

*The City of Auburn Hills*  
**Brownfield Redevelopment Authority Meeting**

**December 17, 2001**

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**CALL TO ORDER:** Chair Capen called the meeting to order at 6:00 p.m.

**ROLL CALL:** Present. Burchfield, Capen, Douglas, McDonald, Vettel  
Absent. None  
Also Present. City Manager Ross, Assistant City Manager Tanghe, Brownfield Consultant Greve  
No Guests

**LOCATION:** Civic Center Conference Room, 1827 N. Squirrel Road, Auburn Hills MI 48326

**3. PERSONS WISHING TO BE HEARD** - none

**4. APPROVAL OF MINUTES: JUNE 12, 2001**

Mr. Douglas confirmed for Mr. Capen that the financial report was forwarded to him.

**Ms. Vettel moved to approve the minutes of June 12, 2001 as submitted.**

**Supported by Mr. Douglas.**

**VOTE: Yes: All  
No: None**

**Motion carried**

**5. RECOMMENDATION OF JAR, LLC-REIMBURSEMENT OF ELIGIBLE EXPENSES**

Mr. Greve recapped the Authority's previous action of approving \$381,327.37 of JAR's initial request for reimbursement, which left a balance of \$79,387.80 for items that were questioned. He reported that JAR and their attorney responded to the questions and provided the necessary information and justification, as well as a request for reimbursement of an additional \$6,737.10 that has been incurred in the interim. Mr. Greve believed the additional amount eligible for reimbursement is \$55,502.23, bringing the total eligible expenses to date to \$436,829.60.

Mr. Greve reported he will be meeting with the City's Finance Officer to determine an easier way to calculate interest expense and to determine the start date for accumulation of interest.

Mr. Douglas asked if the financial documents will be audited. Mr. Greve explained the City is required by law to keep a record of eligible expenses, and indicated he will turn over to the City all the documentation submitted by JAR. Mr. Ross confirmed that the Brownfield Authority is included in the City's annual audit and the Comprehensive Annual Financial Report.

Mr. Burchfield, referring to item #7 in Mr. Greve's December 11, 2000 letter to Mr. Jared Roth, requested further clarification. Mr. Greve explained that the Oakland Heights invoice for August 5, 2000 includes dumping fees, but there were no related hauling invoices for that date. JAR responded that the trucking company did not charge hauling fees for August 5, 2000 as a means of settling a dispute. JAR has manifests showing that they did haul on that day even though there is no trucking invoice.

Mr. Greve clarified for Mr. Douglas that the landfill charges by the yard.

Mr. Capen questioned the greater than estimated cost for drum disposal. Mr. Greve felt the additional cost was related to the number of drums, as opposed to their content.

Mr. Douglas questioned the difference between the actual total and the revised actual total, and Mr. Greve explained the difference is in what was submitted for reimbursement and what JAR was able to justify as eligible.

**Mr. Douglas moved to authorize the reimbursement of additional eligible expenses of \$55,502.23. Supported by Mr. Burchfield**

**VOTE: Yes: Burchfield, Capen, Douglas, McDonald, Vettel  
No: none**

**Motion carried (5-0)**

Mr. Ross suggested the interest expenses be considered separately after the calculation issue has been resolved.

## **6. OTHER BUSINESS**

**Mr. Capen** asked for questions related to the financial review. Mr. Greve suggested Finance Officer Martini issue a revised financial review and that updated reviews be included in every meeting packet.

**Mr. Ross** reported MDOT has purchased the Lamppost property and the parcel has been removed from the tax rolls, so there will be no further capture of tax increments. He also reported the \$1 million DEQ grant has been returned to the DEQ.

**Mr. Ross** noted the Authority should be receiving a letter from the DEQ regarding the Fons landfill. He reported that development of the site is being pursued.

**Mr. Ross** reported Dutton is intended to be paved as a four lane boulevard from Bald Mountain Road to M-24. He noted there is a good possibility that the rest of Dutton to Hawthorne Forest will be paved by next summer by two developers. Mr. Ross confirmed for Mr. McDonald that Dutton would be a two lane road through that stretch.

**Mr. Douglas** questioned the extent of water and sewer availability in the Dutton area. Mr. Ross indicated there is water on M-24 and Dutton, and adequate capacity for sewer, although there are some storm water drainage issues to deal with.

**Mr. Ross** reported some movement on the Columbus Drum site, and noted that City Council has clarified it will be done without Brownfield Authority involvement. Mr. Greve added that additional due care measures would have to be put in place to make the property usable. He explained what is currently being done will provide adequate protection as long as no one goes on the property.

**Mr. Douglas** asked if the extension of Brown Road to Dutton will be the City's northern perimeter. Mr. Ross indicated the road will be straight through and will be a Road Commission of Oakland County road, requiring no City money.

## **7. ADJOURNMENT**

There being no objections, the meeting was adjourned at 6:36 p.m.

Helen R. Venos  
City Clerk

J. Cherilynn Tallman  
Deputy City Clerk