



Serving metro-Detroit's northern, northwestern and eastern suburbs, as well as Greater Flint and the eastern half of Michigan's Thumb area, the postal employees of the Royal Oak District enthusiastically meet the challenge of providing high-quality, cost-effective mail service to our customers. Six days per week, we deliver mail to more than 1.2 million households and businesses – and that number increases every day! Because we understand the inherent complexities associated with providing mail service to a dynamic, growing area, we want our partners who *share* in that growth – the developers, builders, and municipal representatives – to be fully informed of the U.S. Postal Service's guidelines for providing mail service to new residents and businesses. This brochure is designed to acquaint you with the available modes of delivery service, and to identify the parties responsible for providing the various types of mail delivery equipment. For more specific information about mail delivery options, including the placement and installation of delivery equipment, please contact the postmaster of the intended delivery area.

## APARTMENT BUILDINGS:

### AVAILABLE DELIVERY MODES

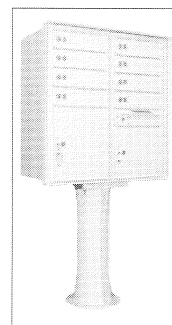
1. **(Indoor) Centralized Wall-unit receptacles**  
Provider: *Developer, Builder*
2. **(Outdoor) Cluster Box Units (CBU) installed on concrete pad**  
Provider: *Developer, Builder*

## CONDOMINIUMS:

### AVAILABLE DELIVERY MODES

1. **(Indoor) Mailroom with Centralized Wall-unit receptacles**  
Provider: *Developer, Builder*
2. **(Outdoor) Cluster Box Units (CBU\*) installed on concrete pad**  
Provider: *Developer, Builder*

*Customers appreciate the added security and built-in mail collection benefits of Cluster Box Units (CBU), which are widely available from mail equipment manufacturers.*



## MOBILE / MODULAR HOME PARKS

### AVAILABLE DELIVERY MODES

1. **(Indoor) Mailroom with Wall-unit receptacles**  
Provider: *Developer, Builder*
2. **(Outdoor) Cluster Box Units (CBU\*) installed on concrete pad**  
Provider: *Developer, Builder*

## RESIDENTIAL FREE-STANDING HOMES

### AVAILABLE DELIVERY MODES

1. **Cluster Box Units (CBU\*) installed on concrete pad**  
Provider: *Developer, Builder*
2. **Curblin – “4-on-a-post”...one side of the street**  
Provider: *Developer, Builder*
3. **Curblin – “2-on-a-post”...one side of the street**  
Provider: *Developer, Builder, Homeowner*

**\* Excluding apartment complexes, normal installation costs associated with Cluster Box Units, including concrete pads, may be covered by the local Post Office.**

# STRIP MALLS

## AVAILABLE DELIVERY MODES

Cluster Box Units (CBU\*) installed on concrete pad

Provider: *Developer, Builder*

# INDUSTRIAL PARKS

## AVAILABLE DELIVERY MODES

Curbline

Provider: *Builder, Owner*

### Attention Builders and Contractors:

To avoid delays and to ensure the installation and location of your mail delivery equipment is **USPS-approved**, contact the local Postmaster *before* obtaining construction permits!

PLACE  
STAMP  
HERE



## Royal Oak District

*We Deliver!*

**...To Growing Communities**

