, piping, electrical utilities, water lines and sewer lines.
 - Owner has as-built site drawings showing existing natural gas line locations. Owner has communicated with natural gas utility supplier that existing gas line locations are capable to supply new natural gas-powered electrical generators required to be installed.
 - Owner has as-built existing electrical drawings showing existing installed equipment such as communications equipment, control panels, instrumentation panels, generator receptacles, radio equipment and as-built equipment interconnection wiring diagrams.
 - Existing equipment is fully operational as-is.
 - Remediation of existing defective equipment, design flaws nor existing code violations are not included nor part of this contract.
 - DES proposes to achieve lowest cost for owner, that owner request gas utility to provide cost to owner for gas line installation. Owner to provide an allowance and pay gas utility directly. DES has included an allowance for \$7,000 per site.
 - DES has included installation of both Automatic and manual transfer switches. If existing manual transfer switches at each site can remain in use Alternate 1 will be used and we will forgo the installation of new transfer switch.
 - DES has included sales tax. Owner to provide sales tax exemption certificate to remove included sales tax.
-



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*****See Attached Form*****

DES Electric LLC

John Yaguinto

Estimator

Standard Terms & Conditions

1. *Payment terms are monthly progress payments net 30 days due.*
2. *The offering price is valid for 30 days DES Electric LLC reserves the right to extend this term without notice.*
3. *Subcontract terms and conditions are subject to review and approval prior to award of a subcontract to DES Electric LLC.*
4. *Terms are pending approval by DES Electric LLC credit manager.*
5. *This Proposal is based on the schedule and time durations presented at time of bid. A change in schedule shall constitute a change in scope of work.*
6. *All equipment furnished is F.O.B. shipping points with freight allowed to jobsite.*
7. *The price includes a warranty as specified in the Bid Documents. No other warranty is expressed or implied.*



BID ID: 03-07-2025-001

BID NAME: Sanitary Lift Station(s) Generator Install

ITEM: Furnishing & Installing (2) on-site generators for two sanitary lift stations

DUE DATE: Friday, March 7, 2025 at 10:00 AM

IMPORTANT DATES		
02/14/25	FRI	Bid Posting
02/27/25	THU	Pre-Bid Meeting
03/07/25	FRI	Bid Opening

The City of Auburn Hills is seeking bids from highly qualified contractors for the furnishing and installation of (2) on-site generators at two locations in the City of Auburn Hills.

Bids will be accepted by the City Clerk or they can also be submitted through the secured link on the BIDNET website. Bids will be accepted until **Friday, March 7, 2025 at 10:00 AM**. The Bids will be opened at that time in the front lobby of the City Clerk at 1827 N. Squirrel.

Bids to receive consideration shall be received prior to the specified time of opening as designated on the bid form. **NO LATE BIDS WILL BE ACCEPTED**. Bids are considered received when received and date stamped by the office of the City Clerk.

PREPARATION OF BID

- There will be an **OPTIONAL PRE-BID MEETING on Thursday, February 27, 2024 at 10:00 AM**. Bidders will meet at the Department of Public Works, 1500 Brown Road Auburn Hills, MI.
- Each bidder shall furnish all information required on the bid form. Erasures or other changes must be initialed by the person signing the bid form.
- If there is any doubt as to the meaning of any part of the specifications or other conditions within this invitation, contact Jason Deman by email/phone at jdeman@auburnhills.org / 248-364-6912.

SUBMISSION OF BIDS

- All bids shall be submitted in sealed envelopes and shall include the following information on the face of the envelope:

Bidder's Name
Bidder's Address
Bid Number
Bid Item (Name of Bid)

Failure to do so may result in a premature opening of or failure to open such proposal. All bids must be hand delivered or mailed to:

Auburn Hills City Clerk's Office
1827 N. Squirrel Road
Auburn Hills, MI 48326

- Bidders are responsible for submitting proposals before stated closing time. Delays in the mail will not be considered. Any proposal received after the stated deadline will be rejected.

- Any bid may be withdrawn by giving written notice to the Clerk's Office before stated closing time. After stated closing time, no bid may be withdrawn or cancelled for a period of one hundred and eighty (180) days after said closing time.

The expectation is that the bid winner will furnish all materials and perform all the labor necessary for completion of the project.

Copies of the Bid can be obtained from the Auburn Hills website:

www.auburnhills.org/bidopportunities

The City reserves the right to reject any or all bids or waive any irregularities which it deems in the best interest of the City.

In case of a discrepancy in computing the amount of the bid, the unit price bid will govern.

The bidding contractor is responsible for all costs associated with the research and preparation of their bidding document.

Preparation of Proposal:

Qualified companies are invited to deliver proposals in accordance with the scope of work and specifications.

Contract Award:

The City of Auburn Hills reserves the right to accept or reject any or all bids and to waive any informalities or irregularities in any proposal or the bid process. The competency and responsibility of all bidders shall be taken into consideration in the award of the contract for this work. If bidders are unknown to the City of Auburn Hills, or their competency questioned, it shall be understood that they will, upon request, file with the City of Auburn Hills reliable data and references for investigation. The City may make such investigation as it deems necessary to determine the ability of the bidder to perform the work. The City reserves the right to award the contract to the bidder offering the best value, but not necessarily to the one submitting the lowest price. City may award fewer than the indicated bid items and may award them in any combination deemed in the best interest of the City.

Scope of Services:

The City of Auburn Hills is soliciting bids from qualified and experienced vendors for the comprehensive installation of (2) on-site generators at two of the City's sanitary lift stations. The generator at Grey Road will need to be rated at 50 KW to handle the load, while the generator at Lake Angelus will need to be rated at 80 KW to handle the load. The generators will be for emergency use in case of lost DTE power to the stations. The selected contractor must have experience in the these types of installations, including the associated transfer switches, wiring, gas service, and other hardware needed for the generators to operate properly.

The scope of work is extensive and includes, but is not limited to:

1. Procurement and delivery of specified generators for each site. Generators shall be the generic green color
2. Site preparation and excavation for generator pad and conduit
3. Building a proper pad or base for each generator (preferably concrete)
4. Installation and running of all necessary conduit(s) to house the appropriate wiring
5. Installing both automatic and manual transfer switches and appropriate circuit breakers to partner with the generators(s)
6. Partnering with our SCADA partner, Utilities Instrumentation Services (UIS) to have the proper wiring and communication setup with our SCADA radio module(s)
7. **(Lake Angelus site only)** Provide complete new stainless steel electrical cabinet/box (or boxes) to house all necessary wiring, circuit boards, transfer switches, circuit breakers, radios, etc.
8. Working with Consumers Energy to have the properly sized gas line installed for the generator at each site

9. Working with all necessary parties (The City, Consumers, DTE, etc.) to obtain any necessary permits required for the installations(s)
10. Working with City officials and stakeholders to determine best location for generator at each site, keeping in mind all current utilities in and around each site
11. Drawing up or drafting a site plan and electrical plans for all portions of the wiring and installation (if needed)
12. Perform all post installation checks for generator, including load bank testing if needed to make sure each generator is operating correctly and handling the required load.
13. The Contractor shall provide a **one-year warranty**, commencing from the date of final project completion, covering all materials and labor, including the replacement of any parts or devices that fail during the warranty period at no additional cost to the City.

The selected contractor shall assume full responsibility for all aspects of the project from start to finish, including verification of proper operation of both generators at the conclusion of the project. This encompasses providing all necessary labor, materials, equipment, and services for the successful furnishing, delivery, and installation of the generators. While the bid packet strives to be comprehensive, the contractor is expected to leverage their expertise to identify and address any additional needs or unforeseen circumstances that may arise. The contractor should be prepared to supply and utilize all appropriate tools, vehicles, and safety gear, including any specialized equipment required for moving and placing the generators. Their commitment to the project extends beyond mere compliance with stated requirements, as they are expected to proactively manage all aspects of the generator installation, drawing upon their professional experience to ensure its success.

Additionally, the contractor shall be responsible for:

1. Coordinating with city officials and other relevant stakeholders
2. Implementing appropriate safety measures to protect workers and the public
3. Maintaining a safe and orderly site, which will need to be secured at the end of each day
4. Providing a detailed work schedule and adhering to agreed-upon timelines
5. Maintaining the current station as is and the ability of the pump stations to operate during the duration of the project.
6. Promptly addressing any issues or equipment failures identified during the project and the one-year warranty period. Generator failure or issues will require a 2-4 hour response window because of the criticality of the operations at the station(s)

Site Conditions:

Grey Road Lift Station – DTE Address – 417 S Grey Rd





Generator placement/location:

Contractor shall carefully examine the general site plans included, and survey or record drawings to become familiar with the existing underground conditions before deciding on generator placement at each site. Work with City staff and stakeholders to determine the best location for each generator at each site. Ease of installation, future maintenance of generator, and existing site utilities should be the top priorities for such placement. Determine location of underground utilities and perform work in a manner that will avoid possible damage. Notification of *MISS DIG 811* is required for each site before excavation can begin. The Contractor is responsible for knowing the location and avoiding utilities that are not covered by the Local Utility Locator Service.

Generator selection:

The City currently utilizes Cummings standby generators at several locations, sites, and buildings around the City. This is the preferred brand that will be requested for use with this project. The grey Rd location will require a 50 KW model (C50 N6), while the Lake Angelus location will require a 80 KW model (C80 N6). Refer to the attached spec sheet for more info regarding the Cummings generators desired. Although these are the preferred brands and models, the City will consider alternatives if noted at the time of the bid, given they are proven to be capable of handling the required load and of equivalent quality. Along with the generator at each site, both an Automatic Transfer Switch (ATS) and a manual transfer switch must be installed as well. The ATS must be able to automatically detect DTE power outages and switch over to the standby power (generator) if necessary. The manual transfer switch must be able to handle the hookup from an external trailer-

mounted generator (currently installed at each station). City staff will carefully review all requests that deviate from above and approve or reject in writing.

Current Electrical Service Ratings:

Lake Angelus Rd site –

- Service rating - 480V, 100A, 3-phase
- Main disconnect – Exterior fused
- Service Capacity – 83kVA

Grey Rd site –

- Service rating - 240V, 175A, 3-phase
- Main disconnect – Interior circuit breaker
- Service Capacity – 73 kVA

Generator pad/base:

After the location of the generator has been decided and agreed upon by both parties (The City and The Contractor), the pad for generator must be excavated and installed. The pad must be installed with sufficient thickness to hold the weight of the generator at the site. The preferred material for the base is concrete, but alternatives will be considered if necessary. Refer to the manufactures installation direction(s) for guidelines or specifications.

Site work/excavation for base and conduit:

During site/base work, the Contractor is responsible for placing all required conduits properly in the ground. These conduits must be placed at the proper depth and must use proper fittings to connect at control boxes/generator. As mentioned earlier, MISS DIG must be called before any excavation will occur. At the end of the project the site must be restored to the pre-project condition or better.

Communications (SCADA):

The Generator and transfer switch must have dry contacts for Generator running, Generator fault, and ATS position to interface with existing SCADA Motorola RTU. The City will need to have the ability to see if the station is on DTE power or standby power, or whether the generator is running/not running, or in fault on the existing SCADA System. It will be the contractor's responsibility to work with UIS SCADA in completing what is necessary to achieve the desired alarms/notifications within the SCADA system. The City's contact with UIS SCADA will be Ken Wesley, 734-787-6410.

Electrical Control Boxes:

Lake Angelus Rd site – The cabinets/electrical boxes are rusted and deteriorated beyond repair and need to be replaced completely. The new cabinets should be of equal or larger size to accommodate all necessary wiring/switches/breakers/radios/etc.

Grey Rd site – The cabinet/box at this location is in sufficient operating order and does not require replacement, but if the new install of the generator warrants additional room or space in the box it may need to be replaced. This would be at an additional cost to the City if necessary. This will be determined by agreement between the Contractor and City officials at pre-construction meeting or during project.

Current Operation of Lift Stations:

During installation, the lift stations and pumps must be able to operate at all times. They can be disconnected temporarily from power and/or controls for 2-4 hour periods of time, but then must be returned to normal operations. If temporary pumping or temporary power is needed at either of the locations for longer than 2-4 hours, then that must be arranged at the cost of the contractor. City staff will work with the Contractor to help coordinate best course of action and help coordinate the operation of the stations throughout the project.

General Requirements:

1. Contractor/sub-contractor must have licensed electrician on staff to oversee or complete all necessary electrical work
2. Maintain safe work environment; avoid creating tripping hazards with equipment
3. Use appropriate safety barriers and procedures to protect site visitors
4. Workers must wear task-appropriate safety equipment and apparel
5. No on-site equipment storage when not in use without written authorization
6. No parking of maintenance vehicles on sidewalks or lawn areas without written permission

Warranty:

1. The Contractor guarantees that the generator installation and all electric work and wiring will remain in proper operating condition for **one full year** after the date of final project completion.
2. Workmanship: All services and work performed under this agreement shall be free from defects in craftsmanship. Any issues arising from improper electrical connections or inadequate materials shall be rectified by the contractor.
3. Materials: All materials supplied, including but not limited to generator, conduit, breakers, switches, shall be free from defects at the time of installation.
4. Timeliness of Corrections: The contractor agrees to address any issues identified by the City within 14 days of notification or at the earliest appropriate time as determined by City staff.
5. Final Inspection: A joint inspection by the contractor and City representatives will be conducted at the end of the project to ensure all equipment and workmanship meet the City's standards.

Payment

1. Progress Payments: 70% of the contract total will be paid in installments based on the percentage of work completed. These payments will be made monthly upon submission and approval of progress reports and invoices.
2. Substantial Completion Payment: 20% of the contract total will be paid upon substantial completion, initial acceptance of project and materials by the City's representative, and submission of all required documentation.
3. Retainage Release: The final 10% of the contract will be retained and paid in full after the first year, following a satisfactory inspection and any necessary repairs/replacements.

Minimum Qualifications:

Bidders will be rejected and deemed non-responsive if they do not meet the following qualifications:

- The bidder must provide three business references where similar contracted services have been completed in the past.

Insurance Requirements for Work on/or Within City Property/Facilities:

Liability Insurance

An ACORD certificate of insurance, or its equivalent, shall be furnished to the City of Auburn Hills at 1827 North Squirrel Road, Auburn Hills, Michigan 48326 evidencing insurance in force for the duration of and applicable to this contract with an insurance company acceptable to the City of Auburn Hills with a minimum A.M. BEST rating of "A", and the following minimum requirements:

- a. General Liability (affording coverage not less than ISO Commercial General Liability coverage form):
 - I. Check mark indicating occurrence as opposed to claims made form
 - II. Limits of Liability:

\$2,000,000 each occurrence
\$4,000,000 general and products-completed operations aggregates
III. Personal Injury \$2,000,000 aggregate

b. Automobile Liability:

- I. Check mark indicating coverage as to any automobile
- II. Certificate must reflect Michigan “No Fault” PIP and PPI statutory coverages are also afforded
- III. Limits of Liability: \$2,000,000 combined single limit

c. Acceptable alternate limits are combinations of primary and excess or umbrella limits to equal not less than those shown in (a) and (b) above.

d. Description section of ACORD form is to read: *It is understood and agreed that the following shall be additional insured: The City of Auburn Hills, including all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities, including but not limited to the Tax Increment Finance Authority, Brownfield Redevelopment Authority and the Building Authority, and their employees, representatives and volunteers. The coverage shall be primary to the additional insured and not contributing with any other insurance or similar protection available to the additional insured. This shall not apply to the contractor’s required worker’s compensation/employer’s liability.*

e. The Description of Operation section of the Certificate shall also name or describe the project and/or event for which coverage is provided.

Owner’s and Contractor’s Protective Liability

The Contractor shall procure and maintain during the life of the contract Owner’s and Contractor’s Protective Liability and Insurance in the name of the City of Auburn Hills, in an amount not less than \$2,000,000 per occurrence, and \$4,000,000 aggregate for injuries, including death, to persons and property damage including loss of use thereof. This insurance shall be in an insurance company acceptable to the City of Auburn Hills.

Workers Compensation

The Contractor shall procure and maintain during the life of the contract, statutory Michigan Workers Compensation and Employers Liability Insurance for all employees employed at or in the vicinity of the Contractor’s property, or any property used in connection with the Contractor’s operation or in carrying out any work related to this contract.

Michigan Workers Compensation and Employers Liability Insurance shall be procured and maintained with the following limits of liability:

- \$100,000 E.L. each accident
- \$100,000 E.L. each disease – each employee
- \$500,000 E.L. Disease – Policy Limit

This insurance shall comply with all applicable rules and regulations of the State of Michigan, and shall be in an insurance company acceptable to the City of Auburn Hills.

Certificate of Insurance

The Contractor agrees that he/she will file all required Certificates of Insurance satisfactory to the City of Auburn Hills with the City of Auburn Hills simultaneously with or prior to the execution of this contract indicating that the insurance required herein has been issued and is in full force and effect.

Further, the Contractor will provide updated certificates annually prior to the policies expiration dates, to indicate that the policies and conditions required hereunder are in full force and effect during the life of this contract.

Bidders shall provide a written response to the following questions and submit as part of the bid. The Bidders question responses shall follow the same order as listed below.

1. Executive Summary:

- a. Provide an executive summary, not to exceed one page in length providing an overview of your bid and any information the Bidder wishes to bring to the attention of Auburn Hills.

2. Company Questions:

- b. How long has your organization provided these services?
- c. The bidder must provide three business references where similar contracted services have been completed in the past.
- d. Describe the financial soundness of your organization. Include any reports that demonstrate your firm's strength.
- e. Identify any litigation your firm is currently involved in or has settled/resolved over the last year.
- f. Provide a statement on current workload and status.

Site	Address	Scope	Quantity	Total
Lake Angelus Lift Station	795 Waller	80 KW Site Generator installation	LUMP SUM	\$
Grey Rd Lift Station	417 S Grey	50 KW Site Generator installation	LUMP SUM	\$
			<u>Grand Total</u>	\$



Respectfully submitted by,

Company: _____

Address: _____

Telephone: _____ Fax: _____

Email: _____

Authorized Signature

Title

Printed Name

Date

Approval of Contract

City Representative

Title

Printed Name

Date

CITY CLERK
CITY OF AUBURN HILLS
1827 N.SQUIRREL ROAD
AUBURN HILLS, MI 48326

**STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE
COMMISSION NOTICE OF HEARING
FOR THE ELECTRIC CUSTOMERS OF
DTE ELECTRIC COMPANY
CASE NO. U-21426**

- DTE Electric Company requests Michigan Public Service Commission's approval for reconciliation of its power supply cost recovery plan (Case No. U-21425) for the 12 months ended December 31, 2024.
- The information below describes how a person may participate in this case.
- You may call or write DTE Electric Company, One Energy Plaza, Detroit, Michigan 48226-1279, (800) 477-4747 for a free copy of its application. Any person may review the documents at the offices of DTE Electric Company or on the Commission's website at: <https://mi-psc.my.site.com/s/>.
- A pre-hearing will be held:

DATE/TIME: Tuesday, May 6, 2025 at 10:00 AM

BEFORE: Administrative Law Judge Lesley C. Fairrow

LOCATION: Video/Teleconference

PARTICIPATION: Any interested person may participate. Persons needing any assistance to participate or who are seeking access to the video/teleconference should contact the Administrative Law Judge's secretary at (517) 284-8130 or by email at LARA-MOHR-PSC@michigan.gov in advance of the hearing.

The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider DTE Electric Company's (DTE Electric) March 31, 2025 application requesting the Commission to: 1) approve DTE Electric's 2024 Power Supply Cost Recovery (PSCR) reconciliation as proposed; 2) authorize DTE Electric to reconcile its total PSCR over-recovery at year-end 2024 of \$143,785,799 including interest and the expected impact from nuclear production tax credits (PTCs), from all PSCR customers via a roll-over of such over-recovery as the January 2025 starting balance for the 2025 PSCR Reconciliation; and 3) grant DTE Electric further additional relief and authority as the Commission may deem necessary, suitable and appropriate.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: <https://mi-psc.my.site.com/s/>. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in PDF format, as an attachment to an email sent to: mpscdockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: mpscdockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by April 29, 2025. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon DTE Electric Company's attorney, Jon P. Christinidis, 1 Energy Plaza, 688 WCB, Detroit, MI 48226.

The prehearing is scheduled to be held remotely by video conference or teleconference. Persons filing a petition to intervene will be advised of the process for participating in the hearing.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of their wish to make a statement of position. Mich Admin Code, R 792.10413 (Rule 413).

Any person wishing to file a public comment may do so by filing a written statement in this docket. The written statement may be mailed or emailed and should reference Case No. **U-21426**. Statements may be emailed to: mpscedockets@michigan.gov. Statements may be mailed to: Executive Secretary, Michigan Public Service Commission, 7109 West Saginaw Hwy., Lansing, MI 48917.

All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private. For more information on how to participate in a case, you may contact the Executive Secretary at the above address or by telephone at (517) 284-8090.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

The Utility Consumer Representation Fund has been created for the purpose of aiding in the representation of residential utility customers in various Commission proceedings. Contact the Chairperson, Utility Consumer Participation Board, Department of Licensing and Regulatory Affairs, P.O. Box 30004, Lansing, Michigan 48909, for more information.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; 1982 PA 304, as amended, MCL 460.6j et seq.; and Parts 1 & 4 of the Michigan Office of Administrative Hearings and Rules, Mich. Admin Code, and R 792.10401 through R 792.10448.

U-21426

CITY CLERK
CITY OF AUBURN HILLS
1827 N.SQUIRREL ROAD
AUBURN HILLS, MI 48326

**STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE
COMMISSION NOTICE OF HEARING
FOR THE ELECTRIC CUSTOMERS OF
DTE ELECTRIC COMPANY
CASE NO. U-21845**

- DTE Electric Company requests Michigan Public Service Commission's approval for reconciliation of its Electric Infrastructure Recovery Mechanism for the 13 months ended December 31, 2024.
- The information below describes how a person may participate in this case.
- You may call or write DTE Electric Company 1 Energy Plaza, Detroit, MI 48226, (800) 477-4747, for a free copy of its application. Any person may review the documents at the offices of DTE Electric Company or on the Commission's website at: <https://mi-psc.my.site.com/s/>.
- A pre-hearing will be held:

DATE/TIME: **Wednesday, May 14, 2025 at 10:00 AM**

BEFORE: **Administrative Law Judge Jonathan F. Thoits**

LOCATION: Video/Teleconference

PARTICIPATION: Any interested person may participate. Persons needing any assistance to participate or who are seeking access to the video/teleconference should contact the Administrative Law Judge's secretary at (517) 284-8130 or by email at LARA-MOAHR-PSC@michigan.gov in advance of the hearing.

The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider DTE Electric Company's (DTE Electric) March 28, 2025 application requesting the Commission to: 1) approve DTE Electric's 2024 Infrastructure Recovery Mechanism (IRM) reconciliation, as proposed; 2) approve DTE Electric's \$0.12M over-recovery and its proposal to return this amount to customers through the recording of regulatory liability to be amortized in a future DTE Electric general rate case filed after the conclusion of this reconciliation; and 3) grant DTE Electric such further additional relief and authority as the Commission may deem necessary, suitable and appropriate.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: <https://mi-psc.my.site.com/s/>. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in PDF format, as an attachment to an email sent to: mpscdockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: mpscdockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by May 7, 2025. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon DTE Electric Company's attorney, Carlton D. Watson, One Energy Plaza, 1650 WCB, Detroit, MI 48226.

The prehearing is scheduled to be held remotely by video conference or teleconference. Persons filing a petition to intervene will be advised of the process for participating in the hearing.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of their wish to make a statement of position. Mich Admin Code, R 792.10413 (Rule 413).

Any person wishing to file a public comment may do so by filing a written statement in this docket. The written statement may be mailed or emailed and should reference Case No. U-21845. Statements may be emailed to: mpscedockets@michigan.gov. Statements may be mailed to: Executive Secretary, Michigan Public Service Commission, 7109 West Saginaw Hwy., Lansing, MI 48917.

All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private. For more information on how to participate in a case, you may contact the Executive Secretary at the above address or by telephone at (517) 284-8090.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; and Parts 1 & 4 of the Administrative Hearing Rules of the Michigan Office of Administrative Hearings and Rules, Mich. Admin Code, R 792.10106(2), (3), (4), (5), (6), and (7); R 792.10121; and R 792.10401 through R 792.10448.

U-21845

AUBURN HILLS

3 of 4 hotel licenses renewed

BY PEG MCNICHOL

PMCnichol@Medianewsgroup.com

Three Auburn Hills hotels have new licenses after a city council vote this week. A fourth will be reconsidered in July.

The city issues licenses every two years for 20 hotels. Each must pass inspections by the building, finance, fire and police departments and meet health, safety and welfare standards. The license fee is \$250, with a \$100 penalty for late renewal applications. Any electrical, mechanical or other work that requires a permit and inspection costs

A hotel that doesn't pass inspections can lose its license but the city council can give a company time to make improvements.

The council unanimously approved the license for Red Roof Inn, 1294 Opdyke Road, because all code violations are corrected. The new license will expire on Dec. 31, 2026.

Two other hotels, Baymont Inn, 2100 Featherstone Road, and MainStay Suites, 1650 Opdyke Road, received 1-year conditional renewals after a unanimous council vote. Each hotel's license will expire on Dec. 31, 2025. The hotels no longer have health, safety or welfare issues, according to a city report, but each must make exterior improvements, which were delayed in February until better weather.

Suburban Studios' license was not renewed although health, safety and welfare standards are being met. The hotel received a 120-day extension to allow hotel guests who had stayed beyond the city's 90-day limit to find other places to live. Suburban Studios' license renewal will be on the council's July 7 agenda.

The city limits long-term hotel stays to 90 days. Suburban Studios' residents had stayed for as long as 120 days, according to public records. The council agreed in February to give the hotel's guests more time to find a new place to stay to avoid people being made homeless during extremely cold weather.

No Chick-fil-A traffic worries



Chick-fil-A, 2111 N. Squirrel Road in Auburn Hills on Tuesday, April 22. PEG MCNICHOL — MEDIANEWS GROUP

BY PEG MCNICHOL

PMCNICHO@MEDIANEWSGROUP.COM

Worries that the new Chick-fil-A in Auburn Hills would cause traffic chaos appear to be unfounded.

City Manager Tom Tanghe gives the credit to Steven Cohen, the city's community development director, for standing firm on traffic tactics.

“It’s interesting how many communities make the opening of a Chick-fil-A such a controversial issue,” he said. “It’s been smooth sailing.”

The city requires space for at least 11 cars to fit on a site with a drive-through window. Chick-fil-A, at 2111 N. Squirrel Road, has space for 23.

The city uses the square footage of a restaurant to determine how many parking spaces are needed. In this case, 51. But Chick-fil-A designed a site with room for 96, including four for people with disabilities and two with EV charging stations, according to city documents. There are two routes to the parking lot and drive-through lanes.

Tanghe said those standards are why traffic hasn’t been a problem since the restaurant opened on April 17. He happened to drive by on the way to a meeting and he was so impressed he pulled over to make a video that he shared with the council.

“There were a lot of cars in line but it was orderly ... nothing spilling out (onto North Squirrel Road),” he said.

Tanghe said he’d heard the traffic management plans were the most-extensive of any Chick-fil-A in Michigan.

A company spokeswoman could not confirm that.

“As a privately held company, Chick-fil-A, Inc., doesn’t share this type of information,” she said, adding, “We’re grateful for the outpouring of support from the community.”

Sparks fly when DTE pole slams into downtown Auburn Hills light pole

Incident captured on video by city worker



FILE PHOTO: Traffic signals out in downtown Auburn Hills after a storm passed through in July of 2023. (Stephen Frye / MediaNews Group)

By [Peg McNichol](#) | pmcnichol@medianewsgroup.com

UPDATED: May 1, 2025 at 10:48 AM EDT

A brief but intense storm Tuesday afternoon knocked down tree limbs and the gusty winds slammed a DTE utility pole into a city light pole, which sent a cloud of white-hot sparks into the air, as captured by an Auburn Hills employee's dashboard camera.

The incident temporarily closed South Squirrel Road near Primary Street so workers could make repairs. No one was hurt, but the light show and emergency response prompted many questions and comments on Facebook community groups.

The storm caused widespread power outages. At the peak, more than 11,000 DTE customers lost power.



Screenshot from an Auburn Hills video of electrical arcing near South Squirrel Road and Primary Street on Wednesday, April 30, 2025. (Screenshot from City of Auburn Hills video)

Auburn Hills officials [shared the video online](#) with a message: “Never drive around cones or barricades, and never attempt to drive over downed power lines. Always assume downed lines are live and extremely dangerous.” [Auburn Hills video](#).

Overhead wires carry between 11,000 and 132,000 volts, according to the city’s message.

The chance of rain and possibly thunderstorms will continue throughout the day, [according to the forecast](#) from the National Weather Service office in White Lake Township. After 8 p.m. there’s another round of rain and chance of thunderstorms through 2 a.m. Wind gusts could reach 24 mph.

Temperatures will be warmer, despite the wet weather, with a high near 70 Thursday but cooling to the low 60s on Friday and throughout the weekend, according to the weather service. Cloudy skies Friday and Saturday will give way to sunshine Sunday and a 60-degree high.