



CITY OF AUBURN HILLS CITY COUNCIL AGENDA

MEETING DATE: JUNE 5, 2023

AGENDA ITEM NO _____

TAX INCREMENT FINANCE AUTHORITY

CITY OF AUBURN HILLS TAX INCREMENT FINANCE AUTHORITY MEETING

May 9, 2023

CALL TO ORDER: Chairman Kneffel called the meeting to order at 4:02 PM.

ROLL CALL:

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|---------------|---|
| Present: | Kneffel, Moniz, Goodhall, Carrier, Gudmundsen |
| Absent: | Waltenspiel, Eldredge |
| Also Present: | Brandon Skopek, Assistant City Manager / TIFA Executive Director; Andrew Hagge, Management Assistant; Tim Wisser, Manager of Municipal Properties |
| Guests: | None |

LOCATION: Auburn Hills City Hall, Administrative Conference Room, 1827 N. Squirrel Road, Auburn Hills, MI 48326

PERSONS WISHING TO BE HEARD

None.

APPROVAL OF MINUTES

A. TIFA Regular Meeting Minutes – April 11, 2023

There was no discussion on the approval of the minutes.

Moved by Mr. Goodhall to approve the TIFA Regular Meeting Minutes from April 11, 2023 as presented.

Seconded by Mr. Carrier

Yes: Kneffel, Moniz, Goodhall, Carrier, Gudmundsen
No: none

Motion carried

CORRESPONDENCE & PRESENTATIONS

None.

CONSENT AGENDA

A. FY 2023 Adopted Budget and YTD Summary – April 30, 2023

RESOLVED: To receive and file the financial report for the period ending April 30, 2023.

Moved by Mr. Carrier to approve the Consent Agenda

Seconded by Mr. Moniz

Yes: Kneffel, Moniz, Goodhall, Carrier, Gudmundsen
No: none

Motion carried

UNFINISHED BUSINESS

A. Tennis Court Resurfacing

Mr. Skopek presented a memo dated May 3, 2023. He noted that since the April TIFA Board meeting, staff investigated the questions raised by the Board. He confirmed that the tennis courts already have pickle ball courts painted, so that is one item the contractor would not need to address. Staff is unable to provide any assurances that the issues with the tennis court surface would not continue due to the asphalt mix; however, the contractor responsible for the resurfacing has a successful track record in substantially reducing the appearance of rust spots on outdoor courts. The paint and surface coating will come with a one-year warranty.

Mr. Wisser noted that he is confident that the contractor will do a great job in reducing the appearance of rust spots on the tennis court.

Moved by Mr. Moniz to authorize a budget amendment to the 2023 TIF-D budget for the resurfacing of the tennis courts on the City's Municipal Camus.

Seconded by Mr. Gudmundsen

Yes: Kneffel, Moniz, Goodhall, Carrier, Gudmundsen

No: None

Motion Carried

NEW BUSINESS

A. Bid Award for Community Center Audio System Upgrades

Ms. Adcock presented a memo dated May 3, 2023. She provided the Board with an overview of the bids received and noted that the original bid requested pricing on visual and audio upgrades. Upon evaluating the Community Center's needs, it was determined that only audio upgrades were needed at this time. National Communications Corporation was the low bid at approximately \$15,000 and have provided great references. Staff recommends approval of the bid from National Communications Corporation.

Moved by Mr. Carrier to approve the bid from National Communications Corporation out of Troy, Michigan, for the Community Center audio system upgrades in an amount not to exceed \$14,947.23.

Seconded by Mr. Goodhall

Yes: Kneffel, Moniz, Goodhall, Carrier, Gudmundsen

No: None

Motion Carried

B. Sponsorship of the City of Auburn Hills 40th Anniversary Gala

Mr. Skopek presented a memo dated May 3, 2023. He noted that the City of Auburn Hills is celebrating its 40th anniversary this year and will be holding a 40th anniversary gala in November. The gala is being hosted by Webasto Corporation. Because Webasto is located within TIF District B, this provides the Board with a unique opportunity to support this event through sponsorship. Staff recommends approval of a Community Leader sponsorship in the amount of \$10,000.

Moved by Mr. Carrier to approve a Community Leader sponsorship in support of the City of Auburn Hills 40th Anniversary Gala in the amount of \$10,000.

Seconded by Mr. Moniz

Yes: Kneffel, Moniz, Goodhall, Carrier, Gudmundsen

No: None

Motion Carried

EXECUTIVE DIRECTOR UPDATE

Mr. Skopek reminded the Board of the ribbon cutting for the Fire Department Administration Building scheduled for May 23 at 3:30 p.m.

Mr. Skopek updated the Board that Cantina Laredo, a prospective Mexican restaurant in downtown Auburn Hills, has met with staff and inquired about the use of the TIFA-owned liquor license. He is working with the City Attorney on a draft agreement for the prospective restaurant's review. Any use of the liquor license is subject to the approval of the TIFA Board.

BOARD MEMBER COMMENTS

Mr. Moniz asked about stormwater and invasive species grants for the Opdyke Road corridor.

Mr. Skopek noted that OHM Advisors is working on a stormwater plan for the Opdyke Road corridor that the TIFA Board may be able to participate in.

ANNOUNCEMENT OF NEXT MEETING

The next regularly scheduled TIFA Board of Directors meeting is scheduled for Tuesday, June 13, 2023 at 4:00 p.m. at City Hall in the Administrative Conference Room, 1827 N. Squirrel Road, Auburn Hills, Michigan 48326.

ADJOURNMENT

Moved by Mr. Moniz to adjourn the TIFA Board meeting.

Seconded by Mr. Goodhall

Yes: Kneffel, Moniz, Goodhall, Carrier, Gudmundsen
No: none

Motion carried

The TIFA Board of Directors meeting adjourned at 4:47 p.m.

Steve Goodhall
Secretary of the Board

Brandon Skopek
Assistant City Manager / TIFA Executive Director