



City of Auburn Hills
Community Development Department
Sign Permit Application

Project Name	City Use Only	
Address	PS#	
Parcel	Date Rcvd	Fees
Zoning	Approved	Not Approved
Project Description	Inspector	

Items required at submittal:

\$31.00 Application fee and copy of the applicants drivers license

Three sets of the following -

* A plot or site plan that illustrates sign setbacks from all property lines and all types of easements on property

* A plan that illustrates the size and configuration of the sign and sign message, including construction specifications, if applicable

1. Road Frontage of lot ____ ft. Corner lot? ____ Y/N 2. Acres _____ Zoning _____ 3. Type of Sign: ____ wall or ____ monument 4. Changeable Copy Sign? ____ Yes or ____ No *All changeable copy signs require a Special Land Use first, see Ordinance 1811, 12, G 5. Sign Dimensions ____ x ____ = ____ s.f. 6. Cost of Sign (Labor + Materials) = _____ 7a. Sign set back ____ ft. from <i>front</i> property line 7b. Sign set back ____ ft. from <i>side</i> property line	8. Are there any other signs on property? _____ *If so, please list number of signs and sizes 8a. No. of signs _____, 8b. Sizes ____ x ____, ____ x ____, ____ x ____ 9. Total Square Footage of Existing Signs ____ s.f. 10. Is this sign for a multi-tenant project/location? ____ *If yes, fill out 10a, 10b, and 10c: 10a. Total sq. ft tenant is leasing ____ s.f. 10b. Total sq. ft. of bldg. ____ s.f. 10c. % of Tenant floor space leased ____ s.f.
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Applicant

Business Name		Address	
City	State	Zip	Phone
Email		Alternate Phone	
Applicant Name		Signature	

Property Owner(s)

Name		Signature	
Address	City	State	Zip
Phone	Provide additional sheet if necessary for multiple property owners.		

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1827 N. Squirrel Road, Auburn Hills, MI 48326 Phone 248.364.6900 Fax 248.364.6939 www.auburnhills.org