



Sign Permit Application

Project Name	City Use Only	
Address	PS#	
Parcel	Date Rcvd	Fees
Zoning	Approved	Not Approved
Project Description	Inspector	

Items required at submittal:

\$31.00 Application fee and copy of the applicant's driver's license

Three sets of the following -

* A plot or site plan that illustrates sign setbacks from all property lines and all types of easements on property

* A plan that illustrates the size and configuration of the sign and sign message, including construction specifications, if applicable

<p>1. Road Frontage of lot _____ ft. Corner lot? ___ Y/N</p> <p>2. Acres _____ Zoning _____</p> <p>3. Type of Sign: _____ wall or _____ monument</p> <p>4. Changeable Copy Sign? _____ Yes or _____ No</p> <p>*All changeable copy signs require a Special Land Use first, see Ordinance 1811, 12, G</p> <p>5. Sign Dimensions _____ x _____ = _____ s.f.</p> <p>6. Cost of Sign (Labor + Materials) = _____</p> <p>7a. Sign set back _____ ft. from <i>front</i> property line</p> <p>7b. Sign set back _____ ft. from <i>side</i> property line</p>	<p>8. Are there any other signs on property? _____</p> <p>*If so, please list number of signs and sizes</p> <p>8a. No. of signs _____,</p> <p>8b. Sizes _____ x _____, _____ x _____, _____ x _____</p> <p>9. Total Square Footage of Existing Signs _____ s.f.</p> <p>10. Is this sign for a multi-tenant project/location? _____</p> <p>*If yes, fill out 10a, 10b, and 10c:</p> <p>10a. Total sq. ft tenant is leasing _____ s.f.</p> <p>10b. Total sq. ft. of bldg. _____ s.f.</p> <p>10c. % of Tenant floor space leased _____ s.f.</p>
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Applicant

Business Name		Address	
City	State	Zip	Phone
Fax		Alternate Phone	
Applicant Name		Signature	

Property Owner(s)

Name		Signature	
Address	City	State	Zip
Phone	Provide additional sheet if necessary for multiple property owners.		

City of Auburn Hills Community Development Department

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