



BOARD OF DIRECTORS MEETING

May 9, 2023

4:00 P.M.

Auburn Hills City Hall, Administrative Conference Room • 1827 N. Squirrel Road, Auburn Hills, MI
Minutes of the TIFA Board Meeting will be on file in the City Clerk's Office • 248-370-9402

MEETING CALLED TO ORDER

1) ROLL CALL

2) PERSONS WISHING TO BE HEARD

3) APPROVAL OF MINUTES

- a) TIFA Regular Meeting Minutes – April 11, 2023

4) CORRESPONDENCE & PRESENTATIONS

5) CONSENT AGENDA

All items listed are considered to be routine by the Tax Increment Finance Authority and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

- a) FY 2023 Adopted Budget and YTD Summary – April 30, 2023

6) UNFINISHED BUSINESS

- a) Tennis Court Resurfacing

7) NEW BUSINESS

- a) Bid Award for Community Center Audio System Upgrades
- b) Sponsorship of the City of Auburn Hills 40th Anniversary Gala

8) EXECUTIVE DIRECTOR REPORT

9) BOARD MEMBER COMMENTS

10) ADJOURNMENT

Next Meeting is Scheduled for June 13, 2023 at 4:00 p.m.



CITY OF AUBURN HILLS CITY COUNCIL AGENDA

MEETING DATE: MAY 15, 2023

AGENDA ITEM NO _____

TAX INCREMENT FINANCE AUTHORITY

“Not Yet Approved”

CITY OF AUBURN HILLS TAX INCREMENT FINANCE AUTHORITY MEETING

April 11, 2023

CALL TO ORDER: Chairman Kneffel called the meeting to order at 4:02 PM.

ROLL CALL: Present: Kneffel, Moniz, Goodhall, Carrier, Gudmundsen, Eldredge
Absent: Waltenspiel
Also Present: Brandon Skopek, Assistant City Manager / TIFA Executive Director; Andrew Hagge, Management Assistant; Tim Wisser, Manager of Municipal Properties
Guests: None

LOCATION: Auburn Hills City Hall, Administrative Conference Room, 1827 N. Squirrel Road, Auburn Hills, MI 48326

PERSONS WISHING TO BE HEARD

None.

APPROVAL OF MINUTES

A. TIFA Regular Meeting Minutes – March 14, 2023

There was no discussion on the approval of the minutes.

Moved by Mr. Goodhall to approve the TIFA Regular Meeting Minutes from March 14, 2023 as presented.

Seconded by Mr. Carrier

Yes: Kneffel, Moniz, Goodhall, Carrier, Gudmundsen, Eldredge
No: none

Motion carried

CORRESPONDENCE & PRESENTATIONS

None.

CONSENT AGENDA

The following item was removed from the Consent Agenda:

- Item A (FY 2023 Adopted Budget and YTD Summary – March 31, 2023) by Dr. Eldredge

A. FY 2023 Adopted Budget and YTD Summary – March 31, 2023

Dr. Eldredge removed this item to inquire about the water consumption fee at the splash pad and potential water recycling opportunities.

Moved by Dr. Eldredge to receive and file the financial report for the period ending March 31, 2023.

Seconded by Mr. Moniz

Yes: Kneffel, Moniz, Goodhall, Carrier, Gudmundsen, Eldredge
No: none

Motion carried

UNFINISHED BUSINESS

None.

NEW BUSINESS

A. Funding Authorization for 2023 Painting Services

Mr. Wisser presented a memo dated April 4, 2023. He provided the Board with an overview of the City assets in need of exterior painting projects, a majority of which are located in the downtown parks and on the City's municipal campus. He noted that while CertaPro Painters and Renu Painting were the two lowest bids, their qualifications did not meet staff's expectations and they were unresponsive to questions. Therefore, staff recommends awarding the bid to the next lowest bidder, Northstar Painting. The City Council approved the bid award to Northstar Painting at their March 15 meeting, authorizing painting services at the Fieldstone Golf Club and the Department of Public Works.

Moved by Mr. Moniz to award the 2023 painting services bid to Northstar Painting for services not to exceed \$148,400 and to amend the 2023 TIFA budget with an increase in appropriations of \$148,400.00 as noted in the attached table.

Seconded by Mr. Goodhall

Yes: Kneffel, Moniz, Goodhall, Carrier, Gudmundsen, Eldredge
No: None

Motion Carried

B. Funding Authorization for Downtown Parking Study

Mr. Skopek presented a memo dated April 3, 2023. He noted that staff recognizes that the continued investment in downtown will have an impact on future public parking needs and feels strongly that a comprehensive parking study is needed. Rich & Associates is already contracted with the City to perform design work for the proposed parking structure expansion. Staff has reached out to Rich & Associates about adding on to their existing contract with the City to perform a parking study of downtown Auburn Hills. The Downtown Development Authority (DDA) will also be asked to contribute funding to this project since the two authorities share downtown boundaries. Should the DDA choose to participate, TIFA's overall cost will be less than \$20,400. Staff recommends the Board authorize funding for this downtown parking study.

Moved by Mr. Goodhall to authorize funding for a downtown parking study. Furthermore, approve a budget amendment to the FY 2023 TIF-A budget increasing appropriations by \$20,400 in support of this study.

Seconded by Mr. Carrier

Yes: Kneffel, Moniz, Goodhall, Carrier, Gudmundsen, Eldredge
No: None

Motion Carried

C. Tennis Court Resurfacing

Mr. Skopek presented a memo dated April 3, 2023. He provided a brief history on the tennis court installation on the City's municipal campus. He noted that last spring staff identified several rust spots on the court that appeared due to materials in the asphalt. This is not an item that is covered under warranty and there was no reason to believe that the product used for

this project was of low quality. The mix and coating were installed correctly. After extensive negotiations with the contractor responsible for the installation, they have agreed to pay for one-third of the costs to resurface the tennis courts and install stain blocker. Staff is recommending that the TIFA provide the other two-thirds in funding, not to exceed \$17,733.

The Board discussed what additional warranties could be provided after the resurfacing and whether pickle ball courts could be painted during this resurfacing. The Board also requested assurances that these issues would not happen again in the future.

The consensus of the Board was to table this item until the next meeting so that staff could investigate the Board's concerns.

Moved by Mr. Moniz to table this agenda item to the May 9, 2023 TIFA Board meeting.

Seconded by Mr. Carrier

Yes: Kneffel, Moniz, Goodhall, Carrier, Gudmundsen, Eldredge

No: None

Motion Carried

EXECUTIVE DIRECTOR UPDATE

None.

BOARD MEMBER COMMENTS

None.

ANNOUNCEMENT OF NEXT MEETING

The next regularly scheduled TIFA Board of Directors meeting is scheduled for Tuesday, May 9, 2023 at 4:00 p.m. at City Hall in the Administrative Conference Room, 1827 N. Squirrel Road, Auburn Hills, Michigan 48326.

ADJOURNMENT

Moved by Mr. Moniz to adjourn the TIFA Board meeting.

Seconded by Mr. Carrier

Yes: Kneffel, Moniz, Goodhall, Carrier, Gudmundsen, Eldredge

No: none

Motion carried

The TIFA Board of Directors meeting adjourned at 5:03 p.m.

Steve Goodhall
Secretary of the Board

Brandon Skopek
Assistant City Manager / TIFA Executive Director



TO: Chairman Kneffel and Members of the TIFA Board of Directors

FROM: Brandon Skopek, Assistant City Manager, TIFA Executive Director

DATE: May 1, 2023

SUBJECT: FY 2023 Adopted Budget and YTD Summary – April 30, 2023

STATEMENT OF NET POSITION

- TIF-A Cash \$2.3 million
- \$1.3 million invested TIF-A
 - \$440,687 – Investment Pooling
 - \$321,137 – Insight
 - \$545,075 – MiClass
- TIF-B Cash \$2.5 million
- \$10.8 million invested in TIF-B
 - \$7.8 million – Insight
 - \$3 million – MiClass
- TIF-D Cash \$1.8 million
- \$1.3 million invested TIF-D – Insight

TIFA 85-A STATEMENT OF REVENUES AND EXPENDITURES

- Approximately 60% of budgeted revenues have been received for TIF-A in fiscal year 2023.

Property Taxes:	\$807,401
Building Rental:	\$6,640
Interest:	\$24,011
EV Charging Fees:	\$174
	\$838,226
- Approximately 26% of budgeted expenditures have been utilized for fiscal year 2023.

TIFA 85-B STATEMENT OF REVENUES AND EXPENDITURES

- Approximately 77% of budgeted revenues for have been received for TIF-B in fiscal year 2023.

Property Taxes:	\$1,113,371
Interest:	\$160,519
	\$1,273,890
- Approximately 3% of budgeted expenditures have been utilized for fiscal year 2023.

TIFA 86-D STATEMENT OF REVENUES AND EXPENDITURES

- Approximately 4% of budgeted revenues have been received for TIF-D in fiscal year 2023.

Interest:	\$30,722
EV Charging Fees:	\$94
	\$30,816
- Approximately 7% of budgeted expenditures have been utilized for fiscal year 2023.

An appropriate motion is:

Move to receive and file the TIFA Financial Report for period ending April 30, 2023

BALANCE SHEET REPORT FOR CITY OF AUBURN HILLS
Balance As of 04/30/2023

GL Number	Description	YTD Balance 04/30/2023
Fund: 251 TIFA A		
*** Assets ***		
251-000-001.000	CASH	2,343,349.52
251-000-017.000	CASH - INVESTMENT POOLING	440,687.12
251-000-017.002	INVESTMENT MANAGER - CUTWATER	321,136.52
251-000-017.004	CASH - MICLASS	545,074.93
251-000-062.000	Lease Receivable	191,845.00
251-000-072.000	DUE FROM COUNTIES	510.15
251-000-084.703	DUE FROM TRUST AND AGENCY	(510.15)
251-000-130.000	LAND	6,120,355.86
251-000-132.000	LAND IMPROVEMENTS	5,170,325.27
251-000-133.000	ACCUM DEPREC-LAND & IMPROV	(2,242,635.19)
251-000-136.000	BLDGS, BLDG ADDITIONS AND	6,409,122.17
251-000-137.000	ACCUM DEPREC-BLDGS & ADDS & IMPROVEMNTS	(1,461,254.64)
251-000-146.000	OFFICE EQUIPMENT AND FURN	164,753.78
251-000-147.000	ACC. DEPR. - OFFICE EQUIP	(164,754.07)
251-000-158.000	CONSTRUCTION-IN-PROGRESS	15,000.26
251-000-159.000	MACHINERY & EQUIPMENT	167,877.38
251-000-160.000	ACCUM DEPREC-MACH & EQUIP	(89,156.33)
251-000-163.000	ROADS & INFRASTRUCTURE	17,713,486.23
251-000-164.000	ACCUM DEPREC-ROAD & INFRASTURE	(9,202,137.80)
Total Assets		26,443,076.01
*** Liabilities ***		
251-000-211.000	RETAINAGE PAYABLE	879.83
251-000-275.000	DUE TO TAXPAYERS	665.88
251-000-360.001	Deferred Inflow of Resources	191,845.00
Total Liabilities		193,390.71
*** Fund Equity ***		
251-000-390.000	FUND BALANCE	26,424,919.26
Total Fund Equity		26,424,919.26
Total Fund 251:		
TOTAL ASSETS		26,443,076.01
BEG. FUND BALANCE - 2022		26,424,919.26
+ NET OF REVENUES/EXPENDITURES - 2022		(768,419.01)
+ NET OF REVENUES & EXPENDITURES		593,185.05
= ENDING FUND BALANCE		26,249,685.30
+ LIABILITIES		193,390.71
= TOTAL LIABILITIES AND FUND BALANCE		26,443,076.01

BALANCE SHEET REPORT FOR CITY OF AUBURN HILLS
Balance As of 04/30/2023

GL Number	Description	YTD Balance 04/30/2023
Fund: 252 TIFA B		
*** Assets ***		
252-000-001.000	CASH	2,590,257.14
252-000-017.002	INVESTMENT MANAGER - CUTWATER	7,880,924.52
252-000-017.005	CASH - MICLASS EDGE	3,040,588.06
252-000-132.000	LAND IMPROVEMENTS	1,415,205.92
252-000-133.000	ACCUM DEPREC-LAND & IMPROV	(987,566.76)
252-000-159.000	MACHINERY & EQUIPMENT	34,200.00
252-000-160.000	ACCUM DEPREC-MACH & EQUIP	(6,840.00)
252-000-163.000	ROADS & INFRASTRUCTURE	9,772,855.05
252-000-164.000	ACCUM DEPREC-ROAD & INFRASTURE	(3,033,858.03)
252-000-193.248	ADVANCES TO DDA	41,790.60
Total Assets		20,747,556.50
*** Liabilities ***		
252-000-275.000	DUE TO TAXPAYERS	15.12
Total Liabilities		15.12
*** Fund Equity ***		
252-000-390.000	FUND BALANCE	19,541,908.25
Total Fund Equity		19,541,908.25
Total Fund 252:		
TOTAL ASSETS		20,747,556.50
BEG. FUND BALANCE - 2022		19,541,908.25
+ NET OF REVENUES/EXPENDITURES - 2022		(3,712.60)
+ NET OF REVENUES & EXPENDITURES		1,209,345.73
= ENDING FUND BALANCE		20,747,541.38
+ LIABILITIES		15.12
= TOTAL LIABILITIES AND FUND BALANCE		20,747,556.50

BALANCE SHEET REPORT FOR CITY OF AUBURN HILLS
Balance As of 04/30/2023

GL Number	Description	YTD Balance 04/30/2023
Fund: 253 TIFA D		
*** Assets ***		
253-000-001.000	CASH	1,886,630.88
253-000-017.002	INVESTMENT MANAGER - CUTWATER	1,367,853.83
253-000-130.000	LAND	2,017,211.00
253-000-132.000	LAND IMPROVEMENTS	3,726,962.87
253-000-133.000	ACCUM DEPREC-LAND & IMPROV	(1,295,202.07)
253-000-136.000	BLDGS, BLDG ADDITIONS AND	20,418,257.57
253-000-137.000	ACCUM DEPREC-BLDGS & ADDS & IMPROVEMNTS	(9,424,695.97)
253-000-146.000	OFFICE EQUIPMENT AND FURN	25,794.03
253-000-147.000	ACC. DEPR. - OFFICE EQUIP	(5,158.13)
253-000-158.000	CONSTRUCTION-IN-PROGRESS	170,403.43
253-000-159.000	MACHINERY & EQUIPMENT	42,919.48
253-000-160.000	ACCUM DEPREC-MACH & EQUIP	(34,852.93)
253-000-163.000	ROADS & INFRASTRUCTURE	8,984,067.60
253-000-164.000	ACCUM DEPREC-ROAD & INFRASTURE	(2,530,353.23)
Total Assets		25,349,838.36
*** Liabilities ***		
253-000-275.000	DUE TO TAXPAYERS	18,625.00
Total Liabilities		18,625.00
*** Fund Equity ***		
253-000-390.000	FUND BALANCE	25,695,500.48
Total Fund Equity		25,695,500.48
Total Fund 253:		
TOTAL ASSETS		25,349,838.36
BEG. FUND BALANCE - 2022		25,695,500.48
+ NET OF REVENUES/EXPENDITURES - 2022		(304,001.28)
+ NET OF REVENUES & EXPENDITURES		(60,285.84)
= ENDING FUND BALANCE		25,331,213.36
+ LIABILITIES		18,625.00
= TOTAL LIABILITIES AND FUND BALANCE		25,349,838.36

REVENUE AND EXPENDITURE REPORT FOR CITY OF AUBURN HILLS

Balance As of 04/30/2023

GL Number	Description	2023 Amended Budget	YTD Balance 04/30/2023	Activity For 04/30/2023	Available Balance 04/30/2023	% Bdgt Used
Fund: 251 TIFA A						
Account Category: Revenues						
Department: 735 TIFA A						
251-735-402.000	AD VALOREM	1,103,139.00	807,400.87	0.00	295,738.13	73.19
251-735-412.000	DELINQUENT PERSONAL PROPERTY	4,200.00	0.00	0.00	4,200.00	0.00
251-735-414.000	MTT YE ACCRUAL	(4,000.00)	0.00	0.00	(4,000.00)	0.00
251-735-573.000	LOCAL COMMUNITY STABILIZATION SHAR	226,970.00	0.00	0.00	226,970.00	0.00
251-735-651.400	U&A FEES - ELECTRIC VEHICLE CHARGI	300.00	173.62	65.91	126.38	57.87
251-735-665.000	INTEREST REVENUE	0.00	19,061.13	0.00	(19,061.13)	100.00
251-735-667.000-CHAMBER_3395	BUILDING RENTAL - EXTERNAL	20,255.00	6,640.00	1,660.00	13,615.00	32.78
251-735-667.000-PKSTRUC_3381	BUILDING RENTAL - EXTERNAL	39,539.00	0.00	0.00	39,539.00	0.00
251-735-669.001	INTEREST REV EXT MANAGERS	0.00	4,950.00	0.00	(4,950.00)	100.00
Total Dept 735 - TIFA A		1,390,403.00	838,225.62	1,725.91	552,177.38	60.29
Revenues		1,390,403.00	838,225.62	1,725.91	552,177.38	60.29
Account Category: Expenditures						
Department: 735 TIFA A						
251-735-722.000	WORKERS COMPENSATION	0.00	36.50	0.00	(36.50)	100.00
251-735-729.000	PRINTING	1,500.00	0.00	0.00	1,500.00	0.00
251-735-730.000	POSTAGE	250.00	74.80	0.00	175.20	29.92
251-735-732.000	SOFTWARE & LICENSES SUBSCRIPTIONS	0.00	9,565.00	0.00	(9,565.00)	100.00
251-735-757.000-THEDEN__3388	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
251-735-800.199	LANDSCAPE/GEN MAINT	139,700.00	1,478.00	0.00	138,222.00	1.06
251-735-802.000	CONTRACTED SERVICES	23,000.00	(433.94)	0.00	23,433.94	(1.89)
251-735-802.000-CHAMBER_3395	CONTRACTED SERVICES	6,250.00	799.35	0.00	5,450.65	12.79
251-735-802.000-THEDEN__3388	CONTRACTED SERVICES	6,250.00	799.35	0.00	5,450.65	12.79
251-735-810.000	INVESTMENT MANAGEMENT FEES	410.00	91.90	15.93	318.10	22.41
251-735-817.000	CONSULTANT SERVICES	25,400.00	0.00	0.00	25,400.00	0.00
251-735-851.000-PKSTRUC_3381	TELEPHONE	1,160.00	258.64	0.00	901.36	22.30
251-735-851.000-THEDEN__3388	TELEPHONE	0.00	142.64	0.00	(142.64)	100.00
251-735-885.000	COMMUNITY RELATIONS	5,000.00	3,000.00	0.00	2,000.00	60.00
251-735-885.000-TREELIGHTING	COMMUNITY RELATIONS	10,000.00	0.00	0.00	10,000.00	0.00
251-735-901.000	ADVERTISING/MARKETING	5,000.00	690.00	0.00	4,310.00	13.80
251-735-921.000-CHAMBER_3395	ELECTRIC	2,086.00	361.45	0.00	1,724.55	17.33
251-735-921.000-PKSTRUC_3381	ELECTRIC	25,000.00	10,237.28	0.00	14,762.72	40.95
251-735-921.000-THEDEN__3388	ELECTRIC	2,260.00	264.35	0.00	1,995.65	11.70
251-735-922.000	STREET LIGHTING	41,000.00	12,329.62	0.00	28,670.38	30.07
251-735-922.000-RIVERSD_3311	STREET LIGHTING	6,000.00	2,006.13	0.00	3,993.87	33.44
251-735-922.000-SKATEPRK_202	STREET LIGHTING	300.00	66.17	0.00	233.83	22.06
251-735-923.000-CHAMBER_3395	HEAT	1,600.00	757.47	0.00	842.53	47.34
251-735-923.000-PKSTRUC_3381	HEAT	250.00	50.06	0.00	199.94	20.02
251-735-923.000-THEDEN__3388	HEAT	1,500.00	905.89	0.00	594.11	60.39
251-735-924.000-CHAMBER_3395	CABLE TV SERVICES	1,455.00	230.92	0.00	1,224.08	15.87
251-735-924.000-THEDEN__3388	CABLE TV SERVICES	2,139.00	492.73	0.00	1,646.27	23.04
251-735-927.000-CHAMBER_3395	WATER CONSUMPTION	1,000.00	31.65	21.10	968.35	3.17
251-735-927.000-FIREST1_3483	WATER CONSUMPTION	3,300.00	366.51	227.67	2,933.49	11.11
251-735-927.000-PKSTRUC_3381	WATER CONSUMPTION	670.00	26.85	8.95	643.15	4.01
251-735-927.000-RIVERSD_3311	WATER CONSUMPTION	42,800.00	105.50	0.00	42,694.50	0.25
251-735-927.000-RIVERWDS_300	WATER CONSUMPTION	1,000.00	9.50	9.50	990.50	0.95
251-735-927.000-THEDEN__3388	WATER CONSUMPTION	800.00	26.66	5.37	773.34	3.33
251-735-929.000	IRRIGATION WATER AND MAINT.	20,000.00	299.13	0.00	19,700.87	1.50

REVENUE AND EXPENDITURE REPORT FOR CITY OF AUBURN HILLS

Balance As of 04/30/2023

GL Number	Description	2023 Amended Budget	YTD Balance 04/30/2023	Activity For 04/30/2023	Available Balance 04/30/2023	% Bdgt Used
Fund: 251 TIFA A						
Account Category: Expenditures						
Department: 735 TIFA A						
251-735-931.000-CHAMBER_3395	BLDG. MAINTENANCE	6,253.00	3,752.64	0.00	2,500.36	60.01
251-735-931.000-PKSTRUC_3381	BLDG. MAINTENANCE	5,000.00	18,769.50	8,798.25	(13,769.50)	375.39
251-735-931.000-RIVERSD_3311	BLDG. MAINTENANCE	9,000.00	0.00	0.00	9,000.00	0.00
251-735-931.000-THEDEN_3388	BLDG. MAINTENANCE	9,000.00	8.07	0.00	8,991.93	0.09
251-735-937.000	PARKING LOT MAINTENANCE	2,500.00	0.00	0.00	2,500.00	0.00
251-735-937.001	PATHWAY MAINTENANCE	10,000.00	0.00	0.00	10,000.00	0.00
251-735-937.003	SIDEWALK MAINTENANCE	10,000.00	0.00	0.00	10,000.00	0.00
251-735-957.000	MISC/CONTINGENCY	100.00	40.78	0.00	59.22	40.78
251-735-957.002	LIABILITY INSURANCE	7,528.00	7,527.59	0.00	0.41	99.99
251-735-959.000	PROPERTY TAXES	5,500.00	0.00	0.00	5,500.00	0.00
251-735-967.100	SITE IMPROVEMENT GRANTS	190,000.00	0.00	0.00	190,000.00	0.00
251-735-972.000	LAND AND IMPROVEMENTS	150,000.00	0.00	0.00	150,000.00	0.00
251-735-972.000-RIVERSD_3311	LAND AND IMPROVEMENTS	0.00	728.00	0.00	(728.00)	100.00
251-735-995.004	ADMINISTRATIVE CHARGES	51,949.00	51,949.00	0.00	0.00	100.00
251-735-995.007	INTERFUND SERVICES	72,952.00	72,952.00	0.00	0.00	100.00
251-735-995.101	TRANSFER TO GENERAL FUND	44,242.88	44,242.88	0.00	0.00	100.00
Total Dept 735 - TIFA A		951,604.88	245,040.57	9,086.77	706,564.31	25.75
Expenditures		951,604.88	245,040.57	9,086.77	706,564.31	25.75
Fund 251 - TIFA A:						
TOTAL REVENUES		1,390,403.00	838,225.62	1,725.91	552,177.38	
TOTAL EXPENDITURES		951,604.88	245,040.57	9,086.77	706,564.31	
NET OF REVENUES & EXPENDITURES:		438,798.12	593,185.05	(7,360.86)	(154,386.93)	

REVENUE AND EXPENDITURE REPORT FOR CITY OF AUBURN HILLS

Balance As of 04/30/2023

GL Number	Description	2023 Amended Budget	YTD Balance 04/30/2023	Activity For 04/30/2023	Available Balance 04/30/2023	% Bdg Used
Fund: 252 TIFA B						
Account Category: Revenues						
Department: 736 TIFA B						
252-736-402.000	AD VALOREM	1,614,688.00	1,113,371.17	0.00	501,316.83	68.95
252-736-412.000	DELINQUENT PERSONAL PROPERTY	3,600.00	0.00	0.00	3,600.00	0.00
252-736-414.000	MTT YE ACCRUAL	(1,000.00)	0.00	0.00	(1,000.00)	0.00
252-736-665.000	INTEREST REVENUE	1,254.00	46,847.38	0.00	(45,593.38)	3,735.84
252-736-669.001	INTEREST REV EXT MANAGERS	0.00	113,672.00	0.00	(113,672.00)	100.00
252-736-676.001	REIMBURSED EXPENSES	41,791.00	0.00	0.00	41,791.00	0.00
Total Dept 736 - TIFA B		1,660,333.00	1,273,890.55	0.00	386,442.45	76.73
Revenues		1,660,333.00	1,273,890.55	0.00	386,442.45	76.73
Account Category: Expenditures						
Department: 736 TIFA B						
252-736-702.000	SALARIES/WAGES	55,640.00	0.00	0.00	55,640.00	0.00
252-736-713.000	CLOTHING ALLOWANCE	225.00	0.00	0.00	225.00	0.00
252-736-715.000	SOCIAL SECURITY	4,274.00	0.00	0.00	4,274.00	0.00
252-736-716.000	MEDICAL INSURANCE	15,392.00	219.82	0.00	15,172.18	1.43
252-736-716.001	MEDICAL INSURANCE EMPLOYEE PREMIUM	(770.00)	0.00	0.00	(770.00)	0.00
252-736-717.000	LIFE INSURANCE	258.00	10.92	0.00	247.08	4.23
252-736-719.000	EYE/DENTAL INSURANCE	1,714.00	43.97	0.00	1,670.03	2.57
252-736-720.000	PENSION DC	9,126.00	0.00	0.00	9,126.00	0.00
252-736-724.000	DISABILITY INSURANCE	1,115.00	73.67	0.00	1,041.33	6.61
252-736-725.000	PRESCRIPTION DRUGS	2,494.00	33.73	0.00	2,460.27	1.35
252-736-725.001	PRESCRIPTION EMPLOYEE PREMIUM	(125.00)	0.00	0.00	(125.00)	0.00
252-736-799.000	EQUIPMENT UNDER \$5,000	30,000.00	0.00	0.00	30,000.00	0.00
252-736-800.199	LANDSCAPE/GEN MAINT	196,000.00	0.00	0.00	196,000.00	0.00
252-736-810.000	INVESTMENT MANAGEMENT FEES	6,500.00	1,197.13	365.88	5,302.87	18.42
252-736-885.000	COMMUNITY RELATIONS	16,000.00	0.00	0.00	16,000.00	0.00
252-736-901.000	ADVERTISING/MARKETING	1,000.00	0.00	0.00	1,000.00	0.00
252-736-922.000	STREET LIGHTING	6,700.00	2,586.17	0.00	4,113.83	38.60
252-736-929.000	IRRIGATION WATER AND MAINT.	40,000.00	103.63	0.00	39,896.37	0.26
252-736-957.000	MISC/CONTINGENCY	600.00	40.78	0.00	559.22	6.80
252-736-967.100	SITE IMPROVEMENT GRANTS	100,000.00	0.00	0.00	100,000.00	0.00
252-736-972.000	LAND AND IMPROVEMENTS	1,500,000.00	0.00	0.00	1,500,000.00	0.00
252-736-973.005	NON MOTORIZED PATHWAYS	10,000.00	0.00	0.00	10,000.00	0.00
252-736-995.004	ADMINISTRATIVE CHARGES	29,543.00	29,543.00	0.00	0.00	100.00
252-736-995.007	INTERFUND SERVICES	30,692.00	30,692.00	0.00	0.00	100.00
Total Dept 736 - TIFA B		2,056,378.00	64,544.82	365.88	1,991,833.18	3.14
Expenditures		2,056,378.00	64,544.82	365.88	1,991,833.18	3.14
Fund 252 - TIFA B:						
TOTAL REVENUES		1,660,333.00	1,273,890.55	0.00	386,442.45	
TOTAL EXPENDITURES		2,056,378.00	64,544.82	365.88	1,991,833.18	
NET OF REVENUES & EXPENDITURES:		(396,045.00)	1,209,345.73	(365.88)	(1,605,390.73)	

REVENUE AND EXPENDITURE REPORT FOR CITY OF AUBURN HILLS

Balance As of 04/30/2023

GL Number	Description	2023 Amended Budget	YTD Balance 04/30/2023	Activity For 04/30/2023	Available Balance 04/30/2023	% Bdgt Used
Fund: 253 TIFA D						
Account Category: Revenues						
Department: 737 TIFA D						
253-737-573.000	LOCAL COMMUNITY STABILIZATION SHAR	708,036.00	0.00	0.00	708,036.00	0.00
253-737-651.400	U&A FEES - ELECTRIC VEHICLE CHARGI	250.00	94.24	30.47	155.76	37.70
253-737-665.000	INTEREST REVENUE	0.00	9,638.44	0.00	(9,638.44)	100.00
253-737-669.001	INTEREST REV EXT MANAGERS	0.00	21,084.00	0.00	(21,084.00)	100.00
Total Dept 737 - TIFA D		708,286.00	30,816.68	30.47	677,469.32	4.35
Revenues		708,286.00	30,816.68	30.47	677,469.32	4.35
Account Category: Expenditures						
Department: 737 TIFA D						
253-737-800.199	LANDSCAPE/GEN MAINT	44,000.00	577.50	0.00	43,422.50	1.31
253-737-810.000	INVESTMENT MANAGEMENT FEES	1,200.00	222.05	67.87	977.95	18.50
253-737-885.000	COMMUNITY RELATIONS	1,500.00	0.00	0.00	1,500.00	0.00
253-737-922.000	STREET LIGHTING	52,000.00	17,978.16	0.00	34,021.84	34.57
253-737-927.000	WATER CONSUMPTION	100.00	0.00	0.00	100.00	0.00
253-737-927.000-2424SEYBURNX	WATER CONSUMPTION	400.00	0.00	0.00	400.00	0.00
253-737-927.000-2458SEYBURN	WATER CONSUMPTION	0.00	9.48	1.58	(9.48)	100.00
253-737-927.000-ADMBLDG_1827	WATER CONSUMPTION	6,000.00	472.01	122.17	5,527.99	7.87
253-737-927.000-FIREADM_3410	WATER CONSUMPTION	0.00	49.89	19.51	(49.89)	100.00
253-737-927.000-LIBRARY_3400	WATER CONSUMPTION	4,000.00	522.65	179.14	3,477.35	13.07
253-737-927.000-SPORTFD_1800	WATER CONSUMPTION	12,000.00	31.97	14.03	11,968.03	0.27
253-737-929.000	IRRIGATION WATER AND MAINT.	76,000.00	0.00	0.00	76,000.00	0.00
253-737-931.000-ADMBLDG_1827	BLDG. MAINTENANCE	52,850.00	0.00	0.00	52,850.00	0.00
253-737-931.000-COMMCTR_3350	BLDG. MAINTENANCE	38,750.00	0.00	0.00	38,750.00	0.00
253-737-931.000-LIBRARY_3400	BLDG. MAINTENANCE	34,800.00	0.00	0.00	34,800.00	0.00
253-737-931.000-OUTBLDG_1827	BLDG. MAINTENANCE	4,400.00	0.00	0.00	4,400.00	0.00
253-737-937.000	PARKING LOT MAINTENANCE	123,600.00	0.00	0.00	123,600.00	0.00
253-737-937.003	SIDEWALK MAINTENANCE	5,000.00	0.00	0.00	5,000.00	0.00
253-737-957.000	MISC/CONTINGENCY	100.00	40.78	0.00	59.22	40.78
253-737-967.100	SITE IMPROVEMENT GRANTS	9,828.00	9,827.24	0.00	0.76	99.99
253-737-972.000-CAMPUSSIGNXX	LAND AND IMPROVEMENTS	125,000.00	0.00	0.00	125,000.00	0.00
253-737-975.000	BLDG. ADDITIONS & IMPROVEMENTS	170,000.00	13,447.29	0.00	156,552.71	7.91
253-737-975.000-COMMCTRITCH	BLDG. ADDITIONS & IMPROVEMENTS	25,000.00	12,794.69	0.00	12,205.31	51.18
253-737-975.000-FIREADM_3410	BLDG. ADDITIONS & IMPROVEMENTS	0.00	13,290.60	0.00	(13,290.60)	100.00
253-737-975.000-FIRESTATION2	BLDG. ADDITIONS & IMPROVEMENTS	580,000.00	0.00	0.00	580,000.00	0.00
253-737-975.000-STORAGE_BLDG	BLDG. ADDITIONS & IMPROVEMENTS	0.00	(60.79)	0.00	60.79	100.00
253-737-995.004	ADMINISTRATIVE CHARGES	16,150.00	16,150.00	0.00	0.00	100.00
253-737-995.007	INTERFUND SERVICES	5,749.00	5,749.00	0.00	0.00	100.00
Total Dept 737 - TIFA D		1,388,427.00	91,102.52	404.30	1,297,324.48	6.56
Expenditures		1,388,427.00	91,102.52	404.30	1,297,324.48	6.56
Fund 253 - TIFA D:						
TOTAL REVENUES		708,286.00	30,816.68	30.47	677,469.32	
TOTAL EXPENDITURES		1,388,427.00	91,102.52	404.30	1,297,324.48	
NET OF REVENUES & EXPENDITURES:		(680,141.00)	(60,285.84)	(373.83)	(619,855.16)	
Report Totals:						
TOTAL REVENUES - ALL FUNDS		3,759,022.00	2,142,932.85	1,756.38	1,616,089.15	

REVENUE AND EXPENDITURE REPORT FOR CITY OF AUBURN HILLS

Balance As of 04/30/2023

GL Number	Description	2023 Amended Budget	YTD Balance 04/30/2023	Activity For 04/30/2023	Available Balance 04/30/2023	% Bdgt Used
TOTAL EXPENDITURES - ALL FUNDS		4,396,409.88	400,687.91	9,856.95	3,995,721.97	
NET OF REVENUES & EXPENDITURES:		(637,387.88)	1,742,244.94	(8,100.57)	(2,379,632.82)	



TO: Chairman Kneffel and Members of the TIFA Board of Directors

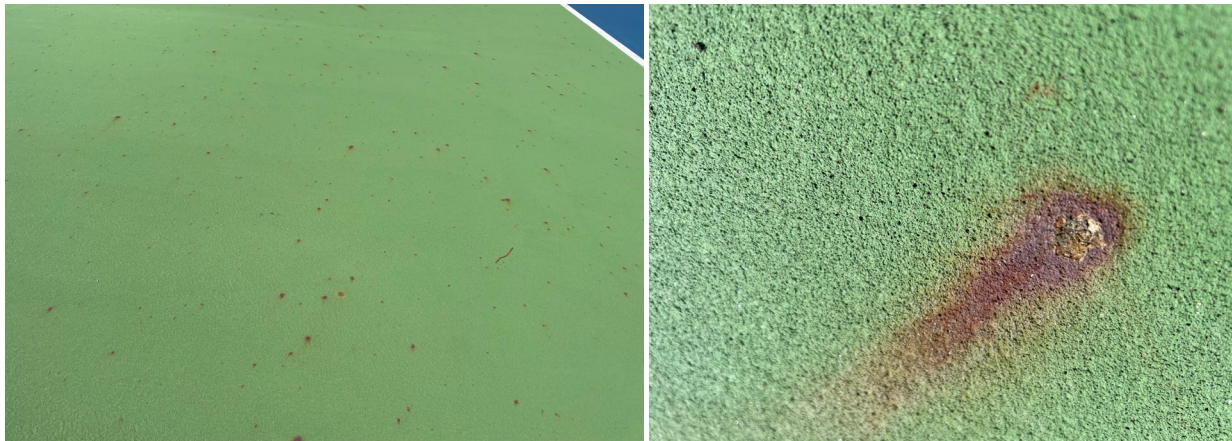
FROM: Brandon Skopek, Assistant City Manager, TIFA Executive Director

DATE: May 3, 2023

SUBJECT: Tennis Court Resurfacing

INTRODUCTION AND HISTORY

As the Board may recall, the TIFA provided funding for the installation of new tennis courts on the City's Municipal Campus in 2020. Since that time, there has been significant usage by residents and visitors alike. Unfortunately, last spring staff discovered rust spots in the surface of the tennis courts (photos below).



Following staff's investigation, it was determined that there were materials in the asphalt that were causing these rust spots to appear. It is important to note that this is not an item that is covered under the warranty and there was no reason to believe that the product used for this project was of low quality. Further, the mix and coating material were installed correctly. After extensive negotiations with the contractor responsible for the installation of the tennis courts, we have reached an agreement that the contractor would cover one third of the cost to resurface the tennis courts with stain blocker and repaint the tennis courts. Total costs come to \$26,600. Staff is recommending that the TIFA Board fund the remaining two-thirds of the project in an amount not to exceed \$17,733. This is not a budgeted expense and will require a budget amendment.

UPDATE SINCE APRIL 11, 2023 TIFA BOARD OF DIRECTORS MEETING

Since the April 11 Board meeting, staff investigated the questions and concerns raised by the Board. Staff has confirmed that the tennis courts have already been painted for both tennis and pickleball, so that is one item that the contractor would not need to address. Staff and the City Engineer had an opportunity to meet and discuss some of the other concerns raised by the Board such as additional warranties, treatment techniques, etc. Unfortunately, staff is not able to provide any assurances that this issue would not continue due to the asphalt mix; however, the Department of Public Works has been in communication with the contractor that would be resurfacing the tennis courts and they have experience dealing with this issue in other communities and have a

Tennis Court Resurfacing

successful track record in substantially reducing the appearance of rust spots on courts. The paint and surface coating will come with a one-year warranty.

Department of Public Works staff will be prepared to share their findings and research with the Board at the May 9 TIFA Board of Directors meeting.

STAFF RECOMMENDATION

Staff recommends approval of a budget amendment in the amount of \$17,733 to cover the costs associated with resurfacing the tennis courts on the Municipal Campus.

An appropriate motion is:

Move to authorize a budget amendment to the 2023 TIF-D budget for the resurfacing of the tennis courts on the City's Municipal Campus, increasing appropriations by \$17,733.



TO: Chairman Kneffel and Members of the TIFA Board of Directors

FROM: Brandon Skopek, Assistant City Manager, TIFA Executive Director; Karen Adcock, Director of Recreation & Senior Services

DATE: May 3, 2023

SUBJECT: Bid Award for Community Center Audio System Upgrades

INTRODUCTION AND HISTORY

As TIFA may recall there was money in the 2022 TIF District D budget to upgrade the sound system in the banquet rooms at the Community Center. Due to scheduling conflicts this project was moved to 2023.

The Community Center was built in 2005 and has the original audio system in the banquet rooms. The audio system is outdated and not conducive to the needs of the Community Center. Therefore, staff created an RFP for the upgrade of the audio system and addition of visual features. The RFP was placed on MITN, Michigan Inter-Governmental Trade Network, on March 1, 2023. The RFP consisted of specifications and a required site visit. Three companies submitted bids: Advanced Lighting & Sound, National Communications Corporation, both from Troy, MI, and Sound Planning from Redford, MI. All three companies satisfied both the site visit requirement and the bid packet requirements.

Advanced Lighting & Sound	\$22,034.00
National Communications Corporation	\$34,737.25
Sound Planning Communications	\$31,000.00

After reviewing all three bids, the cost of both audio and visual, and what the best option would be, staff determined there was not a need for the visual component. All three company representatives were contacted by email to resubmit their quote without the visual portion, and to break down the individual costs on the audio portion. All three companies submitted revised quotes.

National Communications Corporation	\$ 14,947.23
Advanced Lighting & Sound	\$ 18,062.00
Sound Planning Communications	\$ 24,149.00

Staff reviewed the revised quotes and determined that National Communications Corporation was the lowest reasonable quote despite Advanced Lighting and Sound being the lowest originally. The difference between National Communications Corporation and Advanced Lighting and Sound was the labor cost. There is currently \$25,000 budgeted in the TIF District D budget for this endeavor.

Bid Award for Community Center Audio System Upgrades

STAFF RECOMMENDATION

Staff recommends approval of National Communications Corporation's bid of \$14,947.23 for the Community Center audio upgrade project.

An appropriate motion is:

Move to approve the bid from National Communications Corporation out of Troy, MI, in an amount not to exceed \$14,947.23.

NATIONAL SATELLITE CORPORATION, DBA

**NATIONAL COMMUNICATIONS
CORPORATION**

Prepared By: Bill Leaver

Email: b.leaver@natcomcorp.com

Phone: C: 248-343-0911

Date of Quotation: March 23, 2024

Customer: City Of Auburn Hills

Project Name: Community Center Seyburn A and B Audio Only

Quotes Are Good For 30 Days

Quotation

[illegible]

Please Send Purchase Orders To: orders@natcomcorp.com or Fax 877-615-6699

Notes: Electrical Provided by Others

Payment Terms: 1/2 Down, Balance Net 30

Sub Total: \$12347.23

Labor: \$2600.00

Sales Tax:**Freight:**

TOTAL:	14,947.23
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1463 Premier, Troy Michigan 48064 - 248-816-1100 / 248-816-1105 Fax
www.natcomcorp.com



TO: Chairman Kneffel and Members of the TIFA Board of Directors

FROM: Brandon Skopek, Assistant City Manager, TIFA Executive Director

DATE: May 3, 2023

SUBJECT: Request for 40th Anniversary Gala Sponsorship

INTRODUCTION AND HISTORY

As the Board may know, the City of Auburn Hills is celebrating its 40th anniversary this year. In November, the City will be holding a 40th anniversary gala, generously hosted by Webasto corporation. This gala provides the Board with a unique opportunity to continue its support of the City through sponsorship for this significant event. Because Webasto is located within TIF District B, event sponsorship would be an eligible expense for the TIFA Board. Further, there is sufficient funding budgeted in TIF District B for event sponsorship. Please see the attached memo from City Manager Tanghe, which contains detailed information on this opportunity. After a review of the sponsorship opportunities, staff recommends approval of a Community Leader sponsorship in the amount of \$10,000.

STAFF RECOMMENDATION

Staff recommends approval of a Community Leader sponsorship in the amount of \$10,000 in support of the City's 40th anniversary gala.

An appropriate motion is:

Move to approve a Community Leader sponsorship in support of the City of Auburn Hills 40th Anniversary Gala in the amount of \$10,000.

TO: Brandon Skopek, Executive Director, Auburn Hills TIFA

FROM: Thomas A. Tanghe, City Manager 

DATE: May 3, 2023

SUBJECT: Request for 40th Anniversary Gala Sponsorship

As you know, the City is celebrating its 40th anniversary this year. We are pleased to announce that Webasto corporation, with its north American headquarters in Auburn Hills, has agreed to host the event in their beautiful and newly remodeled headquarters building on Executive Hills Boulevard. Their building also happens to be located within TIF District B. The event will take place the evening of Thursday, November 2, 2023.

Attached is a list of sponsorship levels for the 40th anniversary. Sponsorship of the event means that the City will be able to invite guests without having to sell tickets. It will be a celebration of 40 years of community success, and the guest list will include members of the business community, elected officials, as well as residents from the community in various capacities, including members of committees, commissions, and boards.

My request of the TIFA is that you consider a Community Leader sponsorship for \$10,000. The details of that are included on the attached document titled: *40th Anniversary Gala Sponsorship Opportunities*. With that sponsorship comes additional benefits that will be enjoyed by the TIFA.

As members of the Authority board, each will receive an invitation from the City along with a guest. As a sponsor, the board will receive additional tickets and may use those to invite their own guests, perhaps people who have professional relationships with the TIFA such as vendors and/or consultants, for example.

Thank you for your consideration. Since the event is fast approaching, a commitment for sponsorship at the board's May meeting will be beneficial.



40th Anniversary Gala Sponsorship Opportunities

Sponsorship Level	Benefits	Donation
Ruby Sponsor “Presenting Sponsor” (1)	• Includes twenty-four (24) tickets to the gala • Complimentary registration to city-sponsored golf outing • Logo included on all event graphics and communication • Recognition on billboards along I-75 in Auburn Hills	\$25,000
Community Leader (3)	• Includes eighteen (18) tickets to the gala • Complimentary registration to city-sponsored golf outing • Logo included on all event graphics and communication • Recognition on billboards along I-75 in Auburn Hills	\$10,000
Community Supporter (5)	• Includes twelve (12) tickets to the gala • Complimentary registration to city-sponsored golf outing • Logo included on all event graphics and communication • Recognition on billboards along I-75 in Auburn Hills	\$5,000
Community Friend (up to 10)	• Includes six (6) tickets to the gala • Complimentary registration to city-sponsored golf outing • Logo included on all event graphics and communication, excluding billboards	\$1,000

Excess proceeds raised from the event and not utilized for gala expenses will be donated to the Auburn Hills Community Foundation, the city’s 501(c)(3) non-profit.