



CITY OF AUBURN HILLS CITY COUNCIL AGENDA

MEETING DATE: AUGUST 8, 2023

AGENDA ITEM NO _____

TAX INCREMENT FINANCE AUTHORITY

CITY OF AUBURN HILLS TAX INCREMENT FINANCE AUTHORITY SPECIAL MEETING

July 25, 2023

CALL TO ORDER: Chairman Kneffel called the meeting to order at 4:01 PM.

ROLL CALL:

Present:	Kneffel, Moniz, Goodhall, Carrier, Gudmundsen, Eldredge
Absent:	Waltenspiel
Also Present:	Brandon Skopek, Assistant City Manager / TIFA Executive Director; Tom Tanghe, City Manager; Adam Massingill, Fire Chief; Steve Baldante, Director of Public Works
Guests:	None

LOCATION: Auburn Hills City Hall, Administrative Conference Room, 1827 N. Squirrel Road, Auburn Hills, MI 48326

PERSONS WISHING TO BE HEARD

None.

NEW BUSINESS

A. Award a Contract for Professional Services for the Fire Station 2 Modernization Project

Mr. Massingill presented a memo dated July 17, 2023. He noted that the goal of this modernization project is to improve working conditions, increase productivity, and improve service delivery out of Station 2. The plan includes updating workstations and improving the layout of the station, relocating bunkrooms from the basement to the first floor, which will decrease response times, and constructing warm and cool zones that provide for decontamination areas. He noted that the first floor was previously the home to the Fire Department Administrative Staff, but those staff members have now moved to a new building on the Municipal Campus so that the modernization project could begin. Six bids were received for the design work, with the Spicer Group being the low bid. Following a favorable interview with the firm, staff is recommending approval of a bid award for the design services to Spicer Group. He concluded by mentioning that this station was not originally built for 24-hour shifts, so the upgrades are necessary to function as a 24-hour station.

Moved by Mr. Carrier to award a contract for professional services for architectural design for the Fire Station 2 Modernization Project to Spicer Group in the amount not to exceed \$58,500. Funding for this endeavor is budgeted in account number 253-737-975.000-FIRESTATION2.

Seconded by Mr. Moniz

Yes: Kneffel, Moniz, Goodhall, Carrier, Gudmundsen, Eldredge
No: None

Motion Carried

EXECUTIVE SESSION

A. Discussion of the Acquisition of Real Estate

Moved by Mr. Moniz to adjourn the regular session and enter into Executive Session to discuss the acquisition of real estate at 4:20 p.m.

Seconded by Mr. Carrier

Yes: Kneffel, Moniz, Goodhall, Carrier, Gudmundsen, Eldredge

No: None

Motion Carried

Minutes filed under separate cover.

Moved by Dr. Eldredge to adjourn the Executive Session regarding the discussion of the acquisition of real estate and return to regular session at 4:49 p.m.

Seconded by Mr. Goodhall

Yes: Kneffel, Moniz, Goodhall, Carrier, Gudmundsen, Eldredge

No: None

Motion Carried

ADJOURNMENT

Moved by Mr. Goodhall to adjourn the Special TIFA Board meeting.

Seconded by Mr. Moniz

Yes: Kneffel, Moniz, Goodhall, Carrier, Gudmundsen, Eldredge

No: None

Motion carried

The TIFA Board of Directors Special Meeting adjourned at 4:49 p.m.

Steve Goodhall
Secretary of the Board

Brandon Skopek
Assistant City Manager