

# City of Auburn Hills Park Rules

These rules are authorized under City Ordinance #50-4 and are intended to ensure a safe, enjoyable and orderly use of the City of Auburn Hills parks. Park visitors are expected to adhere to these rules and all other laws while on park property. Please enjoy our parks in a safe and respectful way, and help us preserve our park resources for everyone to enjoy.

## I. General Park Rules

- a. Parks are open from 7 am until dusk
- b. Use of facilities for commercial, profit, fundraising, political or religious purposes is prohibited
- c. The charging of admission or fees is not allowed
- d. Any organized use of a facility that includes amplified music, stage lights, public promotion or live entertainment shall be considered an “event” and will require approval from the City
- e. No hunting or trapping. Fishing is allowed except when “No Fishing” signs are posted
- f. No feeding of waterfowl or wildlife
- g. No use of tobacco or marijuana. No smoking, vaping, e-cigarettes, hookahs or similar devices
- h. Except when authorized by law, no alcohol without an alcohol permit
- i. No pets other than dogs are allowed, dogs must be leashed and owners must clean up
- j. No person shall obstruct, block or impede any sidewalk
- k. Vehicles must remain in parking lots and park only in marked spaces, vehicles are not allowed inside parks, on sidewalks, or on grass
- l. Only electric mobility scooters used by the disabled with a curb weight not greater than 250 pounds and not capable of exceeding 5 mph are allowed
- m. No congregating or loitering in vehicles, in parking lots, or in restrooms
- n. No gambling, casino games, lottery games or sports betting
- o. No food trucks, food carts, commercial cooking equipment or catering trucks
- p. Do not enter any closed areas or cross any barricade, fence, tape, cones, barrels or ropes
- q. Follow the direction of any police officer or city employee acting in their official capacity
- r. Amplified sound or music is not allowed except with permission of the City
- s. Noise should be kept to a minimum and shall not disturb other park visitors or neighbors
- t. Ground stakes are prohibited for any reason
- u. Groups may not utilize more than one tent, no greater than 10’x10’, secured with weights only
- v. Moonwalks, bounce-houses, bouncers, dunk tanks, petting farms, carnival games, portable toilets, climbing towers, extreme sports equipment and similar items are not allowed
- w. Confetti, glitter, rice, water balloons, chalk balloons, chalk cannons, and anything else that would create litter, debris or residue is prohibited
- x. Sky lanterns, fireworks, and any other item prohibited by the fire code is not allowed
- y. Follow all city ordinances and state laws

## II. Reservations & Refunds

- a. Fees for all park facilities are enacted by the City Council and published annually
- b. The person who signs the rental agreement is the person legally responsible for the event, the conduct of their guests, and they must remain present during the event
- c. It is fraudulent for any person to rent a facility on behalf of another person, especially if the purpose is to obtain the resident discount for a non-resident
- d. Renter shall provide any city employee or police officer with photo identification and rental paperwork to verify the details of the rental and to verify that the responsible person is present. Any

person who cannot provide identification and rental paperwork will be presumed not to be a renter and will be required to leave the facility

III. Pavilions, Shelters & Gazebos

- a. Persons who have rented a facility will have exclusive use of the facility during their rental period
- b. All trash should be placed into trash receptacles. Groups should bring extra trash bags and can leave the bags next to the nearest receptacle
- c. Decorations must leave no residue or marks, decorations must be removed prior to departure
- d. Wipe down tables and return them to their original location before departing
- e. Park visitors must hand-carry in any supplies; hand carts and pull wagons are allowed

IV. Hawk Woods Park

- a. Campground (cabins) are open from June 1<sup>st</sup> to October 31<sup>st</sup>
- b. Cabin check-in is at 12:00 noon, check-out time is at 10:00 am at Hawk Woods
- c. The park is open from 7am until dusk, only cabin renters may be present in the park after hours
- d. Visitors not part of overnight camping should depart before dusk and not return until after 7am
- e. Maximum capacity for regular cabins is (6) people each. Capacity for cabin #5 is ten (10) people
- f. Total capacity for all cabins together may not exceed forty (40) people
- g. One (1) tent may be added to each cabin rental when the appropriate fee is paid at the time of booking. Each tent should be located adjacent to the corresponding cabin, and may not be located elsewhere in the park. Maximum capacity for tent campers is ten (10) people total
- h. Camping groups must have one adult chaperone over the age of 21 for every 6 children in the group
- i. The cabins are not heated, and no heating equipment of any kind is permitted inside of the cabins
- j. The cabins are not air conditioned. Each cabin has a ceiling fan. No air conditioning equipment may be operated inside any cabin other than a residential type fan
- k. Renters should wipe down tables and sweep out cabins before departure
- l. An adult must always be in attendance of any campfire
- m. Fires may only be set in designated fire pits, campfires must be put out completely before leaving
- n. No fires will be allowed when a burn ban is in effect enacted by the fire marshal or other authority
- o. The city may provide 1 bundle of firewood for each cabin rental. Additional firewood is the responsibility of the renter. No cutting down of trees or brush, whether standing or dead, or foraging for wood within the park
- p. The restroom building will be locked by park staff at dusk. Cabin renters may use their cabin key to access the bathrooms after hours. Please keep doors locked when not in use overnight
- q. Each bathroom has a shower room for use by cabin renters that can be unlocked using each cabin key. Please re-lock the shower room when not in use
- r. The restroom building is the severe weather shelter for the park
- s. Failure to clean up after the rental or failure to follow park rules is grounds for forfeiting deposit

V. Multi-Sports Athletic Field

- a. Rental groups are limited to 5 hours maximum per week which can be split between days, or used consecutively
- b. Rental season runs from the first week of April until the 2<sup>nd</sup> week of November.
- c. Reservations may be requested beginning with the first business day in January
- d. The rental week runs from Sunday – Saturday. There are no rentals on national holidays
- e. Soccer goals should be returned to the asphalt pads when not in use
- f. The City may close the field due to turf conditions, weather, maintenance or any other reason
- g. Field rentals include use of the field, goals, restrooms and scoreboard. The scoreboard must be requested in advance
- h. Concessions stand or field lights are available by booking in advance and paying the fee

- i. Users who return the field in poor condition may forfeit their deposit and may be subject to loss of future field privileges

VI. Baseball Field

- a. Rental groups are limited to 8 hours of field time per week which can be split between days
- b. The rental week is Sunday – Saturday. There are no rentals on national holidays.
- c. Rental season runs from the first week of April until the 2<sup>nd</sup> week of November. Reservations may be requested beginning with the first business day in January
- d. 100% of fees are due at the time of booking
- e. In order to qualify for the resident rate, teams must provide a roster showing 50% are city residents
- f. Field reservations include the use of the scoreboard, which must be requested in advance
- g. Teams that require different dimensions may remove the bases and use the orange plugs in the field equipment box to cover the posts. Teams may then use their own portable bases. Upon completion of the activity, the orange plugs should be placed back into the equipment box and the regular bases returned to their normal positions

VII. Tennis Court

- a. The Tennis Court is for playing tennis and pickleball only
- b. Use of the tennis court for private lessons, paid or unpaid, is not allowed
- c. Limit use of the tennis court to a maximum of 1 hour when others are waiting
- d. Proper tennis attire and non-marking shoes are required
- e. No bicycles, roller blades, skating or skateboarding
- f. No glass containers
- g. Do not modify or adjust nets or equipment

VIII. Public Square

- a. Open daily from 7am to 11pm
- b. Organized use requires permit
- c. Alcohol is permitted as authorized by law
- d. Keep noise levels low and be respectful of neighbors
- e. No smoking, use of tobacco, e-cigarettes, vape or similar items
- f. No glass containers
- g. No motorized vehicles, electric vehicles, skateboards, bicycles or similar items
- h. No commercial, political or religious activities
- i. No unauthorized amplified sound, performance or events
- j. No unauthorized signs, displays or advertisements
- k. No recreational equipment such as tents, grills, food trucks, etc.
- l. No fireworks or open flames
- m. No loitering, panhandling or sleeping
- n. No pets or animals, except those permitted by the American with Disabilities Act
- o. No modification to space, use of chalk, glitter, confetti, decorations, or similar items
- p. Anything that would mark, deface or leave residue is prohibited (tape, staples, etc.)
- q. No moving of furniture or tables

IX. Splash Pad

- a. Open from the Saturday of Memorial Day weekend through Labor Day, 2pm to 6pm daily
- b. Children under the age of 13 must be accompanied by an adult at all times
- c. Do not use the splash pad if you have a contagious disease, had diarrhea within the last two weeks, experiencing nausea, have skin or eye irritations, infections, respiratory infections, open lesions, wounds or cuts
- d. Family appropriate swim attire is required, water shoes are recommended, no street shoes

- e. Swim diapers are required for all children not toilet trained
  - f. Chairs and strollers are allowed on the plaza, but not inside the perimeter of the spray area
  - g. At the first sign of thunder or lightning please vacate the splash pad and take appropriate shelter
  - h. No drinking the splash pad water, spitting or spouting water from the mouth
  - i. No running, rough play or profanity
  - j. No inflatable toys, water guns, water balloons, athletic or recreational equipment
  - k. No soaps, detergents or shampoo
  - l. No intentionally covering drains
  - m. No changing of diapers
  - n. No skateboards, skates, razors, scooters, bicycles or similar equipment
  - o. Use of the splash pad is at your own risk, areas of the splash pad may be slippery
- X. Contact Information
- a. For rental reservations call 248-370-9353, for park maintenance call 248-391-3777
  - b. For after hours emergencies please call 248-364-6787 or 248-370-9444