



ALCOHOLIC BEVERAGE PERMIT APPLICATION

City of Auburn Hills

1827 N. Squirrel Road · Auburn Hills, MI 48326

www.auburnhills.org

***Receipt of application is not a guarantee of approval.
Application will not be finalized until approved and executed by the City of Auburn Hills.
Application fees are non-refundable even if denied.***

CONTACT INFORMATION

Name: _____ E-mail: _____

Today's Date: _____ Organization: _____

Address: _____
Street City State Zip Code

Main Phone: _____ Alternate Phone: _____

Driver's License Number: _____ State: _____

Expiration Date: _____ Date of Birth: _____

RESERVATION INFORMATION

Event Date: _____ Day of Week: _____ Reservation# _____

Event Start Time: _____ End Time: _____ Set Up Time: _____

Event Type/Description: _____ Number Attending: _____

Location of Event: *(Alcoholic Beverage Permits are not granted for Multi-Sport Field, Baseball Diamond, or Community Center)*

Civic Center Park Pavilion

River Woods Park Pavilion

Hawk Woods Pavilion

Seyburn Pavilion

Riverside Park Pavilion

Hawk Woods Lodge

Knight Amphitheater

Hawk Woods Cabins

Description of Event/Activities: _____

What type of alcohol will be consumed/possessed at this function? **Note: only beer, wine and champagne are permitted.**

Beer

Wine

Champagne

Alcohol will be served during what hours? From: _____ To: _____

What food will be provided during the alcohol consumption period? _____

What procedures are proposed to supervise the consumption of alcohol to ensure that persons underage or under the influence will not obtain or consume alcohol served at the function? _____

ABSOLUTELY NO UNDERAGE DRINKING ALLOWED.

**THIS PERMIT IS SUBJECT TO IMMEDIATE REVOCATION AND MUST BE PRESENTED UPON
REQUEST BY ANY POLICE OFFICER OR PARK PERSONNEL.**



ALCOHOLIC BEVERAGE PERMIT APPLICATION

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IMPORTANT CONSIDERATIONS

- If you would like to provide beer, wine, and champagne to attendees of your event at no cost and it is a private, "by invitation only" event (family reunion, company picnic, etc.) you must apply for an Alcoholic Beverage Permit required by City Ordinance. Applicants for an Alcoholic Beverage Permit must meet the following criteria:
 - Procedures must be written out and included with application to ensure that underage persons and persons under the influence of alcohol will not obtain or consume alcoholic beverages served at the function.
 - Procedures proposed will serve to secure and supervise the area and participants.
 - Alcohol consumption will be limited to certain designated areas at each facility and grounds.
 - The applicant must agree to provide food at the location during the time of alcohol consumption in an amount sufficient to serve the number of persons anticipated to attend.
 - The applicant must sign that he/she understands and agrees to be personally responsible for and may need to provide the financial guarantees to ensure cleaning, trash disposal and/or repairs necessary as a result of the event. The amount of the financial guarantee will be determined by the City of Auburn Hills.
 - The applicant agrees to defend, indemnify and hold harmless the City of Auburn Hills, its officers, officials, employees and agents to the extent allowed by law for all liability claims arising from the event.
- The SALE of alcoholic beverages requires special approval from the City of Auburn Hills, requires a special occasion license, and is not included in this permit.

CITY OF AUBURN HILLS INDEMNIFICATION FOR USE OF FACILITIES & PROPERTY

As a condition of being granted an alcohol beverage permit, I hereby agree to be present at the event at all times and responsible for maintaining order at the facility and grounds. I agree to comply with City, County, and State regulations related to alcohol consumption. I certify that I am 21 years of age or older and the information I have provided here is true and accurate to the best of my knowledge. I understand that kegs and single-serving glass containers to consume alcohol are not allowed. I hereby authorize the City of Auburn Hills to conduct a background check of my name. Information obtained may be considered in granting or denying the alcoholic beverage permit. I hereby agree to defend, indemnify and hold harmless the City of Auburn Hills, its officers, officials, employees and agents for all liability claims arising from the event. My signature below signifies my agreement to the rules, regulations, policies and City Indemnification.

Signature of Applicant: _____

Date: _____

FOR OFFICE USE ONLY

Fee: Resident \$40.00 Non-Res \$50.00

Payment Type: Check #: _____ ☐ Credit Card ☐ Cash

Reservation# _____

Date scanned to PD: _____ Staff Initials: _____

Police Department Signature

City Designee Signature

Printed Name

Printed Name

Date *PD staff - Please scan to mbasigkow@auburnhills.org*

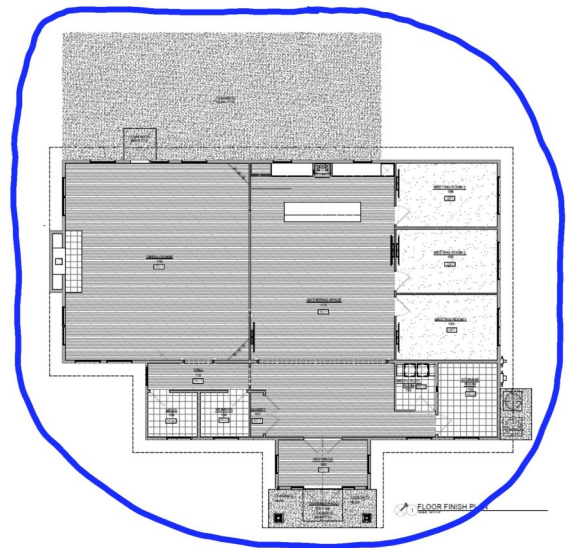
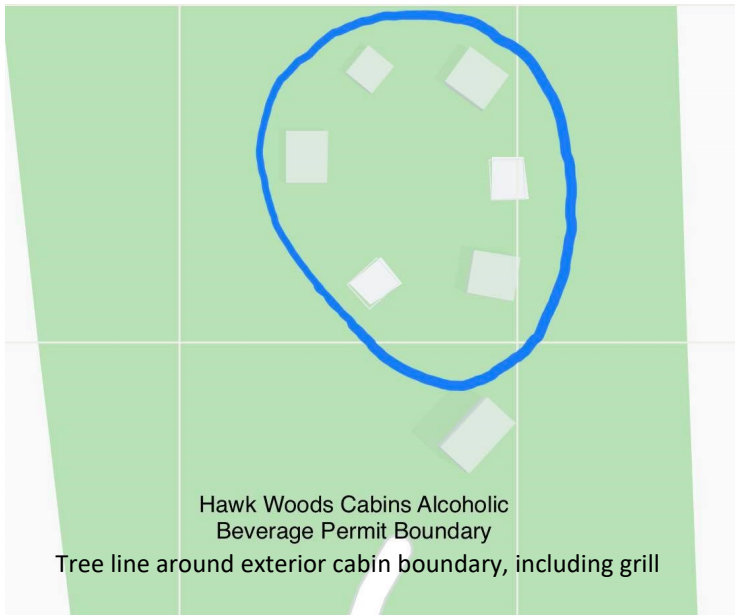
Date

☐ APPROVED ☐ DENIED

PERMIT NUMBER: _____

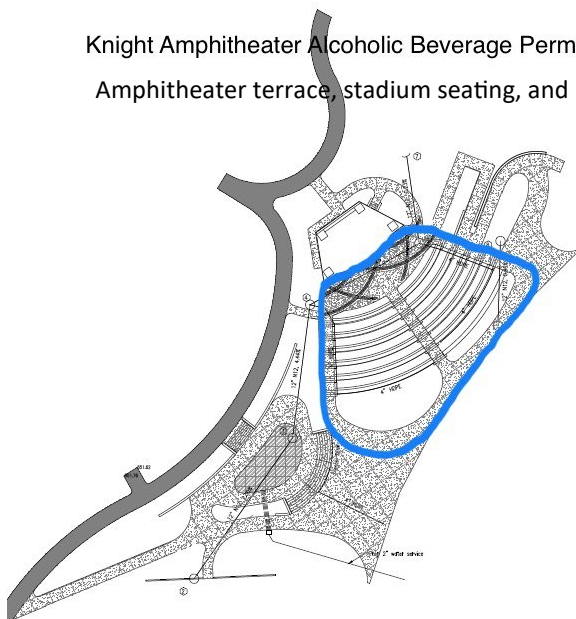


Alcoholic Beverage Permit Boundaries



Hawk Woods Lodge Alcoholic Beverage Permit Boundary
Within 10' of building and patio area

Knight Amphitheater Alcoholic Beverage Permit Boundary
Amphitheater terrace, stadium seating, and plaza level



All Picnic Pavilions - within 10' from concrete foundation

