



BOARD OF DIRECTORS MEETING

May 13, 2025

4:00 P.M.

Auburn Hills City Hall, Administrative Conference Room • 1827 N. Squirrel Road, Auburn Hills, MI
Minutes of the TIFA Board Meeting will be on file in the City Clerk's Office • 248-370-9402

MEETING CALLED TO ORDER

1) ROLL CALL

2) PERSONS WISHING TO BE HEARD

3) APPROVAL OF MINUTES

- a) TIFA Regular Meeting Minutes – April 8, 2025

4) CORRESPONDENCE AND PRESENTATIONS

5) CONSENT AGENDA

All items listed are considered to be routine by the Tax Increment Finance Authority and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

- a) FY 2025 Adopted Budget and YTD Summary – April 30, 2025

6) UNFINISHED BUSINESS

7) NEW BUSINESS

- a) Approval of the Library Basin Dredging Project
- b) Approval of Construction Funding for Butler Road Improvements

8) EXECUTIVE DIRECTOR REPORT

9) BOARD MEMBER COMMENTS

10) ADJOURNMENT

Next Meeting is Scheduled for June 10, 2025 at 4:00 p.m.



CITY OF AUBURN HILLS CITY COUNCIL AGENDA

MEETING DATE: MAY 13, 2025

AGENDA ITEM NO _____

TAX INCREMENT FINANCE AUTHORITY

**“Not Yet Approved”
CITY OF AUBURN HILLS
TAX INCREMENT FINANCE AUTHORITY MEETING**

April 8, 2025

CALL TO ORDER: Chairman Kneffel called the meeting to order at 4:00 PM.

ROLL CALL:	Present:	Kneffel, Goodhall, Eldredge, Gudmundsen, Moniz, Ferro
	Absent:	Waltenspiel, Fletcher, Barash
	Also Present:	Brandon Skopek, Assistant City Manager/Executive Director; Andrew Hagge, Assistant to the City Manager
	Guests:	None

LOCATION: Administrative Conference Room, 1827 N. Squirrel Road, Auburn Hills, MI 48326

PERSONS WISHING TO BE HEARD

A. Introduction of Joe Ferro

Mr. Ferro was recently appointed to the TIFA Board of Directors. At the beginning of the TIFA meeting, Mr. Ferro introduced himself to the rest of the board, and provided background on his education, his work history, and his experience as an Auburn Hills resident. After Mr. Ferro introduced himself to the board, the rest of those in attendance introduced themselves to Mr. Ferro.

APPROVAL OF MINUTES

A. TIFA Regular Meeting Minutes – March 11, 2025

There was no discussion on the approval of the minutes.

Moved by Mr. Goodhall to approve the TIFA Board of Directors Regular Meeting Minutes from March 11, 2025, as presented.

Seconded by Mr. Moniz

Yes:	Kneffel, Goodhall, Eldredge, Gudmundsen, Moniz, Ferro
No:	none

CORRESPONDENCE AND PRESENTATIONS

None

CONSENT AGENDA

A. FY 2025 Adopted Budget and YTD Summary – March 31, 2025

RESOLVED: To receive and file the financial report for the period ending March 31, 2025.

**Moved by Mr. Moniz to approve the Consent Agenda.
Seconded by Mr. Goodhall**

**Yes: Kneffel, Goodhall, Eldredge, Gudmundsen, Moniz, Ferro
No: none**

Motion carried

UNFINISHED BUSINESS

None

NEW BUSINESS

A. Budget Amendment for the University Drive Water Main Extension Project

Mr. Skopek presented the agenda item regarding the water main extension to the TIFA Board. Mr. Skopek explained that the project was delayed, due to easement issues, and therefore was not able to be completed in 2024, which is when funding was budgeted to complete the project. Now that the project is ready to move forward, Mr. Skopek explained that the budgeted funds in 2024 should now be rolled over into 2025, requiring a budget amendment.

**Moved by Mr. Moniz to approve a budget amendment increasing appropriations by \$280,643.50 in the 2025 TIF-B budget in support of the water main extension project at 1500 University Drive.
Seconded by Mr. Ferro**

**Yes: Kneffel, Goodhall, Eldredge, Gudmundsen, Moniz, Ferro
No: None**

Motion Carried

EXECUTIVE DIRECTOR REPORT

Mr. Skopek provided an update on the Public Square project. The project now has an expected completion date of Monday, May 26th. Furthermore, city staff are working to schedule and plan two ribbon cutting and dedication events regarding the project, one event being private and the other being open to the public.

Mr. Skopek explained to the Board that ownership at Larco. Bros. Pizzeria have plans to renovate their restaurant to include dine-in service, an expanded menu, as well as offering alcoholic options.

BOARD MEMBER COMMENTS

The Board inquired about the status of the movable wall replacement project in the banquet rooms of the Auburn Hills Community Center. The project was brought to the TIFA Board at a prior meeting in 2025, however no action was taken as the Board requested additional information prior to making a decision. Mr. Skopek explained to the Board that the banquet rooms in the Community Center are booked through the Fall, so the project will have to be delayed until the fourth quarter of 2025.

ANNOUNCEMENT OF NEXT MEETING

The next regularly scheduled TIFA Board of Directors meeting is scheduled for Tuesday, May 13, 2025, at 4:00 p.m. in the Administrative Conference Room in City Hall at, 1827 N. Squirrel Road, Auburn Hills, Michigan 48326.

ADJOURNMENT

Moved by Dr. Eldredge to adjourn the TIFA Board meeting.

Seconded by Mr. Moniz

Yes: Kneffel, Goodhall, Eldredge, Gudmundsen, Moniz, Ferro

No: None

Motion carried

The TIFA Board of Directors meeting adjourned at 4:38 p.m.

Steve Goodhall
Secretary of the Board

Andrew Hagge
Assistant to the City Manager



TO: Chairman Kneffel and Members of the TIFA Board of Directors

FROM: Brandon Skopek, Assistant City Manager, TIFA Executive Director; Andrew Hagge, Assistant to the City Manager

DATE: May 5, 2025

SUBJECT: FY 2025 Adopted Budget and YTD Summary – April 30, 2025

STATEMENT OF NET POSITION

TIF-A

- \$2.8 million cash
- \$1.3 million invested
 - \$309,948 – Cutwater
 - \$604,921 – MiClass
 - \$465,360 – MiClass Edge

TIF-B

- \$5.4 million cash
- \$11.9 million invested
 - \$8.6 million – Cutwater
 - \$3.3 million – MiClass Edge
 - \$80 – MiClass

TIF-D

- \$3.7 million cash
- \$1.4 million invested
 - \$1.4 million – Cutwater
 - \$571 – MiClass

TIFA 85-A STATEMENT OF REVENUES AND EXPENDITURES

- Approximately 55% of budgeted revenues have been received for TIF-A in fiscal year 2025.

Property Taxes:	\$709,666
Building Rental:	\$23,590
Interest:	\$42,662
EV Charging Fees:	\$1,238
	\$777,156
- Approximately 4% of budgeted expenditures have been utilized for fiscal year 2024.

TIFA 85-B STATEMENT OF REVENUES AND EXPENDITURES

- Approximately 54% of budgeted revenues have been received for TIF-B in fiscal year 2025.

Property Taxes:	\$1,025,155
Interest:	\$240,711
	\$1,265,866
- Approximately 7% of budgeted expenditures have been utilized for fiscal year 2024.

TIFA 86-D STATEMENT OF REVENUES AND EXPENDITURES

- Approximately 23% of budgeted revenues have been received for TIF-D in fiscal year 2025.

Property Taxes:	\$192,839
Interest:	\$58,746
EV Charging Fees:	\$539
	\$252,124
- Approximately 10% of budgeted expenditures have been utilized for fiscal year 2025.

An appropriate motion is:

Move to receive and file the TIFA Financial Report for period ending April 30, 2025.

BALANCE SHEET REPORT FOR CITY OF AUBURN HILLS
Balance As of 04/30/2025

GL Number	Description	YTD Balance 04/30/2025
Fund: 251 TIFA A		
*** Assets ***		
251-000-001.000	CASH	2,824,065.98
251-000-017.002	INVESTMENT MANAGER - CUTWATER	309,947.52
251-000-017.004	CASH - MICLASS	604,921.46
251-000-017.005	CASH - MICLASS EDGE	465,360.30
251-000-019.000	TAXES RECEIVABLE	1,063,163.42
251-000-062.000	Lease Receivable	85,269.00
251-000-084.703	DUE FROM TRUST AND AGENCY	365.88
251-000-130.000	LAND	6,336,254.47
251-000-132.000	LAND IMPROVEMENTS	5,523,510.17
251-000-133.000	ACCUM DEPREC-LAND & IMPROV	(2,734,101.10)
251-000-136.000	BLDGS, BLDG ADDITIONS AND	6,409,122.17
251-000-137.000	ACCUM DEPREC-BLDGS & ADDS & IMPROVEMNTS	(1,807,960.75)
251-000-146.000	OFFICE EQUIPMENT AND FURN	164,753.78
251-000-147.000	ACC. DEPR. - OFFICE EQUIP	(164,754.07)
251-000-158.000	CONSTRUCTION-IN-PROGRESS	0.26
251-000-159.000	MACHINERY & EQUIPMENT	167,877.38
251-000-160.000	ACCUM DEPREC-MACH & EQUIP	(115,993.32)
251-000-163.000	ROADS & INFRASTRUCTURE	17,713,486.23
251-000-164.000	ACCUM DEPREC-ROAD & INFRASTURE	(10,118,433.48)
Total Assets		26,726,855.30
*** Liabilities ***		
251-000-202.000	ACCOUNTS PAYABLE	50.94
251-000-275.000	DUE TO TAXPAYERS	614.94
251-000-339.000	UNEARNED (DEFERRE) REVENUE	1,077,219.31
251-000-360.001	Deferred Inflow of Resources	85,269.00
Total Liabilities		1,163,154.19
*** Fund Equity ***		
251-000-390.000	FUND BALANCE	25,206,594.37
Total Fund Equity		25,206,594.37
Total Fund 251:		
TOTAL ASSETS		26,726,855.30
BEG. FUND BALANCE - 2024		25,206,594.37
+ NET OF REVENUES/EXPENDITURES - 2024		(371,082.50)
+ NET OF REVENUES & EXPENDITURES		728,189.24
= ENDING FUND BALANCE		25,563,701.11
+ LIABILITIES		1,163,154.19
= TOTAL LIABILITIES AND FUND BALANCE		26,726,855.30

BALANCE SHEET REPORT FOR CITY OF AUBURN HILLS
Balance As of 04/30/2025

GL Number	Description	YTD Balance 04/30/2025
Fund: 252 TIFA B		
*** Assets ***		
252-000-001.000	CASH	5,429,017.46
252-000-017.002	INVESTMENT MANAGER - CUTWATER	8,610,884.52
252-000-017.004	CASH - MICLASS	80.13
252-000-017.005	CASH - MICLASS EDGE	3,372,958.35
252-000-019.000	TAXES RECEIVABLE	1,603,969.97
252-000-084.703	DUE FROM TRUST AND AGENCY	24,872.13
252-000-132.000	LAND IMPROVEMENTS	1,415,205.92
252-000-133.000	ACCUM DEPREC-LAND & IMPROV	(1,129,076.26)
252-000-159.000	MACHINERY & EQUIPMENT	34,200.00
252-000-160.000	ACCUM DEPREC-MACH & EQUIP	(20,520.00)
252-000-163.000	ROADS & INFRASTRUCTURE	9,772,855.05
252-000-164.000	ACCUM DEPREC-ROAD & INFRASTURE	(3,584,609.29)
Total Assets		25,529,837.98
*** Liabilities ***		
252-000-202.000	ACCOUNTS PAYABLE	50.94
252-000-275.000	DUE TO TAXPAYERS	(35.82)
252-000-339.000	UNEARNED (DEFERRE) REVENUE	1,747,562.74
Total Liabilities		1,747,577.86
*** Fund Equity ***		
252-000-390.000	FUND BALANCE	21,269,072.86
Total Fund Equity		21,269,072.86
Total Fund 252:		
TOTAL ASSETS		25,529,837.98
BEG. FUND BALANCE - 2024		21,269,072.86
+ NET OF REVENUES/EXPENDITURES - 2024		1,688,772.29
+ NET OF REVENUES & EXPENDITURES		824,414.97
= ENDING FUND BALANCE		23,782,260.12
+ LIABILITIES		1,747,577.86
= TOTAL LIABILITIES AND FUND BALANCE		25,529,837.98

BALANCE SHEET REPORT FOR CITY OF AUBURN HILLS
Balance As of 04/30/2025

GL Number	Description	YTD Balance 04/30/2025
Fund: 253 TIFA D		
*** Assets ***		
253-000-001.000	CASH	3,703,950.31
253-000-017.002	INVESTMENT MANAGER - CUTWATER	1,485,412.83
253-000-017.004	CASH - MICLASS	571.34
253-000-019.000	TAXES RECEIVABLE	291,185.30
253-000-084.703	DUE FROM TRUST AND AGENCY	730.42
253-000-130.000	LAND	2,017,211.00
253-000-132.000	LAND IMPROVEMENTS	3,726,962.87
253-000-133.000	ACCUM DEPREC-LAND & IMPROV	(1,543,314.80)
253-000-136.000	BLDGS, BLDG ADDITIONS AND	20,940,615.53
253-000-137.000	ACCUM DEPREC-BLDGS & ADDS & IMPROVEMNTS	(10,497,535.98)
253-000-146.000	OFFICE EQUIPMENT AND FURN	25,794.03
253-000-147.000	ACC. DEPR. - OFFICE EQUIP	(15,475.74)
253-000-158.000	CONSTRUCTION-IN-PROGRESS	68,829.17
253-000-159.000	MACHINERY & EQUIPMENT	42,919.48
253-000-160.000	ACCUM DEPREC-MACH & EQUIP	(38,886.21)
253-000-163.000	ROADS & INFRASTRUCTURE	8,984,067.60
253-000-164.000	ACCUM DEPREC-ROAD & INFRASTURE	(2,975,684.59)
Total Assets		26,217,352.56
*** Liabilities ***		
253-000-202.000	ACCOUNTS PAYABLE	50.96
253-000-275.000	DUE TO TAXPAYERS	18,942.45
253-000-339.000	UNEARNED (DEFERRE) REVENUE	291,185.30
Total Liabilities		310,178.71
*** Fund Equity ***		
253-000-390.000	FUND BALANCE	25,496,082.51
Total Fund Equity		25,496,082.51
Total Fund 253:		
TOTAL ASSETS		26,217,352.56
BEG. FUND BALANCE - 2024		25,496,082.51
+ NET OF REVENUES/EXPENDITURES - 2024		295,509.39
+ NET OF REVENUES & EXPENDITURES		115,581.95
= ENDING FUND BALANCE		25,907,173.85
+ LIABILITIES		310,178.71
= TOTAL LIABILITIES AND FUND BALANCE		26,217,352.56

REVENUE AND EXPENDITURE REPORT FOR CITY OF AUBURN HILLS

Balance As of 04/30/2025

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	2025 Amended Budget	YTD Balance 04/30/2025	Activity For 04/30/2025	Available Balance 04/30/2025	% Bdgt Used
Fund: 251 TIFA A						
Account Category: Revenues						
Department: 735 TIFA A						
251-735-402.000	AD VALOREM	1,144,736.00	709,666.33	0.00	435,069.67	61.99
251-735-412.000	DELINQUENT PERSONAL PROPERTY	1,500.00	0.00	0.00	1,500.00	0.00
251-735-414.000	MTT YE ACCRUAL	(117,442.00)	0.00	0.00	(117,442.00)	0.00
251-735-573.000	LOCAL COMMUNITY STABILIZATION SHARE	213,706.00	0.00	0.00	213,706.00	0.00
251-735-651.400	U&A FEES - ELECTRIC VEHICLE CHARGING	300.00	1,238.33	333.76	(938.33)	412.78
251-735-665.000	INTEREST REVENUE	91,513.00	37,149.05	6,510.08	54,363.95	40.59
251-735-667.000-CHAMBER_3395	BUILDING RENTAL - EXTERNAL	21,912.00	5,388.00	1,796.00	16,524.00	24.59
251-735-667.000-PKSTRUC_3381	BUILDING RENTAL - EXTERNAL	36,409.00	18,201.60	0.00	18,207.40	49.99
251-735-669.001	INTEREST REV EXT MANAGERS	11,539.00	5,513.00	0.00	6,026.00	47.78
Total Dept 735 - TIFA A		1,404,173.00	777,156.31	8,639.84	627,016.69	55.35
Revenues		1,404,173.00	777,156.31	8,639.84	627,016.69	55.35
Account Category: Expenditures						
Department: 735 TIFA A						
251-735-722.000	WORKERS COMPENSATION	92.00	39.00	0.00	53.00	42.39
251-735-729.000	PRINTING	1,500.00	0.00	0.00	1,500.00	0.00
251-735-730.000	POSTAGE	250.00	155.02	0.00	94.98	62.01
251-735-799.000	EQUIPMENT UNDER \$5,000	4,766.00	0.00	0.00	4,766.00	0.00
251-735-800.199	LANDSCAPE/GEN MAINT	331,853.33	128.94	0.00	331,724.39	0.04
251-735-802.000-CHAMBER_3395	CONTRACTED SERVICES	5,000.00	100.00	0.00	4,900.00	2.00
251-735-802.000-THE DEN_3388	CONTRACTED SERVICES	5,000.00	380.00	0.00	4,620.00	7.60
251-735-810.000	INVESTMENT MANAGEMENT FEES	420.00	42.58	0.00	377.42	10.14
251-735-817.000	CONSULTANT SERVICES	5,000.00	0.00	0.00	5,000.00	0.00
251-735-851.000-PKSTRUC_3381	TELEPHONE	1,207.00	91.95	0.00	1,115.05	7.62
251-735-851.000-THE DEN_3388	TELEPHONE	0.00	99.00	0.00	(99.00)	100.00
251-735-885.000	COMMUNITY RELATIONS	3,000.00	0.00	0.00	3,000.00	0.00
251-735-885.000-TREELIGHTING	COMMUNITY RELATIONS	15,000.00	0.00	0.00	15,000.00	0.00
251-735-921.000-CHAMBER_3395	ELECTRIC	2,214.00	638.16	224.02	1,575.84	28.82
251-735-921.000-PKSTRUC_3381	ELECTRIC	25,000.00	11,840.75	3,176.88	13,159.25	47.36
251-735-921.000-THE DEN_3388	ELECTRIC	2,460.00	189.76	58.74	2,270.24	7.71
251-735-922.000	STREET LIGHTING	48,000.00	17,242.69	4,369.45	30,757.31	35.92
251-735-922.000-RIVERSD_3311	STREET LIGHTING	8,000.00	2,381.15	693.72	5,618.85	29.76
251-735-922.000-SKATEPRK_202	STREET LIGHTING	300.00	76.56	25.34	223.44	25.52
251-735-923.000-CHAMBER_3395	HEAT	1,700.00	1,021.09	273.50	678.91	60.06
251-735-923.000-PKSTRUC_3381	HEAT	250.00	57.53	19.94	192.47	23.01
251-735-923.000-THE DEN_3388	HEAT	2,000.00	786.21	234.65	1,213.79	39.31
251-735-924.000-CHAMBER_3395	CABLE TV SERVICES	1,514.00	131.85	0.00	1,382.15	8.71
251-735-924.000-THE DEN_3388	CABLE TV SERVICES	2,225.00	259.02	0.00	1,965.98	11.64
251-735-927.000-CHAMBER_3395	WATER CONSUMPTION	1,000.00	21.82	10.91	978.18	2.18
251-735-927.000-FIREST1_3483	WATER CONSUMPTION	4,100.00	133.02	99.68	3,966.98	3.24
251-735-927.000-PKSTRUC_3381	WATER CONSUMPTION	710.00	27.90	9.30	682.10	3.93
251-735-927.000-RIVERSD_3311	WATER CONSUMPTION	27,800.00	109.08	0.00	27,690.92	0.39
251-735-927.000-RIVERWDS_300	WATER CONSUMPTION	1,200.00	0.00	0.00	1,200.00	0.00
251-735-927.000-THE DEN_3388	WATER CONSUMPTION	1,000.00	16.74	5.58	983.26	1.67
251-735-929.000	IRRIGATION WATER AND MAINT.	40,000.00	748.59	256.01	39,251.41	1.87
251-735-931.000	BLDG. MAINTENANCE	60,000.00	190.00	0.00	59,810.00	0.32
251-735-931.000-CHAMBER_3395	BLDG. MAINTENANCE	6,253.00	4,521.61	0.00	1,731.39	72.31

REVENUE AND EXPENDITURE REPORT FOR CITY OF AUBURN HILLS

Balance As of 04/30/2025

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	2025 Amended Budget	YTD Balance 04/30/2025	Activity For 04/30/2025	Available Balance 04/30/2025	% Bdgt Used
Fund: 251 TIFA A						
Account Category: Expenditures						
Department: 735 TIFA A						
251-735-931.000-PKSTRUC_3381	BLDG. MAINTENANCE	5,000.00	0.00	0.00	5,000.00	0.00
251-735-931.000-THEDEN__3388	BLDG. MAINTENANCE	4,000.00	0.00	0.00	4,000.00	0.00
251-735-937.000	PARKING LOT MAINTENANCE	2,500.00	0.00	0.00	2,500.00	0.00
251-735-937.001	PATHWAY MAINTENANCE	10,000.00	0.00	0.00	10,000.00	0.00
251-735-937.003	SIDEWALK MAINTENANCE	10,000.00	0.00	0.00	10,000.00	0.00
251-735-957.000	MISC/CONTINGENCY	1,000.00	0.00	0.00	1,000.00	0.00
251-735-957.002	LIABILITY INSURANCE	6,715.00	7,264.00	0.00	(549.00)	108.18
251-735-959.000	PROPERTY TAXES	1,900.00	273.05	0.00	1,626.95	14.37
251-735-967.100	SITE IMPROVEMENT GRANTS	190,000.00	0.00	0.00	190,000.00	0.00
251-735-995.004	ADMINISTRATIVE CHARGES	66,267.00	0.00	0.00	66,267.00	0.00
251-735-995.007	INTERFUND SERVICES	43,110.00	0.00	0.00	43,110.00	0.00
251-735-995.101	TRANSFER TO GENERAL FUND	120,000.00	0.00	0.00	120,000.00	0.00
251-735-995.203-BUTLERROADXX	TRANSFER TO LOCAL STREETS	250,000.00	0.00	0.00	250,000.00	0.00
Total Dept 735 - TIFA A		1,319,306.33	48,967.07	9,457.72	1,270,339.26	3.71
Expenditures		1,319,306.33	48,967.07	9,457.72	1,270,339.26	3.71
Fund 251 - TIFA A:						
TOTAL REVENUES		1,404,173.00	777,156.31	8,639.84	627,016.69	55.35
TOTAL EXPENDITURES		1,319,306.33	48,967.07	9,457.72	1,270,339.26	3.71
NET OF REVENUES & EXPENDITURES:		84,866.67	728,189.24	(817.88)	(643,322.57)	

REVENUE AND EXPENDITURE REPORT FOR CITY OF AUBURN HILLS

Balance As of 04/30/2025

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	2025 Amended Budget	YTD Balance 04/30/2025	Activity For 04/30/2025	Available Balance 04/30/2025	% Bdgt Used
Fund: 252 TIFA B						
Account Category: Revenues						
Department: 736 TIFA B						
252-736-402.000	AD VALOREM	1,730,315.00	1,025,155.27	0.00	705,159.73	59.25
252-736-412.000	DELINQUENT PERSONAL PROPERTY	1,500.00	0.00	0.00	1,500.00	0.00
252-736-414.000	MTT YE ACCRUAL	(7,112.00)	0.00	0.00	(7,112.00)	0.00
252-736-573.000	LOCAL COMMUNITY STABILIZATION SHARE	90,378.00	0.00	0.00	90,378.00	0.00
252-736-665.000	INTEREST REVENUE	224,339.00	87,316.33	12,515.05	137,022.67	38.92
252-736-669.001	INTEREST REV EXT MANAGERS	320,546.00	153,395.00	0.00	167,151.00	47.85
Total Dept 736 - TIFA B		2,359,966.00	1,265,866.60	12,515.05	1,094,099.40	53.64
Revenues		2,359,966.00	1,265,866.60	12,515.05	1,094,099.40	53.64
Account Category: Expenditures						
Department: 736 TIFA B						
252-736-732.000	SOFTWARE & LICENSES SUBSCRIPTIONS	30,000.00	0.00	0.00	30,000.00	0.00
252-736-800.199	LANDSCAPE/GEN MAINT	6,000.00	0.00	0.00	6,000.00	0.00
252-736-810.000	INVESTMENT MANAGEMENT FEES	6,600.00	910.59	0.00	5,689.41	13.80
252-736-885.000	COMMUNITY RELATIONS	16,000.00	5,000.00	0.00	11,000.00	31.25
252-736-901.000	ADVERTISING/MARKETING	1,000.00	0.00	0.00	1,000.00	0.00
252-736-922.000	STREET LIGHTING	11,000.00	3,988.82	993.07	7,011.18	36.26
252-736-929.000	IRRIGATION WATER AND MAINT.	40,000.00	119.41	39.74	39,880.59	0.30
252-736-957.000	MISC/CONTINGENCY	500.00	0.00	0.00	500.00	0.00
252-736-967.100	SITE IMPROVEMENT GRANTS	115,553.08	414,913.08	14,913.08	(299,360.00)	359.07
252-736-972.000	LAND AND IMPROVEMENTS	1,950,000.00	0.00	0.00	1,950,000.00	0.00
252-736-972.000-EXECUTIVESAD	LAND AND IMPROVEMENTS	506,476.00	0.00	0.00	506,476.00	0.00
252-736-973.005	NON MOTORIZED PATHWAYS	10,000.00	0.00	0.00	10,000.00	0.00
252-736-995.004	ADMINISTRATIVE CHARGES	35,150.00	0.00	0.00	35,150.00	0.00
252-736-995.007	INTERFUND SERVICES	30,207.00	0.00	0.00	30,207.00	0.00
252-736-995.101	TRANSFER TO GENERAL FUND	102,263.00	0.00	0.00	102,263.00	0.00
252-736-995.203-EXECUTIVESAD	TRANSFER TO LOCAL STREETS	2,570,000.00	0.00	0.00	2,570,000.00	0.00
252-736-995.301	TRANSFER TO PATROL DEPT	261,044.00	16,519.73	7,128.70	244,524.27	6.33
252-736-995.592	TRANSFER TO WATER & SEWER	280,643.50	0.00	0.00	280,643.50	0.00
Total Dept 736 - TIFA B		5,972,436.58	441,451.63	23,074.59	5,530,984.95	7.39
Expenditures		5,972,436.58	441,451.63	23,074.59	5,530,984.95	7.39
Fund 252 - TIFA B:						
TOTAL REVENUES		2,359,966.00	1,265,866.60	12,515.05	1,094,099.40	53.64
TOTAL EXPENDITURES		5,972,436.58	441,451.63	23,074.59	5,530,984.95	7.39
NET OF REVENUES & EXPENDITURES:		(3,612,470.58)	824,414.97	(10,559.54)	(4,436,885.55)	

REVENUE AND EXPENDITURE REPORT FOR CITY OF AUBURN HILLS

Balance As of 04/30/2025

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	2025 Amended Budget	YTD Balance 04/30/2025	Activity For 04/30/2025	Available Balance 04/30/2025	% Bdgt Used
Fund: 253 TIFA D						
Account Category: Revenues						
Department: 737 TIFA D						
253-737-402.000	AD VALOREM	385,204.00	192,838.94	0.00	192,365.06	50.06
253-737-412.000	DELINQUENT PERSONAL PROPERTY	1,000.00	305.35	0.00	694.65	30.54
253-737-414.000	MTT YE ACCRUAL	(80,596.00)	0.00	0.00	(80,596.00)	0.00
253-737-573.000	LOCAL COMMUNITY STABILIZATION SHARE	653,253.00	0.00	0.00	653,253.00	0.00
253-737-651.400	U&A FEES - ELECTRIC VEHICLE CHARGING	250.00	539.42	135.50	(289.42)	215.77
253-737-665.000	INTEREST REVENUE	68,149.00	32,262.36	8,538.40	35,886.64	47.34
253-737-669.001	INTEREST REV EXT MANAGERS	55,293.00	26,484.00	0.00	28,809.00	47.90
Total Dept 737 - TIFA D		1,082,553.00	252,430.07	8,673.90	830,122.93	23.32
Revenues		1,082,553.00	252,430.07	8,673.90	830,122.93	23.32
Account Category: Expenditures						
Department: 737 TIFA D						
253-737-703.000	WAGES - TEMPORARY & PART-TIME	24,000.00	0.00	0.00	24,000.00	0.00
253-737-715.000	SOCIAL SECURITY	1,836.00	0.00	0.00	1,836.00	0.00
253-737-800.199	LANDSCAPE/GEN MAINT	6,383.00	2,611.90	2,611.90	3,771.10	40.92
253-737-810.000	INVESTMENT MANAGEMENT FEES	1,400.00	181.33	0.00	1,218.67	12.95
253-737-885.000	COMMUNITY RELATIONS	1,750.00	0.00	0.00	1,750.00	0.00
253-737-922.000	STREET LIGHTING	65,000.00	27,175.97	6,403.10	37,824.03	41.81
253-737-927.000	WATER CONSUMPTION	100.00	0.00	0.00	100.00	0.00
253-737-927.000-2458ESEYBURN	WATER CONSUMPTION	0.00	8.51	1.09	(8.51)	100.00
253-737-927.000-ADMBLDG_1827	WATER CONSUMPTION	6,000.00	486.33	234.83	5,513.67	8.11
253-737-927.000-FIREADM_3410	WATER CONSUMPTION	0.00	104.28	20.50	(104.28)	100.00
253-737-927.000-LIBRARY_3400	WATER CONSUMPTION	4,000.00	415.43	138.84	3,584.57	10.39
253-737-927.000-SPORTFD_1800	WATER CONSUMPTION	12,000.00	93.04	42.98	11,906.96	0.78
253-737-929.000	IRRIGATION WATER AND MAINT.	78,000.00	0.00	0.00	78,000.00	0.00
253-737-931.000	BLDG. MAINTENANCE	35,000.00	0.00	0.00	35,000.00	0.00
253-737-931.000-ADMBLDG_1827	BLDG. MAINTENANCE	216,666.84	105,771.33	33,511.05	110,895.51	48.82
253-737-931.000-COMMCTR_3350	BLDG. MAINTENANCE	40,000.00	0.00	0.00	40,000.00	0.00
253-737-937.003	SIDEWALK MAINTENANCE	5,000.00	0.00	0.00	5,000.00	0.00
253-737-957.000	MISC/CONTINGENCY	150.00	0.00	0.00	150.00	0.00
253-737-972.000	LAND AND IMPROVEMENTS	600,000.00	0.00	0.00	600,000.00	0.00
253-737-972.000-CAMPUSSIGNXX	LAND AND IMPROVEMENTS	150,000.00	0.00	0.00	150,000.00	0.00
253-737-975.000-FIRE2_1899__	BLDG. ADDITIONS & IMPROVEMENTS	35,531.88	0.00	0.00	35,531.88	0.00
253-737-995.004	ADMINISTRATIVE CHARGES	29,764.00	0.00	0.00	29,764.00	0.00
253-737-995.007	INTERFUND SERVICES	14,667.00	0.00	0.00	14,667.00	0.00
Total Dept 737 - TIFA D		1,327,248.72	136,848.12	42,964.29	1,190,400.60	10.31
Expenditures		1,327,248.72	136,848.12	42,964.29	1,190,400.60	10.31
Fund 253 - TIFA D:						
TOTAL REVENUES		1,082,553.00	252,430.07	8,673.90	830,122.93	23.32
TOTAL EXPENDITURES		1,327,248.72	136,848.12	42,964.29	1,190,400.60	10.31
NET OF REVENUES & EXPENDITURES:		(244,695.72)	115,581.95	(34,290.39)	(360,277.67)	
Report Totals:						
TOTAL REVENUES - ALL FUNDS		4,846,692.00	2,295,452.98	29,828.79	2,551,239.02	47.36
TOTAL EXPENDITURES - ALL FUNDS		8,618,991.63	627,266.82	75,496.60	7,991,724.81	7.28

REVENUE AND EXPENDITURE REPORT FOR CITY OF AUBURN HILLS

Balance As of 04/30/2025

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	2025 Amended Budget	YTD Balance 04/30/2025	Activity For 04/30/2025	Available Balance 04/30/2025	% Bdgt Used
NET OF REVENUES & EXPENDITURES:		(3,772,299.63)	1,668,186.16	(45,667.81)	(5,440,485.79)	



TO: Chairman Kneffel and Members of the TIFA Board of Directors

FROM: Brandon Skopek, Assistant City Manager, TIFA Executive Director; Tim Wisser, Manager of Municipal Properties

DATE: May 5, 2025

SUBJECT: Approval of the Library Basin Dredging Project

INTRODUCTION AND HISTORY

The City Library retention basin at 3400 East Seyburn Drive serves as a critical component of our stormwater management system, providing both functional and aesthetic benefits to our community. This retention area acts as a natural buffer that captures and gradually releases stormwater runoff during heavy precipitation, helping to prevent flooding in surrounding areas.

Over time, the visual and functional qualities of this water feature have significantly deteriorated. The below photographs what the basin looked like after original construction with clear water edges and minimal vegetation, creating an attractive backdrop for the library building. In contrast, current conditions reveal dense, overgrown vegetation that obscures the water's edge and partially blocks views of the library. This comparison highlights the necessity for periodic maintenance to preserve both functionality and visual appeal.



The Library Basin dredging project will restore this vital stormwater management asset to its original capacity and appearance through the removal of approximately 600 cubic yards of accumulated sediment. This comprehensive rehabilitation includes proper disposal of dredged materials, necessary grading and clearing, associated paving and restoration work, and the planting of native wetland species. Once completed, the project will deliver multiple community benefits: improved water quality, enhanced aesthetics, reduced odors, increased water retention capacity, and decreased risk of overflow during heavy rainfall events all of which support the basin's dual role as functional infrastructure and an attractive landscape feature for library visitors.

The City's consulting engineer, OHM Advisors, conducted a public bid opening on March 21, 2025, receiving five competitive proposals for the Library Basin dredging project. After thorough evaluation, M.L. Chartier Excavating, Inc. emerged as the lowest responsible bidder at \$191,727.65. M.L. Chartier Excavating brings more than 70 years of specialized experience to this project and has successfully completed numerous similar projects throughout the

Approval of the Library Basin Dredging Project

region, including recent contracts for the City of Auburn Hills. OHM Advisors has recommended awarding the contract to M.L. Chartier in the amount of \$178,927.65, which excludes the Crew-Days amount of \$12,800.00 (not part of direct contractor payments).

To ensure proper execution and quality control throughout the project, OHM Advisors has proposed a comprehensive package of construction services totaling \$27,300. These services encompass daily observation of construction activities, review of technical submittals, coordination with regulatory agencies, contract administration, and quality assurance measures. Additionally, G2 Consulting will provide specialized materials testing services estimated at \$7,500, which is essential for verifying compliance with project specifications and ensuring long-term performance of the improvements.

The combined project cost of \$213,727.65 represents an investment in maintaining critical infrastructure while enhancing the aesthetic appeal of the Library on the City's Municipal Campus. According to the proposed timeline, construction would commence in early July 2025 following approval, with substantial completion anticipated by October 2025. It is important to note that this project was initially budgeted in 2024 as part of the City's capital improvement plan, however delays resulted in the bid to be posted in 2025.

COMPANY	SCOPE OF WORK	COST
M.L. Chartier	Library Basin Dredging	\$178,927.65
OHM Advisors	Construction Services	\$27,300.00
G2 Consulting	Geotechnical Services	\$7,500.00
		\$213,727.65

STAFF RECOMMENDATION

Staff recommends that the TIFA Board approve a budget amendment increasing appropriations by \$213,727.65 in the 2025 TIF D budget for the Library Basin Dredging Project. This funding will cover the construction contract with M.L. Chartier Excavating, Inc. at \$178,927.65, construction services from OHM Advisors at \$27,300, and material testing services from G2 Consulting at \$7,500 (Acct# 253-737-972.000).

An appropriate motion is:

Move to award the construction contract for the Library Basin Dredging Project to M.L. Chartier Excavating, Inc. in the amount of \$178,927.65, OHM Advisors' construction services for a not-to-exceed cost of \$27,300, and to approve G2 Consulting's material testing services for an estimated cost of \$7,500. Furthermore, approve a budget amendment to the 2025 TIF-D budget increasing appropriations by the not-to-exceed amount of \$213,727.65.



May 2, 2025

Tim Wisser
Manager of Municipal Properties
CITY OF AUBURN HILLS
1500 Brown Road
Auburn Hills, MI 48326

RE: Auburn Hills 2025 Pond Dredging
Letter of Recommendation

Dear Mr. Wisser:

On March 21st, 2025, at 11:00 am, a total of five bids were received for the above referenced project. The bidders are as follows:

Contractor	Total Bid	Bid for Category 2 (Library Basin) Only
All Star Power Excavation LLC	\$894,047.00	\$247,102.00
M.L. Chartier Excavating, Inc.	\$938,940.80	\$191,727.65
Catskill Remedial Contracting Services, Inc.	\$1,331,166.40	\$287,874.01
Anglin Civil, LLC	\$1,469,966.58	\$395,927.13
Superior Excavating, Inc.	\$1,787,215.00	\$384,690.00

The project scope consists of dredging approximately 3,400 cubic yards with appropriate handling and disposal of spoils and associated paving and restoration work at the Fieldstone Golf Course Pond and Auburn Hills Public Library Basin. It is our understanding that due to the bids coming in over the anticipated budget, the City wishes to proceed with only the scope of work for Category 2 (Library Basin) which consists of dredging approximately 600 cubic yards with appropriate handling and disposal of spoils, grading, clearing, and associated paving and restoration work.

M.L. Chartier Excavating, Inc., out of Fair Haven, Michigan is the low bidder for Category 2 (Library Basin) of the project. They have over 70 years of experience in similar construction and have completed many other projects throughout the region, including recent projects for the City of Auburn Hills. Based on our previous experience and their qualifications, **we would recommend award of Category 2 (Library Basin) of this contract to M.L. Chartier, Inc. in the amount of \$178,927.65, per the unit prices listed on the bid.** The amount entered in the bid for Crew Days (\$12,800.00) is not included in the recommended award amount as these are not part of payments made to the Contractor, but these amounts are included in the total for determining the lowest bid.

Digital files of this letter and a bid tabulation have been emailed to your office. If you have any questions or require additional information, please feel free to contact this office.



Sincerely,
OHM Advisors

Hannah Driesenga
Hannah Driesenga, P.E.

cc: Steve Baldante, Director of Public Works
Laura Pierce, City Clerk
Tim Juidici, OHM
File

Tabulation of Bids Received on 3/21/2025
AH 2025 Pond Dredging
City of Auburn Hills , Oakland County, Michigan
OHM Job Nos.: 0120-24-0300

All Star Power Excavation LLC
833 N. Brys Drive
Grosse Pointe Woods, MI 48236
Phone: (734) 771-7064

M.L. Chartier Excavating, Inc.
9195 Marine City Highway
Fair Haven, MI 48023
(586) 725-8373

Catskill Remedial Contracting Services, Inc.
10315 Grand River Road, Suite 101
Brighton, MI 48116
Phone: (810) 775-3549

Anglin Civil, LLC
13000 Newburgh Road
Livonia, MI 48150
Phone: (734) 464-2600

Superior Excavating, Inc.
2420 Auburn Road
Auburn Hills, MI 48326
Phone: (248) 853-7075

No.	Description	Estimated Quantity	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount			
CATEGORY 1 - Fieldstone															
1)	Mobilization, Max	0.80	LSUM	\$41,000.00	\$32,800.00	\$80,000.00	\$64,000.00	\$62,205.00	\$49,764.00	\$40,182.65	\$32,146.12 ¹	\$80,000.00	\$64,000.00		
2)	Audio Video Route Survey	1.00	LSUM	\$10,000.00	\$10,000.00	\$1,200.00	\$1,200.00	\$2,005.00	\$2,005.00	\$4,725.00	\$4,725.00	\$5,750.00	\$5,750.00		
3)	Clearing	0.10	Acre	\$25,000.00	\$2,500.00	\$12,000.00	\$1,200.00	\$32,177.99	\$3,217.80	\$23,400.00	\$2,340.00	\$28,750.00	\$2,875.00		
4)	Tree, Rem, 6 inch to 18 inch	5.00	Ea	\$600.00	\$3,000.00	\$500.00	\$2,500.00	\$586.04	\$2,930.20 ¹	\$5,285.00	\$26,425.00 ¹	\$1,150.00	\$5,750.00		
5)	Curb and Gutter, Rem	100.00	Ft	\$65.00	\$6,500.00	\$13.00	\$1,300.00	\$16.98	\$1,698.00	\$58.50	\$5,850.00	\$25.00	\$2,500.00		
6)	Pavt, Rem, Modified	1245.00	Syd	\$13.00	\$16,185.00	\$6.00	\$7,470.00	\$10.10	\$12,574.50	\$22.23	\$27,676.35	\$9.00	\$11,205.00		
7)	Subgrade Undercutting, Type IV	150.00	Cyd	\$160.00	\$24,000.00	\$108.00	\$16,200.00	\$48.02	\$7,203.00	\$64.35	\$9,652.50	\$89.00	\$13,350.00		
8)	Dredge Material Handling and Disposal, LM	3000.00	Cyd	\$23.00	\$69,000.00	\$93.00	\$279,000.00	\$98.75	\$296,250.00	\$117.00	\$351,000.00	\$180.00	\$540,000.00		
9)	Dredge, Fieldstone	3000.00	Cyd	\$15.00	\$45,000.00	\$21.00	\$63,000.00	\$77.52	\$232,560.00	\$64.35	\$193,050.00	\$110.00	\$330,000.00		
10)	Erosion Control, Turbidity Curtain, Shallow	30.00	Ft	\$71.00	\$2,130.00	\$45.00	\$1,350.00	\$29.65	\$889.50	\$76.05	\$2,281.50	\$83.00	\$2,490.00		
11)	Erosion Control, Turbidity Curtain, Deep	30.00	Ft	\$77.00	\$2,310.00	\$0.01	\$0.30	\$41.42	\$1,242.60	\$76.05	\$2,281.50	\$158.00	\$4,740.00		
12)	Erosion Control, Silt Fence, OCWRC	1300.00	Ft	\$5.00	\$6,500.00	\$4.00	\$5,200.00	\$4.47	\$5,811.00	\$5.85	\$7,605.00	\$5.00	\$6,500.00		
13)	Erosion Control, Inlet Protection, Fabric Drop, OCWRC	12.00	Ea	\$189.00	\$2,268.00	\$225.00	\$2,700.00	\$135.60	\$1,627.20 ¹	\$175.50	\$2,106.00	\$145.00	\$1,740.00		
14)	Project Cleanup	0.65	LSUM	\$60,000.00	\$39,000.00	\$3,990.00	\$2,593.50	\$26,122.00	\$16,979.30	\$93,600.00	\$60,840.00	\$48,500.00	\$31,525.00		
15)	Aggregate Base, Modified	100.00	Ton	\$100.00	\$10,000.00	\$79.00	\$7,900.00	\$43.98	\$4,398.00	\$58.50	\$5,850.00	\$61.00	\$6,100.00		
16)	Geotextile, Separator, Non-Woven	5500.00	Syd	\$4.00	\$22,000.00	\$1.80	\$9,900.00	\$2.18	\$11,990.00	\$2.93	\$16,115.00	\$3.25	\$17,875.00		
17)	Culv End Sect 24 inch, Grate	1.00	Ea	\$1,600.00	\$1,600.00	\$1,913.00	\$1,913.00	\$1,831.75	\$1,831.75	\$1,345.50	\$1,345.50	\$6,500.00	\$6,500.00		
18)	Drain Cover, 1-6 inch	2.00	Ea	\$250.00	\$500.00	\$749.00	\$1,498.00	\$135.52	\$271.04 ¹	\$292.50	\$585.00	\$1,200.00	\$2,400.00		
19)	San Structure, Adj	2.00	Ea	\$3,000.00	\$6,000.00	\$837.00	\$1,674.00	\$3,278.80	\$6,557.60	\$994.50	\$1,989.00	\$1,250.00	\$2,500.00		
20)	HMA, 4EML	145.00	Ton	\$179.00	\$25,955.00	\$200.00	\$29,000.00	\$237.53	\$34,441.85	\$193.05	\$27,992.25	\$230.00	\$33,350.00		
21)	HMA, 5EML	145.00	Ton	\$199.00	\$28,855.00	\$200.00	\$29,000.00	\$237.53	\$34,441.85	\$193.01	\$27,985.73	\$230.00	\$33,350.00		
22)	Temporary Access, Fieldstone	1.00	LSUM	\$149,000.00	\$149,000.00	\$95,789.00	\$95,789.00	\$103,922.00	\$103,922.00	\$58,500.00	\$58,500.00	\$50,000.00	\$50,000.00		
23)	Curb and Gutter, Conc, Det F2	100.00	Ft	\$45.00	\$4,500.00	\$75.00	\$7,500.00	\$107.93	\$10,793.00	\$117.00	\$11,700.00	\$41.00	\$4,100.00		
24)	Fence, Temp	600.00	Ft	\$7.00	\$4,200.00	\$3.60	\$2,160.00	\$2.81	\$1,686.00	\$51.48	\$30,888.00	\$12.00	\$7,200.00		
25)	Pavt Mrkg, Polyurea, 4 inch, Yellow	100.00	Ft	\$21.00	\$2,100.00	\$36.00	\$3,600.00	\$43.95	\$4,395.00	\$11.70	\$1,170.00	\$12.00	\$1,200.00		
26)	Traf Regulator Control	0.35	LSUM	\$4,500.00	\$1,575.00	\$1.00	\$0.35	\$5,695.00	\$1,993.25	\$5,850.00	\$2,047.50	\$11,500.00	\$4,025.00		
27)	Boulder, Relocate	5.00	Ea	\$373.00	\$1,865.00	\$285.00	\$1,425.00	\$478.99	\$2,394.95	\$292.50	\$1,462.50	\$300.00	\$1,500.00		
28)	Tree Replacement, 3 inch caliper or Larger	5.00	Ea	\$1,000.00	\$5,000.00	\$1,000.00	\$5,000.00	\$1,111.30	\$5,556.50	\$994.50	\$4,972.50	\$1,150.00	\$5,750.00		
29)	Seed Mix Allowance	1.00	Dlr	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00		
30)	Sod Allowance	1.00	Dlr	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00		
31)	Irrigation Allowance	1.00	Dlr	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00		
32)	Contractor Staking	0.60	LSUM	\$11,300.00	\$6,780.00	\$24,650.00	\$14,790.00	\$12,850.00	\$7,710.00	\$40,950.00	\$24,570.00	\$25,000.00	\$15,000.00		
33)	Temporary Stream Diversion	1.00	Hr	\$572.00	\$572.00	\$1,480.00	\$1,480.00	\$28,096.00	\$28,096.00	\$4,095.00	\$4,095.00	\$2,500.00	\$2,500.00		
34)	Temporary Stream Diversion, Pump System	1.00	LSUM	\$30,000.00	\$30,000.00	\$4,200.00	\$4,200.00	\$74,421.00	\$74,421.00	\$19,305.00	\$19,305.00	\$65,000.00	\$65,000.00		
35)	Remove, Salvage, and Replace Landscaping	0.75	LSUM	\$31,000.00	\$23,250.00	\$43,560.00	\$32,670.00	\$20,854.00	\$15,640.50	\$52,650.00	\$39,487.50	\$85,000.00	\$63,750.00		
36)	Crew Days	\$800.00	Cday		40	\$32,000.00		25	\$20,000.00		35	\$28,000.00		35	\$28,000.00
SUBTOTAL FOR FIELDSTONE (Items 1-36):				\$646,945.00		\$747,213.15		\$1,043,292.39 ²		\$1,074,039.45 ²		\$1,402,525.00			
Alternates for Category 1															
1)	Temporary Access, Fieldstone, Alternative Route	1.00	LSUM	\$185,000.00	\$185,000.00	\$140.313	\$140,313.00	\$158,977	\$158,977.00	\$240,699.00	\$240,699.00	\$75,000	\$75,000.00		
2)	Dredge	3000.00	Cyd	\$15.00	\$45,000.00 ³	\$48.50	\$145,500.00 ³		\$0.00	\$146.25	\$438,750.00 ^{1&3}		\$0.00		
CATEGORY 2 - Library Basin															
37)	Mobilization, Max	0.20	LSUM	\$41,000.00	\$8,200.00	\$80,000.00	\$16,000.00	\$72,860.00	\$14,572.00	\$10,045.66	\$2,009.13 ¹	\$80,000.00	\$16,000.00		
38)	Audio Video Route Survey, Library Basin	1.00	LSUM	\$2,800.00	\$2,800.00	\$975.00	\$975.00	\$2,258.00	\$2,258.00	\$3,675.00	\$3,675.00	\$4,000.00	\$4,000.00		
39)	Clearing	0.20	Acre	\$25,000.00	\$5,000.00	\$12,000.00	\$2,400.00	\$16,011.00	\$3,202.20	\$17,500.00	\$3,500.00 ¹	\$28,750.00	\$5,750.00		
40)	Tree Rem, 6 inch to 18 inch	5.00	Ea	\$600.00	\$3,000.00	\$500.00	\$2,500.00	\$1,004.30	\$5,021.50	\$500.00	\$2,500.00	\$1,150.00	\$5,750.00		
41)	Curb and Gutter, Rem	100.00	Ft	\$72.00	\$7,200.00	\$13.00	\$1,300.00	\$22.42	\$2,242.00	\$58.50	\$5,850.00	\$21.00	\$2,100.00		
42)	Pavt, Rem, Modified	135.00	Syd	\$51.00	\$6,885.00	\$21.00	\$2,835.00	\$80.00	\$10,800.00	\$29.25	\$3,948.75	\$9.00	\$1,215.00		
43)	Dredge Material Handling and Disposal, LM	600.00	Cyd	\$41.00	\$24,600.00	\$37.00	\$22,200.00	\$83.73	\$50,238.00	\$117.00	\$70,200.00	\$162.00	\$97,200.00		
44)	Dredge, Library Basin	600.00	Cyd	\$15.00	\$9,000.00	\$22.00	\$13,200.00	\$75.35	\$45,210.00	\$64.35	\$38,610.00	\$93.00	\$55,800.00		
45)	Embankment, CIP, Modified	5.00	Cyd	\$150.00	\$750.00	\$328.00	\$1,640.00	\$163.00	\$815.00	\$117.00	\$585.00	\$100.00	\$500.00		
46)	Erosion Control, Sediment Trap, OCWRC	2.00	Ea	\$800.00	\$1,600.00	\$840.00	\$1,680.00	\$2,588.98	\$5,177.96	\$585.00	\$1,170.00	\$2,300.00	\$4,600.00		
47)	Erosion Control, Silt Fence, OCWRC	400.00	Ft	\$2.00	\$800.00	\$6.00	\$2,400.00	\$3.87	\$1,548.00	\$5.85	\$2,340.00	\$3.50	\$1,400.00		
48)	Erosion Control, Inlet Protection, Fabric Drop OCWRC	2.00	Ea	\$113.00	\$226.00	\$225.00	\$450.00	\$139.69	\$279.38	\$175.50	\$351.00	\$150.00	\$300.00		
49)	Project Cleanup	0.35	LSUM	\$20,000.00	\$7,000.00	\$3,990.00	\$1,396.50	\$41,699.00	\$14,594.65	\$93,600.00	\$32,760.00	\$48,600.00	\$17,010.00		
50)	Aggregate Base, Modified	15.00	Ton	\$57.00	\$855.00	\$100.00	\$1,500.00	\$137.17	\$2,057.55	\$117.00	\$1,755.00	\$61.00	\$915.00		
51)	Geotextile, Separator, Non-Woven	645.00	Syd	\$3.00	\$1,935.00	\$3.10	\$1,999.50	\$1.28	\$825.60	\$5.85	\$3,773.25	\$4.00	\$2,580.00		
52)	Culv End Sect 12 inch, Grate	2.00	Ea	\$1,500.00	\$3,000.00	\$1,318.00	\$2,636.00	\$855.55	\$1,711.10	\$292.50	\$585.00	\$4,500.00	\$9,000.00		
53)	Drain Cover, 1-6 inch	6.00	Ea	\$136.00	\$816.00	\$749.00	\$4,494.00	\$122.43	\$734.58	\$292.50	\$1,755.00	\$1,200.00	\$7,200.00		
54)	Stm Structure Cover, Adj	2.00	Ea	\$3,130.00	\$6,260.00	\$837.00	\$1,674.00	\$3,306.46	\$6,612.92	\$994.50	\$1,989.00	\$1,250.00	\$2,500.00		
55)	Wtr Structure Cover, Adj	1.00	Ea	\$3,130.00	\$3,130.00	\$837.00	\$837.00	\$5,479.67	\$5,479.67	\$994.50	\$994.50	\$1,250.00	\$1,250.00		
56)	HMA, 4EML	15.00	Ton	\$179.00	\$2,685.00	\$450.00	\$6,750.00	\$579.00	\$8,685.00 ¹	\$292.50	\$4,387.50	\$230.00	\$3,450.00		
57)	HMA, 5EML	15.00	Ton	\$199.00	\$2,985.00	\$450.00	\$6,750.00	\$549.00	\$8,235.00	\$292.50	\$4,387.50	\$230.00	\$3,450.00		
58)	Temporary Access, Library Basin	1.00	LSUM	\$87,000.00	\$87,000.00	\$20,990.00	\$20,990.00	\$33,624.00	\$33,624.00	\$64,350.00	\$64,350.00	\$20,000.00	\$20,000.00		
59)	Curb and Gutter, Conc, with BFRP Reinf, Det F6														



May 2, 2025

Mr. Tim Wisser
Manager of Municipal Properties
City of Auburn Hills
1500 Brown Road
Auburn Hills, Michigan 48326

RE: **Auburn Hills 2025 Pond Dredging**
Scope of Construction Services

Dear Mr. Wisser:

Outlined below is a Scope of Work for construction services to be provided by OHM Advisors for the above referenced project.

PROJECT UNDERSTANDING

It is our understanding that the City plans to move forward with Category 2 (Library Basin) of the Auburn Hills 2025 Pond Dredging which consists of dredging approximately 600 cubic yards with appropriate handling and disposal of spoils, grading, clearing, and associated paving and restoration work. This work will improve water quality, restore aquatic ecosystems, increase water body aesthetics and odors, increase water body volume and flow, and increase the effectiveness of the storm water drainage system.

SCOPE OF SERVICE

Construction Engineering

Under this task the project team will observe the construction efforts on the project and assist with any necessary field changes to successfully complete the work. Specific work efforts include:

- ▶ Provide daily observation of the project when construction work is occurring to verify that materials, installation, and construction methods used are in conformance with the project plans and specifications as well as applicable standards. Full-time observation will be provided for all utility construction and pavement repairs.
- ▶ Produce daily field reports to document construction activities and record quantities of contract pay items.
- ▶ Prepare and provide the Contractor with a list of required submittals and review shop drawings, construction schedules, materials certifications, and other submittals.
- ▶ Address Contractor's construction concerns and resolve conflicts with the executed contract specifications.
- ▶ Arrange and attend regularly scheduled progress meetings during the construction phase. It is anticipated that meetings will be held weekly during the active construction period.
- ▶ Coordinate with the materials testing consultant on material related items.
- ▶ Coordinate with the property owners and other stakeholders in the construction area regarding access, traffic staging, schedule, and other pertinent items for the duration of the project.
- ▶ Review Contractor's surveys of pre- and post-dredge work to verify the dredge and disposal quantity.
- ▶ Prepare and deliver record (As-Built) plans that include the constructed location of all installed underground utilities. Record plans will be delivered electronically in PDF format.



Contract Administration

Under this task, the project team will complete services necessary to administer the contract. Specific work efforts include:

- Coordination with the Contractor and City to execute the contract documents.
- Arrange and attend one (1) pre-construction meeting prior to the start of the project.
- Provide two (2) signed copies of the contract documents to the City, one (1) to the Clerk's office and one (1) to the DPW.
- Review Contractor's progress on the project to ensure that the work is in compliance with the proposed schedule.
- Prepare monthly construction pay estimates and process contract change orders (if required).
- Request and review information from the Contractor to verify compliance with wage rates, Buy America, and other funding requirements.
- Review construction claims and coordinate claim resolution with Contractor and City.
- Request and collect Contractor's declaration, contractor's affidavit, waivers from major suppliers and subcontractors, release of surety, and release from other public agencies for which permits have been obtained under this contract.

Crew Days (Construction Observation)

This project contract includes a line item for Crew Days in Contractor's bid. This item is for construction observation required for the Contractor's operations. OHM will provide daily observation of work under this Crew Day item. Full-time inspection will be provided for all construction operations as indicated in the contract specifications for Crew Days. The Contractor has included the Crew Day amount in their bid based on their anticipated schedule for the project.

SCHEDULE

Based on the TIFA Board and council meeting schedule, we anticipate that the project award would be approved at the May 19th Council meeting and construction on the project would begin in early July. The project is expected to be completed by October of this year.

COMPENSATION

The construction engineering and contract administration outlined above will be performed on an hourly basis for the not-to-exceed amount of fourteen thousand five hundred dollars (\$14,500.00). The construction observation as Crew Days will be performed on a per day basis for the amount of twelve thousand eight hundred dollars (\$12,800), which is based on the amount bid by the Contractor for this item. The City will be invoiced for services on a monthly basis. The estimated budget breakdown is as follows:

	Construction Engineering	Contract Administration	Crew Days (Observation)	Total
Library Basin	\$7,300	\$7,200	\$12,800	\$27,300
Materials Testing Services (G2)			\$7,500	



FURTHER CLARIFICATIONS AND ASSUMPTIONS

The above-listed scope of services was prepared with the following assumptions:

- Materials testing services will be provided by G2 Consulting Group under a separate contract and are not included in this scope of services. The estimated amount for this service is indicated above.
- The City will be responsible for all permit fees.

Should you find this agreement acceptable, please execute both copies and return one copy to us for our files. We look forward to providing professional services on this project. If you have any questions, please contact us.

Sincerely,

OHM ADVISORS

Hannah Driesenga, P.E.
Client Representative

cc: Steve Baldante, Director of Public Works
Tim Juidici, OHM
Jerry Ashburn, OHM
File

**City of Auburn Hills
Auburn Hills 2025 Pond Dredging
Construction Services**

Accepted By: _____

Printed Name: _____

Title: _____

Date: _____



TO: Chairman Kneffel and Members of the TIFA Board of Directors

FROM: Brandon Skopek, Assistant City Manager, TIFA Executive Director; Jason Hefner, Manager of Fleet & Roads

DATE: May 6, 2025

SUBJECT: 2025 Butler Road Improvements Construction Funding

INTRODUCTION AND HISTORY

Included in the 2025 Capital Plan for the Department of Public Works is the reconstruction of Butler Road from North Squirrel Road to the City Limit. In 2020, the City upgraded the gravel road by adding asphalt millings and topped the road with a chip and slurry seal. In 2021, large potholes began to form due to improper base. The following year, those pothole areas were dug out and proper base was placed, the road rebuilt in those places, and another chip and slurry seal was placed on the entire road. Those repairs have held up, but now the adjacent areas are failing. After review, a full reconstruction with new stormwater management was recommended to permanently fix the street. The project was then designed and put out for bid with bids opened on May 1st, 2025. Main Street Contracting Inc. out of Wayne, Michigan is the low bidder for this project. Their company has over 10 years of experience in similar construction, much of their key management has over 20+ years of industry experience, and they have completed many other projects throughout Oakland County. Based on our previous experience, reference checks, and their qualifications, we will recommend that City Council award this contract to Main Street Contracting Inc. in the amount of \$1,620,500.00, per the unit prices listed on the bid. The amount entered in the bid for Crew Days (\$58,500) is not included in the recommended award amount as these are not part of payments made to the Contractor, but these amounts are included in the total for determining the lowest bid.

OHM Advisors serves as the City Engineer and provides engineering, observation, and contract administration for all of the City's infrastructure capital projects. Their Scope of Services is attached as Exhibit 2 and includes G2 Consulting Group's estimate for material testing services. The total breakdown is included in the following chart:

	Construction Contract	CE/CA Services	Crew Days (Observation)	Testing Services	Total
Butler Road	\$1,620,500.00	\$95,500.00	\$58,500.00	\$34,000.00	\$1,808,500.00

Budgeted within the TIFA-A fund is a transfer to the local streets fund of \$250,000 to aid in funding the Butler Road Improvements.

STAFF RECOMMENDATION

Staff recommends assisting in funding the Butler Road Improvements construction by transferring funds to the local streets fund in the amount of \$250,000.00 to 251-735-995.203-BUTLERROADXX.

An appropriate motion is:

Move to assist in funding the 2025 Butler Road by transferring funds to the local roads fund as indicated in the staff recommendation section of the cover memo.

2025 Butler Road Improvements Construction Funding

EXHIBITS

Exhibit 1 – Butler Letter of Recommendation

Exhibit 2 – OHM Scope of Construction Services



May 6, 2025

Stephen Baldante
Director of Public Works
CITY OF AUBURN HILLS
1500 Brown Road
Auburn Hills, MI 48326

RE: Butler Road Improvements
Letter of Recommendation

Dear Mr. Baldante:

On May 1st, 2025 at 2:00 pm, a total of nine bids were received for the above referenced project. The four (4) lowest bidders are as follows:

Contractor	Total Bid
Main Street Contracting Inc.	\$1,679,000.00
Florence Cement Company	\$1,685,969.43
Asphalt Specialists LLC	\$1,731,071.00
Federal Paving Inc.	\$1,735,314.15

The project consists of new curbed asphalt roadway construction for the entirety of Butler Road under City control from Squirrel Road to the east City Limits with Rochester Hills. The roadway construction work includes clearing, excavation, underdrain and storm sewer improvements, aggregate base, subgrade repairs as needed, curb/gutter, asphalt pavement, and restoration.

Main Street Contracting Inc. out of Wayne, Michigan is the low bidder for this project. Their company has over 10 years of experience in similar construction, much of their key management has over 20+ years of industry experience, and they have completed many other projects throughout Oakland County. Based on our previous experience, reference checks, and their qualifications, **we would recommend award of this contract to Main Street Contracting Inc. in the amount of \$1,620,500.00, per the unit prices listed on the bid.** The amount entered in the bid for Crew Days (\$58,500) are not included in the recommended award amount as these are not part of payments made to the Contractor, but these amounts are included in the total for determining the lowest bid.

Digital files of this letter and a bid tabulation have been emailed to your office. If you have any questions or require additional information, please feel free to contact this office.

Sincerely,
OHM Advisors

A blue ink signature of Timothy J. Juidici, written in a cursive style.

Timothy J. Juidici, P.E.
Principal



May 6, 2025

Mr. Stephen Baldante
Director of Public Works
City of Auburn Hills
1500 Brown Road
Auburn Hills, Michigan 48326

RE: **Butler Road Improvements**
Scope of Construction Services

Dear Mr. Baldante:

Outlined below is a Scope of Work for construction services to be provided by OHM Advisors for the above referenced project.

PROJECT UNDERSTANDING

It is our understanding that the City of Auburn Hills plans to move forward with the construction phase of the Butler Road Improvements project for which bids were received on Thursday, May 1, 2025. The proposed project consists of new curbed asphalt roadway construction for the entirety of Butler Road under City control from Squirrel Road to the east City Limits with Rochester Hills. The roadway construction work includes clearing, excavation, underdrain and storm sewer improvements, aggregate base, subgrade repairs as needed, curb/gutter, asphalt pavement, and restoration.

SCOPE OF SERVICE

Construction Engineering / Observation

Under this task the project team will observe the construction efforts on the project and assist with any necessary field changes to successfully complete the work. Specific work efforts include:

- ▶ Provide daily observation of the project when construction work is occurring to verify that materials, installation, and construction methods used are in conformance with the project plans and specifications as well as applicable standards. Full-time observation will be provided for all roadway and utility construction.
- ▶ Produce daily field reports to document construction activities and record quantities of contract pay items.
- ▶ Prepare and provide the Contractor with a list of required submittals and review shop drawings, construction schedules, materials certifications, and other submittals.
- ▶ Address Contractor's construction concerns and resolve conflicts with the executed contract specifications.
- ▶ Arrange and attend regularly scheduled progress meetings during the construction phase. It is anticipated that meetings will be held weekly during the active construction period.
- ▶ Coordinate with the materials testing consultant on material related items.
- ▶ Coordinate with the property owners and other stakeholders in the construction area regarding access, traffic staging, schedule, and other pertinent items for the duration of the project.
- ▶ Prepare and deliver record (As-Built) plans that include the constructed location of all installed underground utilities. Record plans will be delivered electronically in PDF format.



Contract Administration

Under this task, the project team will complete services necessary to administer the contract. Specific work efforts include:

- ▶ Coordination with the Contractor and City to execute the contract documents.
- ▶ Arrange and attend one (1) pre-construction meeting prior to the start of the project.
- ▶ Provide two (2) signed copies of the contract documents to the City, one (1) to the Clerk's office and one (1) to the DPW.
- ▶ Review Contractor's progress on the project to ensure that the work is in compliance with the proposed schedule.
- ▶ Prepare monthly construction pay estimates and process contract change orders (if required).
- ▶ Request and review information from the Contractor to verify compliance with wage rates, Buy America, and other funding requirements.
- ▶ Review construction claims and coordinate claim resolution with Contractor and City.
- ▶ Request and collect Contractor's declaration, contractor's affidavit, waivers from major suppliers and subcontractors, release of surety, and release from other public agencies for which permits have been obtained under this contract.

Crew Days (Construction Observation)

This project contract includes a line item for Crew Days in Contractor's bid. This item is for construction observation required for the Contractor's operations. OHM will provide daily observation of work under this Crew Day item. Full-time inspection will be provided for all construction operations as indicated in the contract specifications for Crew Days. The Contractor has included the Crew Day amount in their bid based on their anticipated schedule for the project.

SCHEDULE

Based on the TIFA and Council meeting schedule, we anticipate that the project award will be recommended at the May 13th TIFA meeting and approved at the May 19th City Council meeting. Construction on the project is anticipated to begin in early June. The project is expected to be substantially completed by October of this year.

COMPENSATION

The construction engineering and contract administration outlined above will be performed on an hourly basis for the not-to-exceed amount of ninety-five thousand five hundred dollars (\$95,500.00). The construction observation as Crew Days will be performed on a per day basis for the amount of fifty-eight thousand five hundred dollars (\$58,500.00), which is based on the amount bid by the Contractor for this item. The City will be invoiced for services on a monthly basis. The estimated budget breakdown is as follows:

Construction Engineering	\$ 48,500
Contract Administration	\$ 47,000
Crew Days (Observation)	<u>\$ 58,500</u>
Total	\$154,000
Materials Testing Services Estimate (G2)	\$ 34,000



FURTHER CLARIFICATIONS AND ASSUMPTIONS

The above-listed scope of services was prepared with the following assumptions:

- Materials testing services will be provided by G2 Consulting Group under a separate contract and are not included in this scope of services. The estimated amount for this service is indicated above.
- The City will be responsible for all permit fees.
- An easement is required from the property at 1075 West Entrance to construct the proposed storm sewer through the property from Butler Road to West Entrance Drive. The City has been working with the property owner to secure this easement. If the easement cannot be secured, the plans will be modified to eliminate the proposed storm sewer and outlet within the Butler Road right-of-way to match existing conditions.

Should you find this agreement acceptable, please execute both copies and return one copy to us for our files. We look forward to providing professional services on this project. If you have any questions, please contact us.

Sincerely,

OHM ADVISORS

Timothy J. Juidici, P.E.

Principal

cc: Jason Hefner, Manager of Fleet & Roads
Alex Parent, OHM
Jerry Ashburn, OHM
File

**City of Auburn Hills
Butler Road Improvements
Construction Services**

Accepted By: _____

Printed Name: _____

Title: _____

Date: _____