

**City of Auburn Hills Community Development Block Grant Program (CDBG)
Minor Home & Manufactured Home Repair Grant Program
CONTRACTOR INFORMATION SHEET**

Today's Date _____

Please Print All Information

Company Name _____

Company Owner _____

Address _____

Mailing Address if different than above _____

Email _____ Website _____

Fax Number _____

Business Phone Number _____ Cell Phone Number _____

Which number do you prefer we publish on our contractor list our clients utilize?

Business

Cell

Contact Name(s) _____

TYPE OF SERVICES PERFORMED

Please circle appropriate areas listed below.

(Your selection will determine how your company is listed in our listing of contractors for our homeowners. For example if you only work on homes and not mobile home/manufactured homes you would not select that category). If you select any trade that may require a license you will be asked to provide verification before working on any CDBG project.

No Manufactured Homes

Manufactured Home Repair

Minor Home Repair

Plumbing Only

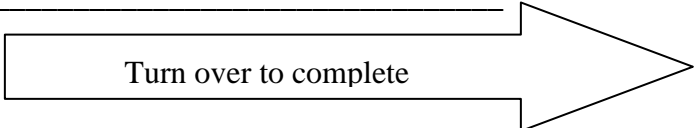
Electrical Only

Heating & Cooling Only

All Mechanical: Plumbing / Electrical / Heating & Cooling

General Contractor who may subcontract skilled licensed personnel as needed

- 1) If required by Law /Building Code / Local Ordinance is your company licensed by the state? _____
- 2) Do you or any employee(s) hold any trade licenses? _____
- 3) If yes, please list name & license type



Company Name (Continued) : _____

- 4) Does your company have the required minimum insurance coverage (listed below) as required?
Yes / No

General Liability, Vehicle Liability, Worker's Compensation and Employer's Liability Insurances Required Commercial General Liability Insurance in the minimum amount of \$500,000 combined single limit per occurrence including coverage for:

- a) Independent Contractor
- b) Products and Completed Operations

Auto Liability coverage in the minimum amount of \$500,000 combined single limit per occurrence with coverage for:

- a) Hired Auto
- b) Non-owned Auto
- c) No-Fault as required by State Law

Workers Compensation coverage as required by law and Coverage B-Employers Liability Coverage in the minimum amount of \$ 100,000

- 5) Have you ever pulled a permit in the City of Auburn Hills? Yes / No When _____
- 6) When is the last time your company performed work in the City of Auburn Hills and where was it?

- 7) Are there any limits on type of work that your company does or does not do? Please list:

Contractors Certification of Document

The answers to the forgoing questions and all statements therein contained are true and correct. I agree to maintain the required insurance(s) and records during the duration of the participation in the City of Auburn Hills CDBG programs as required by the City of Auburn Hills, Oakland County Community Home & Improvement and HUD.

Printed name of legal owner /representative

Date

Signature

Please complete and return with copies of licenses, if applicable, completed W-9 form and insurances to: City of Auburn Hills Senior Services Department, 1827 N. Squirrel Rd. Auburn Hills MI 48326.

If you should have any questions regarding the form or the program please contact: Karen S. Adcock, SDC, Senior Services Director kadcock@auburnhills.org or 248-370-9353.

1/29/2014

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