



## **BOARD OF DIRECTORS MEETING**

August 13, 2024

4:00 P.M.

Fieldstone Golf Club Board Room • 1984 Taylor Road, Auburn Hills, MI  
Minutes of the TIFA Board Meeting will be on file in the City Clerk's Office • 248-370-9402

### **MEETING CALLED TO ORDER**

#### **1) ROLL CALL**

#### **2) PERSONS WISHING TO BE HEARD**

#### **3) APPROVAL OF MINUTES**

- a) TIFA Regular Meeting Minutes – July 9, 2024

#### **4) CONSENT AGENDA**

All items listed are considered to be routine by the Tax Increment Finance Authority and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

- a) FY 2024 Adopted Budget and YTD Summary – July 31, 2024

#### **5) UNFINISHED BUSINESS**

#### **6) NEW BUSINESS**

- a) Engineering Scope of Design Services for Butler Road Improvements
- b) Department of Public Works Staffing Support

#### **7) CORRESPONDENCE & PRESENTATIONS**

- a) 2025 – 2029 Budget Presentation

#### **8) EXECUTIVE DIRECTOR REPORT**

#### **9) BOARD MEMBER COMMENTS**

#### **10) ADJOURNMENT**

**Next Meeting is Scheduled for September 10, 2024 at 4:00 p.m.**



# CITY OF AUBURN HILLS CITY COUNCIL AGENDA

**MEETING DATE: AUGUST 12, 2024**

**AGENDA ITEM NO \_\_\_\_\_**

**TAX INCREMENT FINANCE AUTHORITY**

**“Not Yet Approved”  
CITY OF AUBURN HILLS  
TAX INCREMENT FINANCE AUTHORITY MEETING**

**July 9, 2024**

**CALL TO ORDER:** Chairman Kneffel called the meeting to order at 4:00 PM.

**ROLL CALL:** Present: Kneffel, Goodhall, Gudmundsen, Fletcher, Barash, Moniz  
Absent: Waltenspiel, Eldredge  
Also Present: Brandon Skopek, Assistant City Manager & TIFA Executive Director; Steve Baldante, DPW Director; Jason Hefner, Manager of Fleet and Roads; Tim Juidici, OHM Advisors  
Guests: None

**LOCATION:** Administrative Conference Room, 1827 N. Squirrel Road, Auburn Hills, MI 48326

**PERSONS WISHING TO BE HEARD**

None.

**APPROVAL OF MINUTES**

**A. TIFA Regular Meeting Minutes – June 11, 2024**

There was no discussion on the approval of the minutes.

**Moved by Mr. Goodhall to approve the TIFA Regular Meeting Minutes from April 9, 2024, as presented.**

**Seconded by Mr. Moniz**

**Yes: Kneffel, Goodhall, Fletcher, Gudmundsen, Moniz, Barash**  
**No: None**

**Motion Carried**

**CORRESPONDENCE & PRESENTATIONS**

None.

**CONSENT AGENDA**

**A. FY 2024 Adopted Budget and YTD Summary – June 30, 2024**

**RESOLVED:** To receive and file the financial report for the period ending June 30, 2024.

**Moved by Mr. Moniz to Approve the Consent Agenda.**

**Seconded by Dr. Fletcher**

Yes: Kneffel, Goodhall, Fletcher, Gudmundsen, Moniz, Barash  
No: None

**Motion carried**

### **UNFINISHED BUSINESS**

None.

### **NEW BUSINESS**

#### **A. Engineering Scope of Design Services for the 2025 TIF-B Road Program**

Mr. Skopek and Mr. Hefner presented the agenda item regarding the engineering scope of design services for the 2025 TIF-B Road Program. Mr. Skopek provided details regarding the current budget amounts for these projects and noted that originally the TIFA was going to contribute to these projects; however, due to the healthy fund balance in TIF District B, it is appropriate for the TIFA to fully fund these projects. Mr. Hefner provided detailed information to the Board regarding the design process for the reconstruction of Innovation Drive, Centre Road, and Executive Hills Boulevard. He added that staff will be investigating the installation of a pathway along Executive Hills, which has been a long-term goal of the City. Construction costs will be included in the 2025 TIF District B budget, which will be reviewed at the August TIFA Board of Directors meeting.

**Moved by Mr. Barash to approve the design contract for the TIFA B Road Program to OHM Advisors in the not-to-exceed amount of \$325,000, geotechnical services to G2 Consulting at the estimated cost of \$25,000 and authorize a budget amendment to increase appropriations in the 2024 TIF-B budget as shown in the staff recommendation section of the memo.**

**Seconded by Mr. Moniz**

Yes: Kneffel, Goodhall, Fletcher, Gudmundsen, Moniz, Barash  
No: None

**Motion carried**

### **EXECUTIVE DIRECTOR REPORT**

Mr. Skopek sought Board direction on maintenance items related to the Diverging Diamond Interchange at I-75 and University Drive. He noted that the bridge is in need of maintenance work due to peeling paint on the bridge surface. He added that City staff is also investigating the replacement of the current signage on the bridge and installing a new sign reflecting the updated City logo. He noted that costs for maintenance are estimated to be around \$100,000+ and new signage could be upwards of \$200,000. Staff would like to begin maintenance work this year, but timing may require this to be a 2025 project. He sought direction on utilizing TIF District B funds for these expenses.

The consensus of the Board members present was to proceed with the funding for maintenance work and include funds in the 2025 budget, as necessary.

### **BOARD MEMBER COMMENTS**

None.

### **ANNOUNCEMENT OF NEXT MEETING**

The next regularly scheduled TIFA Board of Directors meeting is scheduled for Tuesday, August 13, 2024, at 4:00 p.m. in the Administrative Conference Room in City Hall at 1827 N. Squirrel Road, Auburn Hills, Michigan 48326.

### **ADJOURNMENT**

**Moved by Mr. Goodhall to adjourn the TIFA Board meeting.**

**Seconded by Mr. Barash**

**Yes:** Kneffel, Goodhall, Fletcher, Gudmundsen, Moniz, Barash  
**No:** None

**Motion Carried**

**The TIFA Board of Directors meeting adjourned at 4:30 p.m.**

Steve Goodhall  
Secretary of the Board

Brandon Skopek  
Assistant City Manager & TIFA Executive Director



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TO: Chairman Kneffel and Members of the TIFA Board of Directors

FROM: Brandon Skopek; Assistant City Manager, TIFA Executive Director; Andrew Hagge, Assistant to the City Manager

DATE: August 1, 2024

SUBJECT: FY 2024 Adopted Budget and YTD Summary – July 31, 2024

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#### **STATEMENT OF NET POSITION**

- TIF-A Cash \$2.2 million
- \$1.3 million invested TIF-A
  - \$450,489 – Investment Pooling
  - \$294,714 – Insight
  - \$583,215 – MiClass
- TIF-B Cash \$4.1 million
- \$11.4 million invested in TIF-B
  - \$8.2 million – Insight
  - \$3.2 million – MiClass
- TIF-D Cash \$2.6 million
- \$1.4 million invested in TIF-D
  - \$1.4 million – Insight
  - \$551 - MiClass

#### **TIFA 85-A STATEMENT OF REVENUES AND EXPENDITURES**

- Approximately 59% of budgeted revenues have been received for TIF-A in fiscal year 2024.

Property Taxes:	\$817,520
Building Rental:	\$47,428
Interest:	\$68,275
EV Charging Fees:	\$2,106
	<hr/>
	<b>\$935,329</b>
- Approximately 34% of budgeted expenditures have been utilized for fiscal year 2024.

#### **TIFA 85-B STATEMENT OF REVENUES AND EXPENDITURES**

- Approximately 74% of budgeted revenues have been received for TIF-B in fiscal year 2024.

Property Taxes:	\$1,231,440
Interest:	\$211,349
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	<b>\$1,442,789</b>
- Approximately 12% of budgeted expenditures have been utilized for fiscal year 2024.

#### **TIFA 86-D STATEMENT OF REVENUES AND EXPENDITURES**

- Approximately 28% of budgeted revenues have been received for TIF-D in fiscal year 2024.

Property Taxes:	\$251,580
Interest:	\$57,247
EV Charging Fees:	\$563
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	<b>\$309,390</b>
- Approximately 43% of budgeted expenditures have been utilized for fiscal year 2024.

**An appropriate motion is:**

**Move to receive and file the TIFA Financial Report for period ending July 31, 2024**

BALANCE SHEET REPORT FOR CITY OF AUBURN HILLS  
Balance As of 07/31/2024

GL Number	Description	YTD Balance 07/31/2024
<b>Fund: 251 TIFA A</b>		
<b>*** Assets ***</b>		
251-000-001.000	CASH	2,208,351.58
251-000-017.000	OC LOCAL GOV INV POOL (LGIP)	450,488.76
251-000-017.002	INVESTMENT MANAGER - CUTWATER	294,713.52
251-000-017.004	CASH - MICLASS	583,214.60
251-000-062.000	Lease Receivable	139,272.00
251-000-130.000	LAND	6,336,254.47
251-000-132.000	LAND IMPROVEMENTS	5,199,115.52
251-000-133.000	ACCUM DEPREC-LAND & IMPROV	(2,488,764.02)
251-000-136.000	BLDGS, BLDG ADDITIONS AND	6,409,122.17
251-000-137.000	ACCUM DEPREC-BLDGS & ADDS & IMPROVEMNTS	(1,634,607.70)
251-000-146.000	OFFICE EQUIPMENT AND FURN	164,753.78
251-000-147.000	ACC. DEPR. - OFFICE EQUIP	(164,754.07)
251-000-158.000	CONSTRUCTION-IN-PROGRESS	0.26
251-000-159.000	MACHINERY & EQUIPMENT	167,877.38
251-000-160.000	ACCUM DEPREC-MACH & EQUIP	(102,574.83)
251-000-163.000	ROADS & INFRASTRUCTURE	17,713,486.23
251-000-164.000	ACCUM DEPREC-ROAD & INFRASTURE	(9,660,285.64)
<b>Total Assets</b>		<b>25,615,664.01</b>
<b>*** Liabilities ***</b>		
251-000-275.000	DUE TO TAXPAYERS	665.88
251-000-360.001	Deferred Inflow of Resources	139,272.00
<b>Total Liabilities</b>		<b>139,937.88</b>
<b>*** Fund Equity ***</b>		
251-000-390.000	FUND BALANCE	25,206,594.37
<b>Total Fund Equity</b>		<b>25,206,594.37</b>
<b>Total Fund 251:</b>		
<b>TOTAL ASSETS</b>		<b>25,615,664.01</b>
<b>BEG. FUND BALANCE</b>		<b>25,206,594.37</b>
<b>+ NET OF REVENUES &amp; EXPENDITURES</b>		<b>269,131.76</b>
<b>= ENDING FUND BALANCE</b>		<b>25,475,726.13</b>
<b>+ LIABILITIES</b>		<b>139,937.88</b>
<b>= TOTAL LIABILITIES AND FUND BALANCE</b>		<b>25,615,664.01</b>

BALANCE SHEET REPORT FOR CITY OF AUBURN HILLS  
Balance As of 07/31/2024

GL Number	Description	YTD Balance 07/31/2024
<b>Fund: 252 TIFA B</b>		
<b>*** Assets ***</b>		
252-000-001.000	CASH	4,144,662.27
252-000-017.002	INVESTMENT MANAGER - CUTWATER	8,186,963.52
252-000-017.004	CASH - MICLASS	77.39
252-000-017.005	CASH - MICLASS EDGE	3,246,314.28
252-000-132.000	LAND IMPROVEMENTS	1,415,205.92
252-000-133.000	ACCUM DEPREC-LAND & IMPROV	(1,058,321.52)
252-000-159.000	MACHINERY & EQUIPMENT	34,200.00
252-000-160.000	ACCUM DEPREC-MACH & EQUIP	(13,680.00)
252-000-163.000	ROADS & INFRASTRUCTURE	9,772,855.05
252-000-164.000	ACCUM DEPREC-ROAD & INFRASTURE	(3,309,233.65)
<b>Total Assets</b>		22,419,043.26
<b>*** Liabilities ***</b>		
252-000-275.000	DUE TO TAXPAYERS	15.12
<b>Total Liabilities</b>		15.12
<b>*** Fund Equity ***</b>		
252-000-390.000	FUND BALANCE	21,269,072.86
<b>Total Fund Equity</b>		21,269,072.86
<b>Total Fund 252:</b>		
<b>TOTAL ASSETS</b>		22,419,043.26
<b>BEG. FUND BALANCE</b>		21,269,072.86
<b>+ NET OF REVENUES &amp; EXPENDITURES</b>		1,149,955.28
<b>= ENDING FUND BALANCE</b>		22,419,028.14
<b>+ LIABILITIES</b>		15.12
<b>= TOTAL LIABILITIES AND FUND BALANCE</b>		22,419,043.26



BALANCE SHEET REPORT FOR CITY OF AUBURN HILLS  
Balance As of 07/31/2024

GL Number	Description	YTD Balance 07/31/2024
<b>Fund: 253 TIFA D</b>		
<b>*** Assets ***</b>		
253-000-001.000	CASH	2,677,148.77
253-000-017.002	INVESTMENT MANAGER - CUTWATER	1,412,220.83
253-000-017.004	CASH - MICCLASS	550.84
253-000-130.000	LAND	2,017,211.00
253-000-132.000	LAND IMPROVEMENTS	3,726,962.87
253-000-133.000	ACCUM DEPREC-LAND & IMPROV	(1,419,258.46)
253-000-136.000	BLDGS, BLDG ADDITIONS AND	20,466,188.80
253-000-137.000	ACCUM DEPREC-BLDGS & ADDS & IMPROVEMNTS	(9,945,301.76)
253-000-146.000	OFFICE EQUIPMENT AND FURN	25,794.03
253-000-147.000	ACC. DEPR. - OFFICE EQUIP	(10,316.94)
253-000-158.000	CONSTRUCTION-IN-PROGRESS	317,853.49
253-000-159.000	MACHINERY & EQUIPMENT	42,919.48
253-000-160.000	ACCUM DEPREC-MACH & EQUIP	(36,869.57)
253-000-163.000	ROADS & INFRASTRUCTURE	8,984,067.60
253-000-164.000	ACCUM DEPREC-ROAD & INFRASTURE	(2,753,018.91)
<b>Total Assets</b>		<b>25,506,152.07</b>
<b>*** Liabilities ***</b>		
253-000-275.000	DUE TO TAXPAYERS	18,625.00
<b>Total Liabilities</b>		<b>18,625.00</b>
<b>*** Fund Equity ***</b>		
253-000-390.000	FUND BALANCE	25,496,082.51
<b>Total Fund Equity</b>		<b>25,496,082.51</b>
<b>Total Fund 253:</b>		
<b>TOTAL ASSETS</b>		<b>25,506,152.07</b>
<b>BEG. FUND BALANCE</b>		<b>25,496,082.51</b>
<b>+ NET OF REVENUES &amp; EXPENDITURES</b>		<b>(8,555.44)</b>
<b>= ENDING FUND BALANCE</b>		<b>25,487,527.07</b>
<b>+ LIABILITIES</b>		<b>18,625.00</b>
<b>= TOTAL LIABILITIES AND FUND BALANCE</b>		<b>25,506,152.07</b>

# REVENUE AND EXPENDITURE REPORT FOR CITY OF AUBURN HILLS

Balance As of 07/31/2024

\*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	2024 Amended Budget	YTD Balance 07/31/2024	Activity For 07/31/2024	Available Balance 07/31/2024	% Bdgt Used
<b>Fund: 251 TIFA A</b>						
<b>Account Category: Revenues</b>						
<b>Department: 735 TIFA A</b>						
251-735-402.000	AD VALOREM	1,235,218.00	817,519.75	4,508.98	417,698.25	66.18
251-735-412.000	DELINQUENT PERSONAL PROPERTY	5,500.00	0.00	0.00	5,500.00	0.00
251-735-414.000	MTT YE ACCRUAL	(19,816.00)	0.00	0.00	(19,816.00)	0.00
251-735-573.000	LOCAL COMMUNITY STABILIZATION SHARE	237,451.00	0.00	0.00	237,451.00	0.00
251-735-651.400	U&A FEES - ELECTRIC VEHICLE CHARGING	300.00	2,105.70	460.42	(1,805.70)	701.90
251-735-665.000	INTEREST REVENUE	58,287.00	65,843.97	0.00	(7,556.97)	112.97
251-735-667.000-CHAMBER_3395	BUILDING RENTAL - EXTERNAL	21,069.00	12,089.00	1,727.00	8,980.00	57.38
251-735-667.000-PKSTRUC_3381	BUILDING RENTAL - EXTERNAL	40,609.00	35,339.04	17,851.68	5,269.96	87.02
251-735-669.001	INTEREST REV EXT MANAGERS	0.00	2,431.00	0.00	(2,431.00)	100.00
Total Dept 735 - TIFA A		1,578,618.00	935,328.46	24,548.08	643,289.54	59.25
Revenues		1,578,618.00	935,328.46	24,548.08	643,289.54	59.25
<b>Account Category: Expenditures</b>						
<b>Department: 735 TIFA A</b>						
251-735-722.000	WORKERS COMPENSATION	0.00	65.72	0.00	(65.72)	100.00
251-735-729.000	PRINTING	1,500.00	0.00	0.00	1,500.00	0.00
251-735-730.000	POSTAGE	250.00	78.00	0.00	172.00	31.20
251-735-757.000-THEDEN__3388	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
251-735-800.199	LANDSCAPE/GEN MAINT	271,241.00	164,193.56	0.00	107,047.44	60.53
251-735-802.000-CHAMBER_3395	CONTRACTED SERVICES	8,000.00	556.68	0.00	7,443.32	6.96
251-735-802.000-THEDEN__3388	CONTRACTED SERVICES	8,000.00	1,396.66	0.00	6,603.34	17.46
251-735-810.000	INVESTMENT MANAGEMENT FEES	415.00	184.43	32.23	230.57	44.44
251-735-817.000	CONSULTANT SERVICES	5,000.00	7,121.38	0.00	(2,121.38)	142.43
251-735-851.000-PKSTRUC_3381	TELEPHONE	1,183.00	541.08	0.00	641.92	45.74
251-735-851.000-THEDEN__3388	TELEPHONE	0.00	558.76	0.00	(558.76)	100.00
251-735-885.000	COMMUNITY RELATIONS	5,000.00	0.00	0.00	5,000.00	0.00
251-735-885.000-TREELIGHTING	COMMUNITY RELATIONS	10,000.00	0.00	0.00	10,000.00	0.00
251-735-921.000-CHAMBER_3395	ELECTRIC	2,149.00	742.44	143.37	1,406.56	34.55
251-735-921.000-PKSTRUC_3381	ELECTRIC	25,000.00	13,964.80	984.22	11,035.20	55.86
251-735-921.000-THEDEN__3388	ELECTRIC	2,360.00	1,163.79	283.40	1,196.21	49.31
251-735-922.000	STREET LIGHTING	42,000.00	25,167.90	3,582.62	16,832.10	59.92
251-735-922.000-RIVERSD_3311	STREET LIGHTING	6,250.00	4,790.35	788.90	1,459.65	76.65
251-735-922.000-SKATEPRK_202	STREET LIGHTING	300.00	150.09	24.04	149.91	50.03
251-735-923.000-CHAMBER_3395	HEAT	1,700.00	808.30	16.00	891.70	47.55
251-735-923.000-PKSTRUC_3381	HEAT	250.00	120.16	17.62	129.84	48.06
251-735-923.000-THEDEN__3388	HEAT	1,500.00	793.96	16.00	706.04	52.93
251-735-924.000-CHAMBER_3395	CABLE TV SERVICES	1,484.00	749.10	0.00	734.90	50.48
251-735-924.000-THEDEN__3388	CABLE TV SERVICES	2,181.00	1,515.85	0.00	665.15	69.50
251-735-927.000-CHAMBER_3395	WATER CONSUMPTION	1,000.00	106.00	42.40	894.00	10.60
251-735-927.000-FIREST1_3483	WATER CONSUMPTION	4,000.00	654.38	147.53	3,345.62	16.36
251-735-927.000-PKSTRUC_3381	WATER CONSUMPTION	690.00	54.60	9.10	635.40	7.91
251-735-927.000-RIVERSD_3311	WATER CONSUMPTION	27,800.00	8,217.40	6,200.09	19,582.60	29.56
251-735-927.000-RIVERWDS_300	WATER CONSUMPTION	1,100.00	227.90	93.28	872.10	20.72
251-735-927.000-THEDEN__3388	WATER CONSUMPTION	900.00	43.36	5.46	856.64	4.82
251-735-929.000	IRRIGATION WATER AND MAINT.	40,000.00	13,343.60	11,254.23	26,656.40	33.36
251-735-929.000-SKATEPRK_202	IRRIGATION WATER AND MAINT.	0.00	1.17	0.52	(1.17)	100.00
251-735-931.000-CHAMBER_3395	BLDG. MAINTENANCE	6,253.00	3,752.64	0.00	2,500.36	60.01

# REVENUE AND EXPENDITURE REPORT FOR CITY OF AUBURN HILLS

Balance As of 07/31/2024

\*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	2024 Amended Budget	YTD Balance 07/31/2024	Activity For 07/31/2024	Available Balance 07/31/2024	% Bdgt Used
<b>Fund: 251 TIFA A</b>						
<b>Account Category: Expenditures</b>						
<b>Department: 735 TIFA A</b>						
251-735-931.000-PKSTRUC_3381	BLDG. MAINTENANCE	5,000.00	14,230.00	0.00	(9,230.00)	284.60
251-735-931.000-THE DEN__3388	BLDG. MAINTENANCE	2,000.00	0.00	0.00	2,000.00	0.00
251-735-935.005	BRIDGE REPAIRS AND MAINTENANCE	3,500.00	0.00	0.00	3,500.00	0.00
251-735-937.000	PARKING LOT MAINTENANCE	2,500.00	0.00	0.00	2,500.00	0.00
251-735-937.001	PATHWAY MAINTENANCE	10,000.00	0.00	0.00	10,000.00	0.00
251-735-937.003	SIDEWALK MAINTENANCE	10,000.00	0.00	0.00	10,000.00	0.00
251-735-957.000	MISC/CONTINGENCY	100.00	738.31	0.00	(638.31)	738.31
251-735-957.002	LIABILITY INSURANCE	6,322.00	6,328.00	0.00	(6.00)	100.09
251-735-958.000	MEMBERSHIPS/CERTIFICATIONS	0.00	325.00	0.00	(325.00)	100.00
251-735-959.000	PROPERTY TAXES	5,500.00	1,731.68	1,731.68	3,768.32	31.49
251-735-967.100	SITE IMPROVEMENT GRANTS	190,000.00	75,000.00	75,000.00	115,000.00	39.47
251-735-972.000	LAND AND IMPROVEMENTS	800,000.00	231,000.65	0.00	568,999.35	28.88
251-735-995.004	ADMINISTRATIVE CHARGES	35,158.00	35,158.00	35,158.00	0.00	100.00
251-735-995.007	INTERFUND SERVICES	50,621.00	50,621.00	50,621.00	0.00	100.00
251-735-995.101-PUBLIC SQUARE	TRANSFER TO GENERAL FUND	381,651.00	0.00	0.00	381,651.00	0.00
Total Dept 735 - TIFA A		1,980,358.00	666,196.70	186,151.69	1,314,161.30	33.64
Expenditures		1,980,358.00	666,196.70	186,151.69	1,314,161.30	33.64
<b>Fund 251 - TIFA A:</b>						
TOTAL REVENUES		1,578,618.00	935,328.46	24,548.08	643,289.54	
TOTAL EXPENDITURES		1,980,358.00	666,196.70	186,151.69	1,314,161.30	
NET OF REVENUES & EXPENDITURES:		(401,740.00)	269,131.76	(161,603.61)	(670,871.76)	

# REVENUE AND EXPENDITURE REPORT FOR CITY OF AUBURN HILLS

Balance As of 07/31/2024

\*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	2024 Amended Budget	YTD Balance 07/31/2024	Activity For 07/31/2024	Available Balance 07/31/2024	% Bdg't Used
<b>Fund: 252 TIFA B</b>						
<b>Account Category: Revenues</b>						
<b>Department: 736 TIFA B</b>						
252-736-402.000	AD VALOREM	1,699,221.00	1,231,439.70	5,090.77	467,781.30	72.47
252-736-412.000	DELINQUENT PERSONAL PROPERTY	4,500.00	0.00	0.00	4,500.00	0.00
252-736-414.000	MTT YE ACCRUAL	(1,668.00)	0.00	0.00	(1,668.00)	0.00
252-736-573.000	LOCAL COMMUNITY STABILIZATION SHARE	100,420.00	0.00	0.00	100,420.00	0.00
252-736-665.000	INTEREST REVENUE	157,636.00	153,483.10	0.00	4,152.90	97.37
252-736-669.001	INTEREST REV EXT MANAGERS	0.00	57,866.00	0.00	(57,866.00)	100.00
Total Dept 736 - TIFA B		1,960,109.00	1,442,788.80	5,090.77	517,320.20	73.61
Revenues		1,960,109.00	1,442,788.80	5,090.77	517,320.20	73.61
<b>Account Category: Expenditures</b>						
<b>Department: 736 TIFA B</b>						
252-736-702.000	SALARIES/WAGES	66,209.00	31,905.60	4,624.00	34,303.40	48.19
252-736-713.000	CLOTHING ALLOWANCE	225.00	225.00	0.00	0.00	100.00
252-736-715.000	SOCIAL SECURITY	5,082.00	2,425.55	348.69	2,656.45	47.73
252-736-716.000	MEDICAL INSURANCE	15,449.00	7,719.01	1,187.54	7,729.99	49.96
252-736-716.001	MEDICAL INSURANCE EMPLOYEE PREMIUM	(772.00)	0.00	0.00	(772.00)	0.00
252-736-717.000	LIFE INSURANCE	389.00	76.44	12.74	312.56	19.65
252-736-719.000	EYE/DENTAL INSURANCE	1,766.00	879.78	146.63	886.22	49.82
252-736-720.000	PENSION DC	10,712.00	5,205.84	753.60	5,506.16	48.60
252-736-724.000	DISABILITY INSURANCE	1,273.00	511.56	85.26	761.44	40.19
252-736-725.000	PRESCRIPTION DRUGS	2,736.00	1,492.01	229.54	1,243.99	54.53
252-736-725.001	PRESCRIPTION EMPLOYEE PREMIUM	(137.00)	0.00	0.00	(137.00)	0.00
252-736-800.199	LANDSCAPE/GEN MAINT	220,426.00	135,305.06	96,621.00	85,120.94	61.38
252-736-810.000	INVESTMENT MANAGEMENT FEES	6,550.00	2,600.93	889.53	3,949.07	39.71
252-736-817.000	CONSULTANT SERVICES	0.00	1,165.00	0.00	(1,165.00)	100.00
252-736-885.000	COMMUNITY RELATIONS	16,000.00	0.00	0.00	16,000.00	0.00
252-736-901.000	ADVERTISING/MARKETING	1,000.00	0.00	0.00	1,000.00	0.00
252-736-922.000	STREET LIGHTING	6,800.00	6,253.51	830.27	546.49	91.96
252-736-929.000	IRRIGATION WATER AND MAINT.	40,000.00	4,175.93	3,449.08	35,824.07	10.44
252-736-957.000	MISC/CONTINGENCY	600.00	48.30	0.00	551.70	8.05
252-736-967.100	SITE IMPROVEMENT GRANTS	100,000.00	946,500.00	0.00	(846,500.00)	946.50
252-736-972.000	LAND AND IMPROVEMENTS	1,500,000.00	(946,500.00)	0.00	2,446,500.00	(63.10)
252-736-973.005	NON MOTORIZED PATHWAYS	10,000.00	0.00	0.00	10,000.00	0.00
252-736-995.004	ADMINISTRATIVE CHARGES	50,211.00	50,211.00	50,211.00	0.00	100.00
252-736-995.007	INTERFUND SERVICES	42,633.00	42,633.00	42,633.00	0.00	100.00
252-736-995.203-CENTRERD_SAD	TRANSFER TO LOCAL STREETS	108,000.00	0.00	0.00	108,000.00	0.00
252-736-995.203-EXECUTIVESAD	TRANSFER TO LOCAL STREETS	188,000.00	0.00	0.00	188,000.00	0.00
252-736-995.203-INNOVATION	TRANSFER TO LOCAL STREETS	54,000.00	0.00	0.00	54,000.00	0.00
252-736-995.592	TRANSFER TO WATER & SEWER	100,000.00	0.00	0.00	100,000.00	0.00
Total Dept 736 - TIFA B		2,547,152.00	292,833.52	202,021.88	2,254,318.48	11.50
Expenditures		2,547,152.00	292,833.52	202,021.88	2,254,318.48	11.50
<b>Fund 252 - TIFA B:</b>						
TOTAL REVENUES		1,960,109.00	1,442,788.80	5,090.77	517,320.20	
TOTAL EXPENDITURES		2,547,152.00	292,833.52	202,021.88	2,254,318.48	
NET OF REVENUES & EXPENDITURES:		(587,043.00)	1,149,955.28	(196,931.11)	(1,736,998.28)	

# REVENUE AND EXPENDITURE REPORT FOR CITY OF AUBURN HILLS

Balance As of 07/31/2024

\*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	2024 Amended Budget	YTD Balance 07/31/2024	Activity For 07/31/2024	Available Balance 07/31/2024	% Bdgt Used
<b>Fund: 253 TIFA D</b>						
<b>Account Category: Revenues</b>						
<b>Department: 737 TIFA D</b>						
253-737-402.000	AD VALOREM	348,418.00	251,142.93	0.00	97,275.07	72.08
253-737-412.000	DELINQUENT PERSONAL PROPERTY	0.00	437.38	18.73	(437.38)	100.00
253-737-414.000	MTT YE ACCRUAL	(8,456.00)	0.00	0.00	(8,456.00)	0.00
253-737-573.000	LOCAL COMMUNITY STABILIZATION SHARE	725,836.00	0.00	0.00	725,836.00	0.00
253-737-651.400	U&A FEES - ELECTRIC VEHICLE CHARGING	250.00	563.30	106.77	(313.30)	225.32
253-737-665.000	INTEREST REVENUE	28,499.00	46,418.91	0.00	(17,919.91)	162.88
253-737-669.001	INTEREST REV EXT MANAGERS	0.00	10,829.00	0.00	(10,829.00)	100.00
Total Dept 737 - TIFA D		1,094,547.00	309,391.52	125.50	785,155.48	28.27
Revenues		1,094,547.00	309,391.52	125.50	785,155.48	28.27
<b>Account Category: Expenditures</b>						
<b>Department: 737 TIFA D</b>						
253-737-800.199	LANDSCAPE/GEN MAINT	4,000.00	0.00	0.00	4,000.00	0.00
253-737-810.000	INVESTMENT MANAGEMENT FEES	1,300.00	470.25	153.73	829.75	36.17
253-737-885.000	COMMUNITY RELATIONS	1,500.00	0.00	0.00	1,500.00	0.00
253-737-922.000	STREET LIGHTING	53,000.00	37,693.66	5,155.29	15,306.34	71.12
253-737-927.000	WATER CONSUMPTION	100.00	0.00	0.00	100.00	0.00
253-737-927.000-2424SEYBURNX	WATER CONSUMPTION	400.00	0.00	0.00	400.00	0.00
253-737-927.000-2458ESEYBURN	WATER CONSUMPTION	0.00	18.11	4.67	(18.11)	100.00
253-737-927.000-ADMBLDG_1827	WATER CONSUMPTION	6,000.00	1,168.17	318.96	4,831.83	19.47
253-737-927.000-FIREADM_3410	WATER CONSUMPTION	0.00	126.65	16.75	(126.65)	100.00
253-737-927.000-LIBRARY_3400	WATER CONSUMPTION	4,000.00	1,496.21	403.57	2,503.79	37.41
253-737-927.000-SEYBURN MNSN	WATER CONSUMPTION	0.00	6,743.61	5,313.90	(6,743.61)	100.00
253-737-927.000-SPORTFD_1800	WATER CONSUMPTION	12,000.00	2,803.08	2,098.38	9,196.92	23.36
253-737-929.000	IRRIGATION WATER AND MAINT.	77,000.00	18,043.58	11,590.48	58,956.42	23.43
253-737-931.000-ADMBLDG_1827	BLDG. MAINTENANCE	200,000.00	17,740.09	0.00	182,259.91	8.87
253-737-935.000	ROAD MAINTENANCE	25,000.00	0.00	0.00	25,000.00	0.00
253-737-937.003	SIDEWALK MAINTENANCE	5,000.00	0.00	0.00	5,000.00	0.00
253-737-957.000	MISC/CONTINGENCY	100.00	48.30	0.00	51.70	48.30
253-737-972.000-CAMPUSSIGNXX	LAND AND IMPROVEMENTS	125,000.00	0.00	0.00	125,000.00	0.00
253-737-975.000-COMMCTRITCH	BLDG. ADDITIONS & IMPROVEMENTS	173,882.50	177,846.00	0.00	(3,963.50)	102.28
253-737-975.000-FIRESTATION2	BLDG. ADDITIONS & IMPROVEMENTS	35,531.88	35,280.25	0.00	251.63	99.29
253-737-995.004	ADMINISTRATIVE CHARGES	14,104.00	14,104.00	14,104.00	0.00	100.00
253-737-995.007	INTERFUND SERVICES	4,365.00	4,365.00	4,365.00	0.00	100.00
Total Dept 737 - TIFA D		742,283.38	317,946.96	43,524.73	424,336.42	42.83
Expenditures		742,283.38	317,946.96	43,524.73	424,336.42	42.83
<b>Fund 253 - TIFA D:</b>						
TOTAL REVENUES		1,094,547.00	309,391.52	125.50	785,155.48	
TOTAL EXPENDITURES		742,283.38	317,946.96	43,524.73	424,336.42	
NET OF REVENUES & EXPENDITURES:		352,263.62	(8,555.44)	(43,399.23)	360,819.06	
<b>Report Totals:</b>						
TOTAL REVENUES - ALL FUNDS		4,633,274.00	2,687,508.78	29,764.35	1,945,765.22	
TOTAL EXPENDITURES - ALL FUNDS		5,269,793.38	1,276,977.18	431,698.30	3,992,816.20	
NET OF REVENUES & EXPENDITURES:		(636,519.38)	1,410,531.60	(401,933.95)	(2,047,050.98)	





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TO: Chairman Kneffel and Members of the TIFA Board of Directors

FROM: Brandon Skopek, Assistant City Manager, TIFA Executive Director; Jason Hefner, Manager of Fleet & Roads

DATE: August 7, 2024

SUBJECT: Engineering Scope of Desing Services for Butler Road Improvements

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### **INTRODUCTION AND HISTORY**

Over the past 25 years, numerous discussions have taken place regarding potential improvements for Butler Road, which is located east of N. Squirrel Road, just south of Oakland University property.



In 2019, asphalt millings were placed on the surface preceding a chip and slurry seal of the road. This process has had long-term success on other roads within the city and was believed to be between a ten and twenty-year product. Unfortunately, major potholes began to emerge in a couple sections of the roadway in the spring of 2020. These potholes are different from normal potholes in the fact that the road is not gravel so it cannot be graded and is not truly asphalt so it cannot be patched with a normal asphalt patch. Staff budgeted and made some major repairs to the base material and added a second chip and slurry seal to these sections in 2021 in conjunction with Rochester Hills' reconstruction project of their portion of Butler Road. Since that repair was completed, the sections of the roadway next to the repairs have now begun to have major potholes. The cause of these potholes is a complex combination of poor base conditions underneath the roadway, poor storm drainage to remove water away from the roadway, and the freeze-thaw cycle of the seasons. After considering the multiple options that could be recommended, staff have agreed that the best solution is to reconstruct the roadway, adding new storm sewer and base material. Because of the severity of the potholes and the inability to patch them in a long-lasting manner, staff recommends expediting this project.

## **Engineering Scope of Design Services for Butler Road Improvements**

The design of the project is anticipated to include grading and tree removal to allow for two 11-foot lanes of traffic and the addition of curb and gutter. This would make the new roadway 27 feet wide, roughly 9 feet wider than it is currently. In addition, 8 inches of new base material, 5 inches of asphalt, new underdrain, and new storm sewer anticipated to head south (and will need an easement) will be installed as part of this project. Once the geotechnical results are returned, additional upgrades to stabilize the roadway may be added.

Included in Exhibit 1 is the Scope of Design Services for OHM Advisors in the not-to exceed amount of \$135,000. In addition, G2 will be utilized for geotechnical services at an estimated cost of \$10,000. Being that this project was not originally in the Capital Plan, the funds for design were not budgeted and an amendment in the amount of \$145,000 will be necessary. Funds for the construction of the project will be budgeted within the 2025 Local Roads Fund. Should the project be able to begin this fall/winter, a budget amendment would be made to the 2024 Local Roads budget. Since Butler Road borders TIF District A and TIF District D, it is appropriate to split the design costs between each respective district, 50/50. Each district will fund \$72,500 of the \$145,000 project.

### **STAFF RECOMMENDATION**

Staff recommends the approval of the design contract to OHM Advisors in the not-to-exceed amount of \$135,000 and geotechnical services to G2 Consulting at the estimated cost of \$10,000. In addition, staff recommends the following budget amendments: the transfer of funds from TIFA A and TIFA D to LOCAL STREETS (251-735-995.203 and 253-737-995.203 to 203-453-699.252) in the amount of \$72,500 from each totaling \$145,000 to cover the design costs of Butler Road Improvements design.

### **An appropriate motion is:**

**Move to approve the design contract for the Butler Road Improvements to OHM Advisors in the not-to-exceed amount of \$135,000, geotechnical services to G2 Consulting at the estimated cost of \$10,000, and transfer of \$72,500 in funds from TIF-A and transfer of \$72,500 in funds from TIF-D to LOCAL STREETS to cover the design costs. Furthermore, authorize a budget amendment increasing appropriations in the 2024 TIF-A budget by \$72,500 and the 2024 TIF-D budget by \$72,500 in support of this project. Total costs shall not exceed \$145,000.**

### **EXHIBITS**

Exhibit 1 – OHM Advisors Design Scope



June 25, 2024

City of Auburn Hills  
1500 Brown Road  
Auburn Hills, MI 48326

Attention: **Mr. Stephen Baldante**  
Director of Public Works

Regarding: **Butler Road Improvements**  
Scope of Engineering Services

Dear Mr. Baldante:

Thank you for this opportunity to provide professional engineering services for the above referenced project. We have prepared the following project understanding and scope of services to be provided by OHM Advisors based on our previous discussions.

## **PROJECT UNDERSTANDING**

The project consists of reconstruction/improvement of Butler Road from North Squirrel Road to the City Limit City to an asphalt paved roadway. The City has desired to improve Butler Road and evaluated options for its paving for the past nearly 25 years. The gravel road surface, lack of drainage, and narrow driving surface have been a maintenance concern for the City DPW over the years. The existing roadway is only approximately 18 feet wide, has steep banks and large trees immediately adjacent to the road edge, and has deficient geometry (vertical profile and cross-section). Crushed asphalt millings and a chip seal was placed on the roadway several years ago to provide a hard driving surface and reduce maintenance needs. While this fix helped for most of the roadway, there are still portions that routinely need attention due to drainage and subsoil conditions.

The work would include significant grading and tree removal in order to construct a new roadway with proper geometry. The planned roadway will consist of two 11-foot lanes with 2.5-foot concrete curb and gutter for a total roadway width of 27 feet. The anticipated cross section will consist of 5 inches of asphalt on 8 inches of aggregate base unless determined differently by the geotechnical engineer. Underground storm sewer will be required for drainage purposes with additional storm water conveyance off the road south across the adjacent property to West Entrance Drive. This off-site storm sewer will require an easement from the property owner. The anticipated construction cost for the project is approximately \$1.75 million.

## **SCOPE OF SERVICES**

### **Task 1 – Project Initiation and Obtain Information**

Under this task, we will initiate the project and obtain necessary information to proceed with the design. Specific work efforts include:

- Organize and attend a kickoff meeting with City staff to review project objectives, prepare design criteria, and establish a specific delivery schedule.
- Review existing utility information and record drawings for the project area.
- Perform a site review to identify elements that are sensitive to project, i.e. driveway locations and other access issues, utility facilities in the area, geometric deficiencies, landscape/aesthetic features and drainage items.
- Obtain specific topographic survey information for the project. It is anticipated the topographic survey information will be collected from fence line to fence line.





- Notify known utility agencies of the proposed work and verify locations of existing known utilities, including both public and private, within the project limits for conflicts and coordinate relocations if necessary.
- Coordinate with a Geotechnical Engineer to obtain soil borings and pavement cores along the project route.

### **Task 2 – Preliminary Plan Development**

Under this task, we will undertake the preparation of plans and specifications for the project and apply for the necessary permits. Specific work efforts include:

- Prepare typical roadway cross-sections for the project.
- Determine preliminary geometrics for road reconstruction.
- Coordinate with the Geotechnical Engineer and assist in developing pavement cross-sections for the proposed reconstruction.
- Develop road plans in accordance with current AASHTO standards based on comments received from the City on base plans. Plans will be prepared using a scale of 1"=40' (profile scale 1"=4').
- Develop proposed drainage and storm sewer plans in accordance with City standards.
- Prepare technical specifications and method of payment entailing materials, equipment, and labor necessary to perform the work.
- Compute preliminary quantities and prepare a preliminary Engineer's Opinion of Probable Construction Cost.
- Prepare a Maintenance of Traffic (MOT) plan. We anticipate the MOT plan will be developed in coordination with City staff and input from project stakeholders.
- Develop pavement marking and signing plans within the affected influence of the project in accordance with MMUTCD requirements.
- Evaluate grading and ROW impacts associated with the proposed work and determine construction limits.
- Prepare proposed preliminary schedule for work including the construction start, substantial completion, and final completion dates.
- Prepare documents to obtain Oakland County Water Resources Commission (OCWRC) soil erosion permit and City of Rochester Hills work in right of way permit.
- Arrange and attend a meeting with City staff to review the preliminary plans and specifications.

### **Task 3 – Final Design and Contract Documents**

Based on comments received on the preliminary plans, final construction documents will be created and advertised for bidding. Specific work efforts include:

- Finalize design plans based on comments obtained.
- Complete construction details.
- Finalize detailed grading.
- Finalize grading easement limits and locations (if required), and prepare up to four grading easements.
- Prepare a bid sheet entailing all items of work and associated quantities.
- Prepare a final engineer's opinion of probable cost.
- Prepare and place an advertisement for bid. It is anticipated that the job will be advertised for at least three (3) weeks through BidNet, MITA & CAM.
- Finalize the schedule for proposed work, including construction start, substantial completion, and final completion dates.
- Produce two (2) copies of contract documents for the DPW, if requested.
- Attend and plan one (1) meeting with the City to review contract documents prior to distribution for bid, if requested.
- Attend the bid opening.
- Prepare and evaluate a project bid tab. The bid tab shall include bidding contractors' total project bid and unit price breakdown.
- Check references for the three lowest bidding contractors.
- Provide a recommendation of award.



- OHM will assist in executing the Contract books including the following
  - i. Create and mail out a Notice of Award letter to the awarded Contractor.
  - ii. Coordinate the execution of six (6) copies of contract book.
  - iii. Produce two (2) executed copies of contract documents for the City. One copy will be delivered to the City Clerk and one copy will be delivered to the DPW.
- If the City Council does not award the contract, then OHM will communicate that information to the appropriate Contractors.

## SCHEDULE

The project will commence upon authorization to proceed. It is our understanding that the City desires the project to be construction to begin in winter 2024. It is anticipated that the field work for the design would take place in summer, with design, permitting and bidding following. We anticipate that the project could be bid for a presentation to City Council in fall of 2024. If the project is approved, construction could commence in late 2024 or early 2025, weather permitting. This schedule is based upon an authorization to proceed given by July 15, 2024.

## COMPENSATION

The services outlined above will be performed on an hourly basis for the not-to-exceed amount of one hundred thirty-five thousand dollars (\$135,000.00). This amount is based on the assumptions listed below. The City will be invoiced for services on a monthly basis. The estimated budget breakdown is as follows:

Project Initiation	\$ 35,000
Preliminary Plan Development	\$ 60,000
Final Design & Contract Documents	<u>\$ 40,000</u>
Total	\$135,000
Geotechnical Services Estimate (G2)	\$ 10,000

## FURTHER CLARIFICATIONS AND ASSUMPTIONS

The above-listed scope of services was prepared with the following assumptions.

- The City will be responsible for all permit application fees and permit fees.
- Geotechnical Services will be provided by G2 under a separate contract and are not included in this scope of services. The estimated amount for this service is indicated above.
- No permanent right-of-way is anticipated. City will obtain temporary grading easements, if required.
- OHM will be pleased to provide any additional services for this project on an hourly basis. Services not included in this proposal:
  - a. Construction phase services such as, but not limited to, construction management, construction engineering, construction administration, construction observation and/or construction layout.
  - b. Relocation design services for water main and/or sanitary sewer, if required.
  - c. Wetland delineation and survey, mitigation, and permitting.
  - d. Environmental assessments or reports, drainage studies, or other environmental evaluations associated with potential contaminated soils.
  - e. Traffic signalization design.
  - f. Preparation of plans for landscaping and ornamental features.
  - g. Location of private utilities, other than requesting as-built information from private utility owners.



Should you find this agreement acceptable, please sign the authorization below and return a copy to us for our files. We look forward to providing professional services on this project. If you have any questions, please contact us.

Sincerely,  
**OHM Advisors**

A handwritten signature in blue ink, reading "Timothy J. Juidici", written over a horizontal line.

Timothy J. Juidici, P.E.  
Principal-in-Charge

cc: Jason Hefner, Manager of Roads & Fleet  
Alex Parent, OHM  
File

**City of Auburn Hills  
Butler Road Improvements**

Accepted By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



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TO: Chairman Kneffel and Members of the TIFA Board of Directors

FROM: Brandon Skopek, Assistant City Manager, TIFA Executive Director

DATE: August 5, 2024

SUBJECT: Department of Public Works Staffing Support

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### **INTRODUCTION AND HISTORY**

The City's Municipal Campus contains various government buildings, public spaces, and community facilities. Maintaining the aesthetic and functional quality of the Municipal Campus is crucial not only for daily operations, but also for the overall image of the City. However, the Department of Public Works' resources are currently stretched thin, and it has become increasingly difficult to keep up with grounds maintenance around the Municipal Campus due to limited availability of seasonal staff. Therefore, staff recommends hiring a permanent part-time Maintenance Technician that would be assigned to the Municipal Campus. This individual would not only be responsible for summer maintenance activities such as planting, pruning, weeding, etc., but would also assist with snow and ice removal during the winter months. While there would only be one individual permanently assigned to the Municipal Campus, that individual would have the full support of the Department of Public Works. Any larger maintenance projects would be appropriately staffed.

I have included funding for this position in the proposed 2025 budget; however, we would like to bring an individual on-board this year. Costs for the remainder of the year would be minimal and are estimated at approximately \$9,000. Total estimated staffing costs for this position come to \$26,000 in fiscal year 2025.

### **STAFF RECOMMENDATION**

Investing in a permanent part-time employee is practical and a necessary step to ensure that the Municipal Campus remains a welcoming and well-maintained space for the community. Staff recommends funding staffing costs in support of a permanent part-time Maintenance Technician TIF District D, in an amount not to exceed \$9,000 in 2024. Staff further recommends budgeting for this position in the FY2025 budget and budget projections.

### **MOTION**

**Move to authorize funding to support staffing costs for a permanent part-time Maintenance Technician assigned to the City's Municipal Campus. Furthermore, approve a budget amendment to increase the 2024 TIF District D budget by \$9,000 in support of these staffing costs and authorize staff to include staffing costs for this position in the 2025 TIF-D budget.**



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TO: Chairman Kneffel and Members of the TIFA Board of Directors

FROM: Brandon Skopek, Assistant City Manager, TIFA Executive Director

DATE: August 7, 2024

SUBJECT: 2025 – 2029 Budget Presentation

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### **INTRODUCTION AND HISTORY**

The August meeting will provide the Board the opportunity to review the proposed 2025 Budgets for TIF Districts A, B and D.

At the time the budget worksheets were printed on August 7, 2024, all of the latest revenue and expense data was included. However, the Board should note that during the budget season, this continues to be a moving target as projects are added, deleted and modified as we make our way through the remainder of the budget process. While staff does not expect significant changes, the Board will have an opportunity to review any changes at the September TIFA Board meeting. The attached documents include the budget line-item details for 2023-2029. Staff will be presenting the aforementioned documents and other pertinent information during the workshop to cover each item in necessary detail.

**An appropriate motion is:**

**No motion required.**

## Fund 251 - TIFA A

<u>DESCRIPTION</u>	<u>2023</u> <u>ACTUAL</u>	<u>2024 AMENDED</u> <u>BUDGET</u>	<u>2025</u> <u>BUDGET</u>	<u>2026</u> <u>PROJECTION</u>	<u>2027</u> <u>PROJECTION</u>	<u>2028</u> <u>PROJECTION</u>	<u>2029</u> <u>PROJECTION</u>
<b><u>REVENUES</u></b>							
PROPERTY TAXES	1,074,567.00	1,220,902.00	1,028,794.00	1,149,978.00	1,172,167.00	1,193,853.00	1,216,190.00
STATE SHARED REVENUE & REFUNDS	281,622.00	237,451.00	213,706.00	192,335.00	173,102.00	155,792.00	140,213.00
INTEREST REVENUE	74,715.00	58,287.00	103,052.00	98,109.00	94,155.00	89,574.00	86,013.00
CHARGES FOR SERVICES	892.00	300.00	300.00	300.00	300.00	300.00	300.00
OTHER REVENUE	52,573.00	61,678.00	58,321.00	80,197.00	102,109.00	103,057.00	104,043.00
CONTRIBUTIONS/DONATIONS	0.00	-	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 1,484,369</b>	<b>\$ 1,578,618</b>	<b>\$ 1,404,173</b>	<b>\$ 1,520,919</b>	<b>\$ 1,541,833</b>	<b>\$ 1,542,576</b>	<b>\$ 1,546,759</b>
<b>TOTAL REVENUE CHANGE PERCENT</b>		<b>6.3%</b>	<b>-11.1%</b>	<b>8.3%</b>	<b>1.4%</b>	<b>0.0%</b>	<b>0.3%</b>
<b><u>EXPENDITURES</u></b>							
SALARIES & WAGES	2,617	-	-	-	-	-	-
FRINGE BENEFITS	279	-	92	92	92	92	92
SUPPLIES	13,924.00	2,250.00	1,750.00	1,750.00	1,750.00	1,750.00	1,750.00
UTILITIES	115,675.00	121,847.00	130,680.00	142,614.00	144,452.00	146,306.00	148,164.00
REPAIR & MAINTENANCE	659,787.00	350,494.00	346,753.00	89,253.00	85,753.00	89,253.00	85,753.00
INSURANCE	7,528.00	6,322.00	6,715.00	6,916.00	7,123.00	7,337.00	7,557.00
CAPITAL EXPENDITURES	-	800,000.00	250,000.00	-	-	-	-
ADMIN & DPW ADMIN CHARGES	51,949.00	35,158.00	66,267.00	68,918.00	71,675.00	74,542.00	77,524.00
CONTRACTUAL SERVICES	50,319.00	211,000.00	211,000.00	211,000.00	211,000.00	211,000.00	211,000.00
OTHER EXPENSES	23,949.00	21,015.00	21,320.00	21,425.00	21,025.00	21,635.00	21,740.00
INTERFUND CHARGE EXPENSE	72,952.00	50,621.00	43,110.00	43,713.00	44,326.00	44,949.00	45,581.00
TRANSFER TO GENERAL FUND	44,243.00	381,651.00	250,000.00	1,500,000.00	-	-	-
DEPRECIATION & AMORTIZATION	891,048.00	-	-	-	-	-	-
<b>TOTAL EXPENSES</b>	<b>\$ 1,934,270</b>	<b>\$ 1,980,358</b>	<b>\$ 1,327,687</b>	<b>\$ 2,085,681</b>	<b>\$ 587,196</b>	<b>\$ 596,864</b>	<b>\$ 599,161</b>
<b>TOTAL EXPENSES CHANGE PERCENT</b>		<b>2.4%</b>	<b>-33.0%</b>	<b>57.1%</b>	<b>-71.8%</b>	<b>1.6%</b>	<b>0.4%</b>
<b>NET OF REVENUES/EXPENSES</b>	<b>\$ (449,901)</b>	<b>\$ (401,740)</b>	<b>\$ 76,486</b>	<b>\$ (564,762)</b>	<b>\$ 954,637</b>	<b>\$ 945,712</b>	<b>\$ 947,598</b>
<b>ESTIMATED UNRESTRICTED NET POSITION</b>	<b>\$ 3,055,518</b>	<b>\$ 2,653,778</b>	<b>\$ 2,730,264</b>	<b>\$ 2,165,502</b>	<b>\$ 3,120,139</b>	<b>\$ 4,065,851</b>	<b>\$ 5,013,449</b>

## Fund 252 - TIFA B

<u>DESCRIPTION</u>	<u>2023 ACTUAL</u>	<u>2024 AMENDED BUDGET</u>	<u>2025 BUDGET</u>	<u>2026 PROJECTION</u>	<u>2027 PROJECTION</u>	<u>2028 PROJECTION</u>	<u>2029 PROJECTION</u>
<b><u>REVENUES</u></b>							
PROPERTY TAXES	1,624,036.00	1,702,053.00	1,724,703.00	1,765,534.00	1,798,899.00	1,831,499.00	1,865,076.00
STATE SHARED REVENUE & REFUNDS	121,082.00	100,420.00	90,378.00	81,340.00	73,206.00	65,886.00	59,297.00
INTEREST REVENUE	599,757.00	157,636.00	544,885.00	523,516.00	523,724.00	501,095.00	501,511.00
OTHER REVENUE	-	-	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 2,344,875</b>	<b>\$ 1,960,109</b>	<b>\$ 2,359,966</b>	<b>\$ 2,370,390</b>	<b>\$ 2,395,829</b>	<b>\$ 2,398,480</b>	<b>\$ 2,425,884</b>
<b>TOTAL REVENUE CHANGE PERCENT</b>		<b>-16.4%</b>	<b>20.4%</b>	<b>0.4%</b>	<b>1.1%</b>	<b>0.1%</b>	<b>1.1%</b>
<b><u>EXPENDITURES</u></b>							
SALARIES & WAGES	11,272	66,434	-	-	-	-	-
FRINGE BENEFITS	6,497	36,498	2,262	2,262	2,262	2,262	2,262
REPAIR & MAINTENANCE	127,992.00	260,426.00	46,000.00	46,000.00	46,000.00	46,000.00	46,000.00
OTHER EXPENSES	6,686.00	24,150.00	24,100.00	24,150.00	24,200.00	24,250.00	24,300.00
SUPPLIES	30,000.00	-	-	-	-	-	-
CONTRACTUAL SERVICES	5,795.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
UTILITIES	12,546.00	6,800.00	11,000.00	11,100.00	11,200.00	11,300.00	11,400.00
CAPITAL EXPENDITURES	-	1,510,000.00	460,000.00	10,000.00	10,000.00	10,000.00	10,000.00
ADMIN & DPW ADMIN CHARGES	29,543.00	50,211.00	35,150.00	36,556.00	38,018.00	39,539.00	41,121.00
INTERFUND CHARGE EXPENSE	30,692.00	42,633.00	30,207.00	30,747.00	31,297.00	31,857.00	32,427.00
DEPRECIATION & AMORTIZATION	352,970.00	-	-	-	-	-	-
TRANSFERS TO OTHER FUNDS	-	450,000.00	6,663,307.00	405,553.00	449,828.00	463,959.00	478,555.00
<b>TOTAL EXPENSES</b>	<b>\$ 613,993</b>	<b>\$ 2,547,152</b>	<b>\$ 7,372,026</b>	<b>\$ 666,368</b>	<b>\$ 712,805</b>	<b>\$ 729,167</b>	<b>\$ 746,065</b>
<b>TOTAL EXPENSES CHANGE PERCENT</b>		<b>314.9%</b>	<b>189.4%</b>	<b>-91.0%</b>	<b>7.0%</b>	<b>2.3%</b>	<b>2.3%</b>
<b>NET OF REVENUES/EXPENSES</b>	<b>\$ 1,730,882</b>	<b>\$ (587,043)</b>	<b>\$ (5,012,060)</b>	<b>\$ 1,704,022</b>	<b>\$ 1,683,024</b>	<b>\$ 1,669,313</b>	<b>\$ 1,679,819</b>
<b>ESTIMATED UNRESTRICTED NET POSITION</b>	<b>\$ 12,344,200</b>	<b>\$ 11,757,157</b>	<b>\$ 6,745,097</b>	<b>\$ 8,449,119</b>	<b>\$ 10,132,143</b>	<b>\$ 11,801,456</b>	<b>\$ 13,481,275</b>

## Fund 253 - TIFA D

DESCRIPTION	2023 ACTUAL	2024 AMENDED BUDGET	2025 BUDGET	2026 PROJECTION	2027 PROJECTION	2028 PROJECTION	2029 PROJECTION
<b>REVENUES</b>							
PROPERTY TAXES	244,839.00	339,962.00	305,608.00	401,251.00	371,255.00	413,559.00	426,235.00
GRANTS	130,020.00	-	-	-	-	-	-
STATE SHARED REVENUE & REFUNDS	859,336.00	725,836.00	653,253.00	529,130.00	587,927.00	476,221.00	428,599.00
CHARGES FOR SERVICES	519.00	250.00	250.00	250.00	250.00	250.00	250.00
INTEREST REVENUE	116,749.00	28,499.00	123,442.00	116,920.00	25,720.00	111,688.00	110,496.00
REIMBURSED EXPENSES	23,067.00	-	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 1,374,530</b>	<b>\$ 1,094,547</b>	<b>\$ 1,082,553</b>	<b>\$ 1,047,551</b>	<b>\$ 985,152</b>	<b>\$ 1,001,718</b>	<b>\$ 965,580</b>
<b>TOTAL REVENUE CHANGE PERCENT</b>		<b>-20.4%</b>	<b>-1.1%</b>	<b>-3.2%</b>	<b>-6.0%</b>	<b>1.7%</b>	<b>-3.6%</b>
<b>EXPENDITURES</b>							
SALARIES & WAGES	-	-	24,000.00	24,000.00	24,000.00	24,000.00	24,000.00
FRINGE BENEFITS	-	-	1,836.00	1,836.00	1,836.00	1,836.00	1,836.00
UTILITIES	89,431.00	75,500.00	87,100.00	88,500.00	89,500.00	90,500.00	91,100.00
REPAIR & MAINTENANCE	242,431.00	311,000.00	287,000.00	263,000.00	89,000.00	965,000.00	91,000.00
CAPITAL EXPENDITURES	29,386.00	334,415.00	725,000.00	-	-	-	-
SUPPLIES	50.00	-	-	-	-	-	-
ADMIN & DPW ADMIN CHARGES	16,150.00	14,104.00	29,764.00	30,955.00	32,193.00	33,481.00	34,820.00
CONTRACTUAL SERVICES	9,827.00	-	-	-	-	-	-
OTHER EXPENSES	2,420.00	2,900.00	3,300.00	3,650.00	4,000.00	4,350.00	4,700.00
INTERFUND CHARGE EXPENSE	5,749.00	4,365.00	14,667.00	14,862.00	15,060.00	15,260.00	15,464.00
DEPRECIATION & AMORTIZATION	874,503.00	-	-	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	775,000.00	-	-	-
<b>TOTAL EXPENSES</b>	<b>\$ 1,269,947</b>	<b>\$ 742,284</b>	<b>\$ 1,172,667</b>	<b>\$ 1,201,803</b>	<b>\$ 255,589</b>	<b>\$ 1,134,427</b>	<b>\$ 262,920</b>
<b>TOTAL EXPENSES CHANGE PERCENT</b>		<b>-41.6%</b>	<b>58.0%</b>	<b>2.5%</b>	<b>-78.7%</b>	<b>343.8%</b>	<b>-76.8%</b>
<b>NET OF REVENUES/EXPENSES</b>	<b>\$ 104,583</b>	<b>\$ 352,263</b>	<b>\$ (90,114)</b>	<b>\$ (154,252)</b>	<b>\$ 729,563</b>	<b>\$ (132,709)</b>	<b>\$ 702,660</b>
<b>UNRESTRICTED NET POSITION</b>	<b>\$ 3,296,146</b>	<b>3,648,409</b>	<b>3,558,295</b>	<b>3,404,043</b>	<b>4,133,606</b>	<b>4,000,897</b>	<b>4,703,557</b>