BOARD OF DIRECTORS MEETING

June 13, 2023

4:00 P.M.

Auburn Hills City Hall, Administrative Conference Room ● 1827 N. Squirrel Road, Auburn Hills, MI
Minutes of the TIFA Board Meeting will be on file in the City Clerk's Office ● 248-370-9402

MEETING CALLED TO ORDER

1) **ROLL CALL**

2) **PERSONS WISHING TO BE HEARD**

3) **APPROVAL OF MINUTES**
   a) Joint DDA and TIFA Meeting Minutes – May 8, 2023
   b) TIFA Regular Meeting Minutes – May 9, 2023

4) **CORRESPONDENCE & PRESENTATIONS**

5) **CONSENT AGENDA**
   All items listed are considered to be routine by the Tax Increment Finance Authority and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
   a) FY 2023 Adopted Budget and YTD Summary – May 31, 2023

6) **UNFINISHED BUSINESS**

7) **NEW BUSINESS**
   a) Funding Support for the Proposed Public Square Project

8) **EXECUTIVE DIRECTOR REPORT**

9) **BOARD MEMBER COMMENTS**

10) **ADJOURNMENT**

Next Meeting is Scheduled for July 11, 2023 at 4:00 p.m.

"Not Yet Approved"

CITY OF AUBURN HILLS

JOINT MEETING OF THE DOWNTOWN DEVELOPMENT AUTHORITY

AND THE TAX INCREMENT FINANCE AUTHORITY

May 8, 2023

LOCATION:	Hawk Woods Nature Lodge 3799 Bald Mountain Road
DDA:	Chairperson Young, Vice Chairperson Jernigan, Mayor McDaniel, Gliniecki, Casey
TIFA:	Chairman Kneffel, Goodhall, Carrier, Waltenspiel, Moniz, Gudmundsen
STAFF:	Brandon Skopek, Assistant City Manager; Stephanie Carroll, Economic Development Manager; Andrew Hagge, Management Assistant; Eveonne Roberts, Downtown Engagement Specialist
GUESTS:	None

1. Call to Order

Mr. Young called the meeting to order at 6:15 p.m.

2. Persons Wishing to be Heard

None.

3. Welcome and introduction by Brandon Skopek, Assistant City Manager, TIFA Executive Director

Mr. Skopek thanked everyone for attending the joint meeting this evening to collaborate and brainstorm on goals and objectives of downtown Auburn Hills. He stated that staff will be presenting current projects from each Board.

4. Downtown Development Authority Current Projects/Initiatives – Stephanie Carroll, Economic Development Manager, DDA Executive Director

Ms. Carroll provided the following updates on past and current DDA projects within Downtown.

- With the new Downtown logo created through the banding campaign, the process of integrating this logo into the Downtown has commenced. The first project will consist of wayfinding signage. An RFP has been created and sent out seeking proposals for this project to be designed by year end and executed in 2024.
- Staff is currently working with Detroit Design Center to find placement for a new art piece in accordance with the DDA Board's Art Initiative.
- The Board approved funding for flashing crosswalk lights to be installed at busy crosswalks that are not at intersections with traffic lights within the DDA bounds
- The Board approved funding for the resurfacing of the Clinton River Trail.

5. Tax Increment Finance Authority Current Projects/Initiatives – Brandon Skopek, Assistant City Manager, TIFA Executive Director

Mr. Skopek reviewed the boundaries of the DDA and TIF-A districts. He then listed the projects for each TIF district completed in 2022 and 2023.

TIF-A

- 2022
  - Provided Sponsorship for the Riverside Park Gazebo, Clinton River bank stabilization, and the renovation of the Skate Park
  - Sold Downtown property for the Webster development
  - Approved funding for the Clinton River Trail resurfacing, to replace decorative streetlights, and for the parking structure addition design
- 2023
  - Sponsoring a new play structure at Riverwoods Park
  - Funding the purchase of new vehicle mitigation barriers and flashing crosswalk lights within TIF-A bounds
  - Providing additional funding for the downtown parking study

TIF-B

- 2022
  - Provided funding for a new Code Enforcement Officer within the TIF-B bounds, automatic license plate readers,
  - Sponsored the installation of both decorative street lighting and flashing crosswalk lights within the TIF-B bounds
  - Provided funding for the Safe City Initiative that is spearheaded by the Auburn Hills Police Department
- 2023
  - Making strategic property purchases
  - Funding the Opdyke streetscape updates, and the replacement of overhead lighting

TIF-D

- 2022
  - Funded the Seyburn Pavilion parking lot and pathways within the Municipal Campus
  - Provided funding for the existing building renovation to house the new Fire Department Administration Offices
- 2023
  - Provide funding for the Community Center kitchen renovation along with some building and security upgrades
  - Funding a new digital sign for the Municipal Campus
  - Provide funding for the renovation of Fire Station 2

6. 2022 Downtown Event Calendar – Eveonne Roberts, Downtown Engagement Specialist

Ms. Roberts gave a brief review of all the Downtown events currently being planned for 2023.

- Reels by the Riverside (Outdoor Movie Series) – One movie each month from June - September
- Friday Night Concert Series – Weekly throughout July and August
- Feed Your Soul – August 5
- Jazz and Blues Concert Series – Weekly throughout September
- SeptemBEERfest – September 22
- Halloween Movie Night – October 6
- Spooktacular – October 28
- City's 40^{th} Anniversary Gala – November 2
- Tree Lighting Ceremony – December 1

7. Board Member Comments

Board members and staff discussed various tenant and building updates within the Downtown.

8. Adjournment

The meeting adjourned at 7:10 p.m.

Respectfully submitted,

Eveonne Roberts

Downtown Engagement Specialist

"Not Yet Approved"

CITY OF AUBURN HILLS
TAX INCREMENT FINANCE AUTHORITY MEETING

May 9, 2023

CALL TO ORDER: Chairman Kneffel called the meeting to order at 4:02 PM.

ROLL CALL:	Present:	Kneffel, Moniz, Goodhall, Carrier, Gudmundsen
	Absent:	Waltenspiel, Eldredge
	Also Present:	Brandon Skopek, Assistant City Manager / TIFA Executive Director; Andrew Hagge, Management Assistant; Tim Wisser, Manager of Municipal Properties
	Guests:	None

LOCATION: Auburn Hills City Hall, Administrative Conference Room, 1827 N. Squirrel Road, Auburn Hills, MI 48326

PERSONS WISHING TO BE HEARD

None.

APPROVAL OF MINUTES

A. TIFA Regular Meeting Minutes – April 11, 2023

There was no discussion on the approval of the minutes.

Moved by Mr. Goodhall to approve the TIFA Regular Meeting Minutes from April 11, 2023 as presented.
Seconded by Mr. Carrier

Yes: Kneffel, Moniz, Goodhall, Carrier, Gudmundsen
No: none

Motion carried

CORRESPONDENCE & PRESENTATIONS

None.

CONSENT AGENDA

A. FY 2023 Adopted Budget and YTD Summary – April 30, 2023

RESOLVED: To receive and file the financial report for the period ending April 30, 2023.

Moved by Mr. Carrier to approve the Consent Agenda
Seconded by Mr. Moniz

Yes: Kneffel, Moniz, Goodhall, Carrier, Gudmundsen

No: none

Motion carried

UNFINISHED BUSINESS

A. Tennis Court Resurfacing

Mr. Skopek presented a memo dated May 3, 2023. He noted that since the April TIFA Board meeting, staff investigated the questions raised by the Board. He confirmed that the tennis courts already have pickle ball courts painted, so that is one item the contractor would not need to address. Staff is unable to provide any assurances that the issues with the tennis court surface would not continue due to the asphalt mix; however, the contractor responsible for the resurfacing has a successful track record in substantially reducing the appearance of rust spots on outdoor courts. The paint and surface coating will come with a one-year warranty.

Mr. Wisser noted that he is confident that the contractor will do a great job in reducing the appearance of rust spots on the tennis court.

Moved by Mr. Moniz to authorize a budget amendment to the 2023 TIF-D budget for the resurfacing of the tennis courts on the City's Municipal Camus.
Seconded by Mr. Gudmundsen

Yes: Kneffel, Moniz, Goodhall, Carrier, Gudmundsen
No: None

Motion Carried

NEW BUSINESS

A. Bid Award for Community Center Audio System Upgrades

Ms. Adcock presented a memo dated May 3, 2023. She provided the Board with an overview of the bids received and noted that the original bid requested pricing on visual and audio upgrades. Upon evaluating the Community Center's needs, it was determined that only audio upgrades were needed at this time. National Communications Corporation was the low bid at approximately $15,000 and have provided great references. Staff recommends approval of the bid from National Communications Corporation.

Moved by Mr. Carrier to approve the bid from National Communications Corporation out of Troy, Michigan, for the Community Center audio system upgrades in an amount not to exceed $14,947.23.
Seconded by Mr. Goodhall

Yes: Kneffel, Moniz, Goodhall, Carrier, Gudmundsen
No: None

Motion Carried

B. Sponsorship of the City of Auburn Hills 40th Anniversary Gala

Mr. Skopek presented a memo dated May 3, 2023. He noted that the City of Auburn Hills is celebrating its 40th anniversary this year and will be holding a 40th anniversary gala in November. The gala is being hosted by Webasto Corporation. Because Webasto is located within TIF District B, this provides the Board with a unique opportunity to support this event through sponsorship. Staff recommends approval of a Community Leader sponsorship in the amount of $10,000.

Moved by Mr. Carrier to approve a Community Leader sponsorship in support of the City of Auburn Hills 40th Anniversary Gala in the amount of $10,000.
Seconded by Mr. Moniz

Yes: Kneffel, Moniz, Goodhall, Carrier, Gudmundsen

No: None

Motion Carried

EXECUTIVE DIRECTOR UPDATE

Mr. Skopek reminded the Board of the ribbon cutting for the Fire Department Administration Building scheduled for May 23 at 3:30 p.m.

Mr. Skopek updated the Board that Cantina Laredo, a prospective Mexican restaurant in downtown Auburn Hills, has met with staff and inquired about the use of the TIFA-owned liquor license. He is working with the City Attorney on a draft agreement for the prospective restaurant's review. Any use of the liquor license is subject to the approval of the TIFA Board.

BOARD MEMBER COMMENTS

Mr. Moniz asked about stormwater and invasive species grants for the Opdyke Road corridor.

Mr. Skopek noted that OHM Advisors is working on a stormwater plan for the Opdyke Road corridor that the TIFA Board may be able to participate in.

ANNOUNCEMENT OF NEXT MEETING

The next regularly scheduled TIFA Board of Directors meeting is scheduled for Tuesday, June 13, 2023 at 4:00 p.m. at City Hall in the Administrative Conference Room, 1827 N. Squirrel Road, Auburn Hills, Michigan 48326.

ADJOURNMENT

Moved by Mr. Moniz to adjourn the TIFA Board meeting.
Seconded by Mr. Goodhall

Yes: Kneffel, Moniz, Goodhall, Carrier, Gudmundsen
No: none

Motion carried

The TIFA Board of Directors meeting adjourned at 4:47 p.m.

Steve Goodhall
Secretary of the Board

Brandon Skopek
Assistant City Manager / TIFA Executive Director

TIFA
AUBURN HILLS

TO:	Chairman Kneffel and Members of the TIFA Board of Directors
FROM:	Brandon Skopek, Assistant City Manager, TIFA Executive Director
DATE:	June 1, 2023
SUBJECT:	FY 2023 Adopted Budget and YTD Summary – May 31, 2023

STATEMENT OF NET POSITION

- TIF-A Cash $2.2 million
- $1.3 million invested TIF-A
    - $441,599 – Investment Pooling
    - $322,142 – Insight
    - $547,328 – MiClass
- TIF-B Cash $2.6 million
- $10.9 million invested in TIF-B
    - $7.9 million – Insight
    - $3 million – MiClass
- TIF-D Cash $2 million
- $1.3 million invested TIF-D – Insight

TIFA 85-A STATEMENT OF REVENUES AND EXPENDITURES

- Approximately 62% of budgeted revenues have been received for TIF-A in fiscal year 2023.

Property Taxes:	$818,068
Building Rental:	$8,300
Interest:	$32,763
EV Charging Fees:	$174
	$859,305

- Approximately 39% of budgeted expenditures have been utilized for fiscal year 2023.

TIFA 85-B STATEMENT OF REVENUES AND EXPENDITURES

- Approximately 83% of budgeted revenues have been received for TIF-B in fiscal year 2023.

Property Taxes:	$1,170,178
Interest:	$200,863
	$1,371,041

- Approximately 3% of budgeted expenditures have been utilized for fiscal year 2023.

TIFA 86-D STATEMENT OF REVENUES AND EXPENDITURES

- Approximately 33% of budgeted revenues have been received for TIF-D in fiscal year 2023.

Property Taxes:	$196,148
Interest:	$38,684
EV Charging Fees:	$94
	$234,926

- Approximately 8% of budgeted expenditures have been utilized for fiscal year 2023.

An appropriate motion is:
Move to receive and file the TIFA Financial Report for period ending May 31, 2023

BALANCE SHEET REPORT FOR CITY OF AUBURN HILLS

Balance As Of 05/31/2023

GL Number	Description	YTD Balance 05/31/2023
Fund: 251 TIFA A		
***** Assets *****		
251-000-001.000	CASH	2,241,683.59
251-000-017.000	CASH - INVESTMENT POOLING	441,599.66
251-000-017.002	INVESTMENT MANAGER - CUTWATER	322,142.52
251-000-017.004	CASH - MICLASS	547,328.02
251-000-062.000	Lease Receivable	191,845.00
251-000-072.000	DUE FROM COUNTIES	510.15
251-000-084.703	DUE FROM TRUST AND AGENCY	(510.15)
251-000-130.000	LAND	6,120,355.86
251-000-132.000	LAND IMPROVEMENTS	5,170,325.27
251-000-133.000	ACCUM DEPREC-LAND & IMPROV	(2,242,635.19)
251-000-136.000	BLDGS, BLDG ADDITIONS AND	6,409,122.17
251-000-137.000	ACCUM DEPREC-BLDGS & ADDS & IMPROVEMNTS	(1,461,254.64)
251-000-146.000	OFFICE EQUIPMENT AND FURN	164,753.78
251-000-147.000	ACC. DEPR. - OFFICE EQUIP	(164,754.07)
251-000-158.000	CONSTRUCTION-IN-PROGRESS	15,000.26
251-000-159.000	MACHINERY & EQUIPMENT	167,877.38
251-000-160.000	ACCUM DEPREC-MACH & EQUIP	(89,156.33)
251-000-163.000	ROADS & INFRASTRUCTURE	17,713,486.23
251-000-164.000	ACCUM DEPREC-ROAD & INFRASTURE	(9,202,137.80)
Total Assets		26,345,581.71
***** Liabilities *****		
251-000-202.000	ACCOUNTS PAYABLE	884.61
251-000-211.000	RETAINAGE PAYABLE	10,834.13
251-000-275.000	DUE TO TAXPAYERS	665.88
251-000-360.001	Deferred Inflow of Resources	191,845.00
Total Liabilities		204,229.62
***** Fund Equity *****		
251-000-390.000	FUND BALANCE	26,424,919.26
Total Fund Equity		26,424,919.26
Total Fund 251:		
TOTAL ASSETS		26,345,581.71
BEG. FUND BALANCE - 2022		26,424,919.26
+ NET OF REVENUES/EXPENDITURES - 2022		(768,419.01)
+ NET OF REVENUES & EXPENDITURES		484,851.84
= ENDING FUND BALANCE		26,141,352.09
+ LIABILITIES		204,229.62
= TOTAL LIABILITIES AND FUND BALANCE		26,345,581.71

GL Number	Description	YTD Balance 05/31/2023
Fund: 252 TIFA B		
***** Assets *****		
252-000-001.000	CASH	2,650,751.38
252-000-017.002	INVESTMENT MANAGER - CUTWATER	7,904,025.52
252-000-017.005	CASH - MICLASS EDGE	3,052,782.97
252-000-132.000	LAND IMPROVEMENTS	1,415,205.92
252-000-133.000	ACCUM DEPREC-LAND & IMPROV	(987,566.76)
252-000-159.000	MACHINERY & EQUIPMENT	34,200.00
252-000-160.000	ACCUM DEPREC-MACH & EQUIP	(6,840.00)
252-000-163.000	ROADS & INFRASTRUCTURE	9,772,855.05
252-000-164.000	ACCUM DEPREC-ROAD & INFRASTURE	(3,033,858.03)
252-000-193.248	ADVANCES TO DDA	41,790.60
Total Assets		20,843,346.65
***** Liabilities *****		
252-000-202.000	ACCOUNTS PAYABLE	121.99
252-000-275.000	DUE TO TAXPAYERS	15.12
Total Liabilities		137.11
***** Fund Equity *****		
252-000-390.000	FUND BALANCE	19,541,908.25
Total Fund Equity		19,541,908.25
Total Fund 252:		
TOTAL ASSETS		20,843,346.65
BEG. FUND BALANCE - 2022		19,541,908.25
+ NET OF REVENUES/EXPENDITURES - 2022		(3,712.60)
+ NET OF REVENUES & EXPENDITURES		1,305,013.89
= ENDING FUND BALANCE		20,843,209.54
+ LIABILITIES		137.11
= TOTAL LIABILITIES AND FUND BALANCE		20,843,346.65

BALANCE SHEET REPORT FOR CITY OF AUBURN HILLS
Balance As Of 05/31/2023

GL Number	Description	YTD Balance 05/31/2023
Fund: 253 TIFA D		
***** Assets *****		
253-000-001.000	CASH	2,072,001.90
253-000-017.002	INVESTMENT MANAGER - CUTWATER	1,372,138.83
253-000-130.000	LAND	2,017,211.00
253-000-132.000	LAND IMPROVEMENTS	3,726,962.87
253-000-133.000	ACCUM DEPREC-LAND & IMPROV	(1,295,202.07)
253-000-136.000	BLDGS, BLDG ADDITIONS AND	20,418,257.57
253-000-137.000	ACCUM DEPREC-BLDGS & ADDS & IMPROVEMNTS	(9,424,695.97)
253-000-146.000	OFFICE EQUIPMENT AND FURN	25,794.03
253-000-147.000	ACC. DEPR. - OFFICE EQUIP	(5,158.13)
253-000-158.000	CONSTRUCTION-IN-PROGRESS	170,403.43
253-000-159.000	MACHINERY & EQUIPMENT	42,919.48
253-000-160.000	ACCUM DEPREC-MACH & EQUIP	(34,852.93)
253-000-163.000	ROADS & INFRASTRUCTURE	8,984,067.60
253-000-164.000	ACCUM DEPREC-ROAD & INFRASTURE	(2,530,353.23)
Total Assets		25,539,494.38
***** Liabilities *****		
253-000-202.000	ACCOUNTS PAYABLE	22.63
253-000-275.000	DUE TO TAXPAYERS	18,625.00
Total Liabilities		18,647.63
***** Fund Equity *****		
253-000-390.000	FUND BALANCE	25,695,500.48
Total Fund Equity		25,695,500.48
Total Fund 253:		
TOTAL ASSETS		25,539,494.38
BEG. FUND BALANCE - 2022		25,695,500.48
+ NET OF REVENUES/EXPENDITURES - 2022		(304,001.28)
+ NET OF REVENUES & EXPENDITURES		129,347.55
= ENDING FUND BALANCE		25,520,846.75
+ LIABILITIES		18,647.63
= TOTAL LIABILITIES AND FUND BALANCE		25,539,494.38

GL Number	Description	2023 Amended Budget	YTD Balance 05/31/2023	Activity For 05/31/2023	Available Balance 05/31/2023	% Bdgt Used
Fund: 251 TIFA A						
Account Category: Revenues						
Department: 735 TIFA A						
251-735-402.000	AD VALOREM	1,103,139.00	818,067.92	10,667.05	285,071.08	74.16
251-735-412.000	DELINQUENT PERSONAL PROPERTY	4,200.00	0.00	0.00	4,200.00	0.00
251-735-414.000	MTT YE ACCRUAL	(4,000.00)	0.00	0.00	(4,000.00)	0.00
251-735-573.000	LOCAL COMMUNITY STABILIZATION SHARE	226,970.00	0.00	0.00	226,970.00	0.00
251-735-651.400	U&A FEES - ELECTRIC VEHICLE CHARGING	300.00	173.62	0.00	126.38	57.87
251-735-665.000	INTEREST REVENUE	0.00	26,806.66	0.00	(26,806.66)	100.00
251-735-667.000-CHAMBER_3395	BUILDING RENTAL - EXTERNAL	20,255.00	8,300.00	1,660.00	11,955.00	40.98
251-735-667.000-PKSTRUC_3381	BUILDING RENTAL - EXTERNAL	39,539.00	0.00	0.00	39,539.00	0.00
251-735-669.001	INTEREST REV EXT MANAGERS	0.00	5,956.00	0.00	(5,956.00)	100.00
Total Dept 735 - TIFA A		1,390,403.00	859,304.20	12,327.05	531,098.80	61.80
Revenues		1,390,403.00	859,304.20	12,327.05	531,098.80	61.80
Account Category: Expenditures						
Department: 735 TIFA A						
251-735-722.000	WORKERS COMPENSATION	0.00	59.61	23.11	(59.61)	100.00
251-735-729.000	PRINTING	1,500.00	0.00	0.00	1,500.00	0.00
251-735-730.000	POSTAGE	250.00	92.02	0.00	157.98	36.81
251-735-732.000	SOFTWARE & LICENSES SUBSCRIPTIONS	0.00	9,565.00	0.00	(9,565.00)	100.00
251-735-757.000-THEDEN__3388	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
251-735-800.199	LANDSCAPE/GEN MAINT	139,700.00	20,053.12	18,430.12	119,646.88	14.35
251-735-802.000	CONTRACTED SERVICES	23,000.00	(433.94)	0.00	23,433.94	(1.89)
251-735-802.000-CHAMBER_3395	CONTRACTED SERVICES	6,250.00	1,678.65	439.65	4,571.35	26.86
251-735-802.000-THEDEN__3388	CONTRACTED SERVICES	6,250.00	1,678.65	439.65	4,571.35	26.86
251-735-810.000	INVESTMENT MANAGEMENT FEES	410.00	128.66	23.46	281.34	31.38
251-735-817.000	CONSULTANT SERVICES	25,400.00	0.00	0.00	25,400.00	0.00
251-735-851.000-PKSTRUC_3381	TELEPHONE	1,160.00	416.27	0.00	743.73	35.89
251-735-851.000-THEDEN__3388	TELEPHONE	0.00	228.15	0.00	(228.15)	100.00
251-735-885.000	COMMUNITY RELATIONS	5,000.00	3,000.00	0.00	2,000.00	60.00
251-735-885.000-TREELIGHTING	COMMUNITY RELATIONS	10,000.00	0.00	0.00	10,000.00	0.00
251-735-901.000	ADVERTISING/MARKETING	5,000.00	690.00	0.00	4,310.00	13.80
251-735-921.000-CHAMBER_3395	ELECTRIC	2,086.00	492.29	0.00	1,593.71	23.60
251-735-921.000-PKSTRUC_3381	ELECTRIC	25,000.00	11,568.89	0.00	13,431.11	46.28
251-735-921.000-THEDEN__3388	ELECTRIC	2,260.00	360.02	0.00	1,899.98	15.93
251-735-922.000	STREET LIGHTING	41,000.00	16,010.41	0.00	24,989.59	39.05
251-735-922.000-RIVERSD_3311	STREET LIGHTING	6,000.00	2,704.74	0.00	3,295.26	45.08
251-735-922.000-SKATEPRK_202	STREET LIGHTING	300.00	87.66	0.00	212.34	29.22
251-735-923.000-CHAMBER_3395	HEAT	1,600.00	881.30	0.00	718.70	55.08
251-735-923.000-PKSTRUC_3381	HEAT	250.00	66.89	0.00	183.11	26.76
251-735-923.000-THEDEN__3388	HEAT	1,500.00	1,042.99	0.00	457.01	69.53
251-735-924.000-CHAMBER_3395	CABLE TV SERVICES	1,455.00	346.39	0.00	1,108.61	23.81
251-735-924.000-THEDEN__3388	CABLE TV SERVICES	2,139.00	739.22	0.00	1,399.78	34.56
251-735-927.000-CHAMBER_3395	WATER CONSUMPTION	1,000.00	42.20	10.55	957.80	4.22
251-735-927.000-FIREST1_3483	WATER CONSUMPTION	3,300.00	488.68	122.17	2,811.32	14.81
251-735-927.000-PKSTRUC_3381	WATER CONSUMPTION	670.00	35.80	8.95	634.20	5.34
251-735-927.000-RIVERSD_3311	WATER CONSUMPTION	42,800.00	105.50	0.00	42,694.50	0.25
251-735-927.000-RIVERWDS_300	WATER CONSUMPTION	1,000.00	20.05	10.55	979.95	2.01
251-735-927.000-THEDEN__3388	WATER CONSUMPTION	800.00	32.03	5.37	767.97	4.00
251-735-929.000	IRRIGATION WATER AND MAINT.	20,000.00	328.95	0.00	19,671.05	1.64

GL Number	Description	2023 Amended Budget	YTD Balance 05/31/2023	Activity For 05/31/2023	Available Balance 05/31/2023	% Bdgt Used
Fund: 251 TIFA A						
Account Category: Expenditures						
Department: 735 TIFA A						
251-735-931.000-CHAMBER_3395	BLDG. MAINTENANCE	6,253.00	3,752.64	0.00	2,500.36	60.01
251-735-931.000-PKSTRUC_3381	BLDG. MAINTENANCE	5,000.00	120,741.20	99,542.95	(115,741.20)	2,414.82
251-735-931.000-RIVERSD_3311	BLDG. MAINTENANCE	9,000.00	0.00	0.00	9,000.00	0.00
251-735-931.000-THEDEN__3388	BLDG. MAINTENANCE	9,000.00	8.07	0.00	8,991.93	0.09
251-735-937.000	PARKING LOT MAINTENANCE	2,500.00	0.00	0.00	2,500.00	0.00
251-735-937.001	PATHWAY MAINTENANCE	10,000.00	0.00	0.00	10,000.00	0.00
251-735-937.003	SIDEWALK MAINTENANCE	10,000.00	0.00	0.00	10,000.00	0.00
251-735-957.000	MISC/CONTINGENCY	100.00	40.78	0.00	59.22	40.78
251-735-957.002	LIABILITY INSURANCE	7,528.00	7,527.59	0.00	0.41	99.99
251-735-959.000	PROPERTY TAXES	5,500.00	0.00	0.00	5,500.00	0.00
251-735-967.100	SITE IMPROVEMENT GRANTS	190,000.00	0.00	0.00	190,000.00	0.00
251-735-972.000	LAND AND IMPROVEMENTS	150,000.00	0.00	0.00	150,000.00	0.00
251-735-972.000-RIVERSD_3311	LAND AND IMPROVEMENTS	0.00	728.00	0.00	(728.00)	100.00
251-735-995.004	ADMINISTRATIVE CHARGES	51,949.00	51,949.00	0.00	0.00	100.00
251-735-995.007	INTERFUND SERVICES	72,952.00	72,952.00	0.00	0.00	100.00
251-735-995.101	TRANSFER TO GENERAL FUND	44,242.88	44,242.88	0.00	0.00	100.00
Total Dept 735 - TIFA A		951,604.88	374,452.36	119,056.53	577,152.52	39.35
Expenditures		951,604.88	374,452.36	119,056.53	577,152.52	39.35
Fund 251 - TIFA A:						
TOTAL REVENUES		1,390,403.00	859,304.20	12,327.05	531,098.80	
TOTAL EXPENDITURES		951,604.88	374,452.36	119,056.53	577,152.52	
NET OF REVENUES & EXPENDITURES:		438,798.12	484,851.84	(106,729.48)	(46,053.72)	

GL Number	Description	2023 Amended Budget	YTD Balance 05/31/2023	Activity For 05/31/2023	Available Balance 05/31/2023	% Bdgt Used
Fund: 252 TIFA B						
Account Category: Revenues						
Department: 736 TIFA B						
252-736-402.000	AD VALOREM	1,614,688.00	1,170,067.68	56,696.51	444,620.32	72.46
252-736-412.000	DELINQUENT PERSONAL PROPERTY	3,600.00	110.18	110.18	3,489.82	3.06
252-736-414.000	MTT YE ACCRUAL	(1,000.00)	0.00	0.00	(1,000.00)	0.00
252-736-665.000	INTEREST REVENUE	1,254.00	64,090.08	0.00	(62,836.08)	5,110.85
252-736-669.001	INTEREST REV EXT MANAGERS	0.00	136,773.00	0.00	(136,773.00)	100.00
252-736-676.001	REIMBURSED EXPENSES	41,791.00	0.00	0.00	41,791.00	0.00
Total Dept 736 - TIFA B		1,660,333.00	1,371,040.94	56,806.69	289,292.06	82.58
Revenues		1,660,333.00	1,371,040.94	56,806.69	289,292.06	82.58
Account Category: Expenditures						
Department: 736 TIFA B						
252-736-702.000	SALARIES/WAGES	55,640.00	0.00	0.00	55,640.00	0.00
252-736-713.000	CLOTHING ALLOWANCE	225.00	0.00	0.00	225.00	0.00
252-736-715.000	SOCIAL SECURITY	4,274.00	0.00	0.00	4,274.00	0.00
252-736-716.000	MEDICAL INSURANCE	15,392.00	219.82	0.00	15,172.18	1.43
252-736-716.001	MEDICAL INSURANCE EMPLOYEE PREMIUM	(770.00)	0.00	0.00	(770.00)	0.00
252-736-717.000	LIFE INSURANCE	258.00	10.92	0.00	247.08	4.23
252-736-719.000	EYE/DENTAL INSURANCE	1,714.00	43.97	0.00	1,670.03	2.57
252-736-720.000	PENSION DC	9,126.00	0.00	0.00	9,126.00	0.00
252-736-724.000	DISABILITY INSURANCE	1,115.00	73.67	0.00	1,041.33	6.61
252-736-725.000	PRESCRIPTION DRUGS	2,494.00	33.73	0.00	2,460.27	1.35
252-736-725.001	PRESCRIPTION EMPLOYEE PREMIUM	(125.00)	0.00	0.00	(125.00)	0.00
252-736-799.000	EQUIPMENT UNDER $5,000	30,000.00	0.00	0.00	30,000.00	0.00
252-736-800.199	LANDSCAPE/GEN MAINT	196,000.00	0.00	0.00	196,000.00	0.00
252-736-810.000	INVESTMENT MANAGEMENT FEES	6,500.00	1,735.90	538.77	4,764.10	26.71
252-736-885.000	COMMUNITY RELATIONS	16,000.00	0.00	0.00	16,000.00	0.00
252-736-901.000	ADVERTISING/MARKETING	1,000.00	0.00	0.00	1,000.00	0.00
252-736-922.000	STREET LIGHTING	6,700.00	3,495.01	0.00	3,204.99	52.16
252-736-929.000	IRRIGATION WATER AND MAINT.	40,000.00	138.25	0.00	39,861.75	0.35
252-736-957.000	MISC/CONTINGENCY	600.00	40.78	0.00	559.22	6.80
252-736-967.100	SITE IMPROVEMENT GRANTS	100,000.00	0.00	0.00	100,000.00	0.00
252-736-972.000	LAND AND IMPROVEMENTS	1,500,000.00	0.00	0.00	1,500,000.00	0.00
252-736-973.005	NON MOTORIZED PATHWAYS	10,000.00	0.00	0.00	10,000.00	0.00
252-736-995.004	ADMINISTRATIVE CHARGES	29,543.00	29,543.00	0.00	0.00	100.00
252-736-995.007	INTERFUND SERVICES	30,692.00	30,692.00	0.00	0.00	100.00
Total Dept 736 - TIFA B		2,056,378.00	66,027.05	538.77	1,990,350.95	3.21
Expenditures		2,056,378.00	66,027.05	538.77	1,990,350.95	3.21
Fund 252 - TIFA B:						
TOTAL REVENUES		1,660,333.00	1,371,040.94	56,806.69	289,292.06	
TOTAL EXPENDITURES		2,056,378.00	66,027.05	538.77	1,990,350.95	
NET OF REVENUES & EXPENDITURES:		(396,045.00)	1,305,013.89	56,267.92	(1,701,058.89)	

REVENUE AND EXPENDITURE REPORT FOR CITY OF AUBURN HILLS

Balance As Of 05/31/2023

GL Number	Description	2023 Amended Budget	YTD Balance 05/31/2023	Activity For 05/31/2023	Available Balance 05/31/2023	% Bdgt Used
Fund: 253 TIFA D						
Account Category: Revenues						
Department: 737 TIFA D						
253-737-402.000	AD VALOREM	0.00	196,148.21	196,148.21	(196,148.21)	100.00
253-737-573.000	LOCAL COMMUNITY STABILIZATION SHARE	708,036.00	0.00	0.00	708,036.00	0.00
253-737-651.400	U&A FEES - ELECTRIC VEHICLE CHARGING	250.00	94.24	0.00	155.76	37.70
253-737-665.000	INTEREST REVENUE	0.00	13,315.03	0.00	(13,315.03)	100.00
253-737-669.001	INTEREST REV EXT MANAGERS	0.00	25,369.00	0.00	(25,369.00)	100.00
Total Dept 737 - TIFA D		708,286.00	234,926.48	196,148.21	473,359.52	33.17
Revenues		708,286.00	234,926.48	196,148.21	473,359.52	33.17
Account Category: Expenditures						
Department: 737 TIFA D						
253-737-757.000-FIREADM_3410	OPERATING SUPPLIES	0.00	49.66	49.66	(49.66)	100.00
253-737-800.199	LANDSCAPE/GEN MAINT	44,000.00	577.50	0.00	43,422.50	1.31
253-737-810.000	INVESTMENT MANAGEMENT FEES	1,200.00	321.99	99.94	878.01	26.83
253-737-885.000	COMMUNITY RELATIONS	1,500.00	0.00	0.00	1,500.00	0.00
253-737-922.000	STREET LIGHTING	52,000.00	23,527.37	0.00	28,472.63	45.24
253-737-927.000	WATER CONSUMPTION	100.00	0.00	0.00	100.00	0.00
253-737-927.000-2424SEYBURNX	WATER CONSUMPTION	400.00	0.00	0.00	400.00	0.00
253-737-927.000-2458ESEYBURN	WATER CONSUMPTION	0.00	11.06	1.58	(11.06)	100.00
253-737-927.000-ADMBLDG_1827	WATER CONSUMPTION	6,000.00	594.18	122.17	5,405.82	9.90
253-737-927.000-FIREADM_3410	WATER CONSUMPTION	0.00	69.51	19.62	(69.51)	100.00
253-737-927.000-LIBRARY_3400	WATER CONSUMPTION	4,000.00	687.02	164.37	3,312.98	17.18
253-737-927.000-SPORTFD_1800	WATER CONSUMPTION	12,000.00	53.07	21.10	11,946.93	0.44
253-737-929.000	IRRIGATION WATER AND MAINT.	76,000.00	0.00	0.00	76,000.00	0.00
253-737-931.000-ADMBLDG_1827	BLDG. MAINTENANCE	52,850.00	0.00	0.00	52,850.00	0.00
253-737-931.000-COMMCTR_3350	BLDG. MAINTENANCE	38,750.00	0.00	0.00	38,750.00	0.00
253-737-931.000-LIBRARY_3400	BLDG. MAINTENANCE	34,800.00	0.00	0.00	34,800.00	0.00
253-737-931.000-OUTBLDG_1827	BLDG. MAINTENANCE	4,400.00	0.00	0.00	4,400.00	0.00
253-737-931.001-CIVICPK_1827	PARK MAINTENANCE	17,733.00	0.00	0.00	17,733.00	0.00
253-737-937.000	PARKING LOT MAINTENANCE	123,600.00	0.00	0.00	123,600.00	0.00
253-737-937.003	SIDEWALK MAINTENANCE	5,000.00	0.00	0.00	5,000.00	0.00
253-737-957.000	MISC/CONTINGENCY	100.00	40.78	0.00	59.22	40.78
253-737-967.100	SITE IMPROVEMENT GRANTS	9,828.00	9,827.24	0.00	0.76	99.99
253-737-972.000-CAMPUSSIGNXX	LAND AND IMPROVEMENTS	125,000.00	0.00	0.00	125,000.00	0.00
253-737-975.000	BLDG. ADDITIONS & IMPROVEMENTS	170,000.00	20,920.90	7,473.61	149,079.10	12.31
253-737-975.000-COMMCTRKITCH	BLDG. ADDITIONS & IMPROVEMENTS	25,000.00	12,794.69	0.00	12,205.31	51.18
253-737-975.000-FIREADM_3410	BLDG. ADDITIONS & IMPROVEMENTS	0.00	14,265.75	975.15	(14,265.75)	100.00
253-737-975.000-FIRESTATION2	BLDG. ADDITIONS & IMPROVEMENTS	580,000.00	0.00	0.00	580,000.00	0.00
253-737-975.000-STORAGE_BLDG	BLDG. ADDITIONS & IMPROVEMENTS	0.00	(60.79)	0.00	60.79	100.00
253-737-995.004	ADMINISTRATIVE CHARGES	16,150.00	16,150.00	0.00	0.00	100.00
253-737-995.007	INTERFUND SERVICES	5,749.00	5,749.00	0.00	0.00	100.00
Total Dept 737 - TIFA D		1,406,160.00	105,578.93	8,927.20	1,300,581.07	7.51
Expenditures		1,406,160.00	105,578.93	8,927.20	1,300,581.07	7.51
Fund 253 - TIFA D:						
TOTAL REVENUES		708,286.00	234,926.48	196,148.21	473,359.52	
TOTAL EXPENDITURES		1,406,160.00	105,578.93	8,927.20	1,300,581.07	

GL Number	Description	2023 Amended Budget	YTD Balance 05/31/2023	Activity For 05/31/2023	Available Balance 05/31/2023	% Bdgt Used
Fund: 253 TIFA D						
NET OF REVENUES & EXPENDITURES:		(697,874.00)	129,347.55	187,221.01	(827,221.55)	
Report Totals:						
TOTAL REVENUES - ALL FUNDS		3,759,022.00	2,465,271.62	265,281.95	1,293,750.38	
TOTAL EXPENDITURES - ALL FUNDS		4,414,142.88	546,058.34	128,522.50	3,868,084.54	
NET OF REVENUES & EXPENDITURES:		(655,120.88)	1,919,213.28	136,759.45	(2,574,334.16)	

TO: Chairman Kneffel and Members of the TIFA Board of Directors

FROM: Brandon Skopek, Assistant City Manager, TIFA Executive Director

DATE: June 7, 2023

SUBJECT: Funding Support for the Public Square Project

INTRODUCTION AND HISTORY

As the Board will recall, we have been heavily engaged in design work for a new Public Square in downtown Auburn Hills over the last couple of years. The Board will recall that the original design was scaled back due to budgetary constraints; however, staff and the TIFA Board believed that with the amount of public and private investment taking place in downtown, it was appropriate to add additional amenities to the Public Square as we have one shot to make it right. Therefore, in 2022 the plan was updated to include additional amenities such as the installation of overhead string lighting, additional electrical connections, a covered performance stage, and decorative bollards north and east of the proposed Public Square to protect visitors from vehicular traffic traveling southbound on N. Squirrel Road and westbound on Auburn Road. This updated plan represented approximately $500,000 in construction costs, depending on final materials selection. This project was bid late last summer and only one bid was received in the amount of approximately $672,061, making this project impractical at that time. The project has remained on the shelf until such a time staff can secure additional funding to make the project a reality. As luck would have it, the Michigan Economic Development Corporation (MEDC) has issued a grant program to assist local communities with revitalization and placemaking projects.

The Revitalization and Placemaking Grant Program through the MEDC is an incentive program that will deploy $100 million in state funding to address COVID-19 impacts and community revitalization needs in Michigan communities. Eligible projects include permanent place-based infrastructure associated with traditional downtowns, social-zones, outdoor dining, and place-based public spaces, making the Public Square a perfect fit for this grant program. The minimum grant award that is to be considered is $250,000 and the maximum award is $1 million per project. The grant requires a 20% local match and is awarded as a reimbursement following project completion. Staff is currently working with OHM Advisors on the grant application, which is due June 30, 2023, with grant award notification in fall 2023. Applicants receiving an award will need to spend the funds by 2027. With the potential for additional funding through this grant program, staff is proposing to add shade features to the Public Square design to add additional comforts for visitors.

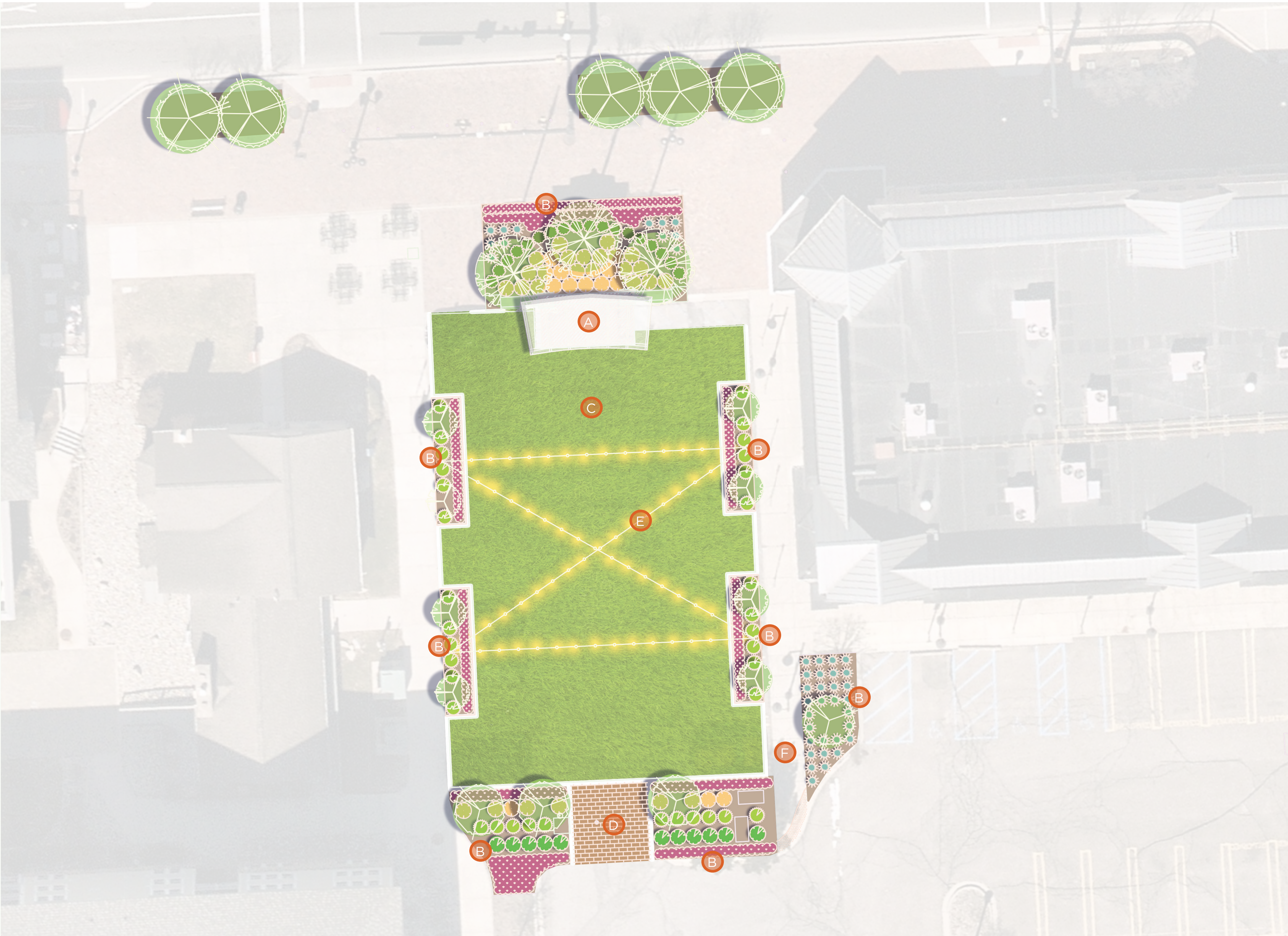
Because the grant requires a 20% match, staff recommends the Board authorize funding support for the grant match in an amount of up to $200,000 based on a $1 million project. The Board will recall that the FY2022 budget had $200,000 allocated to support the construction of the Public Square. We expect this new amenity to provide the community with an intimate gathering place and to enhance the services provided by our downtown merchants. Finally, this space will be actively programmed by the Recreation and Senior Services Department and the Downtown Development Authority well into the future.

STAFF RECOMMENDATION

Staff recommends providing funding support for the grant match required for the MEDC Revitalization and Placemaking Grant Program for the proposed Public Square project in downtown Auburn Hills. Because this is a reimbursement grant, staff will bring forward an amendment for total project costs at a later date should the grant be awarded by the MEDC. Further, a budget amendment will also be required for the anticipated grant revenues.

An appropriate motion is:

Move to approve an amendment to the TIF-A budget in the amount of $200,000 in support of the local grant match required for the Michigan Economic Development Corporation's Revitalization and Placemaking Grant Program for the proposed Public Square project in downtown Auburn Hills. This budget amendment shall be contingent upon receiving a grant award.



NORTH

LIST TITLE :

- A PERFORMANCE STAGE
- B PLANTING BED
- C OPEN SPACE
- D BRICK PAVER WALKWAY
- E OVERHEAD LIGHTING
- F CONCRETE WALKWAY

GRAPHIC SCALE
1"=20'

0' 20' 40'

PUBLIC SQUARE PLAZA SITE PLAN

PUBLIC SQUARE | AUBURN HILLS, MI

08/10/2022

OHM
Advancing Communities™