



CITY OF AUBURN HILLS

Regular City Council Meeting Minutes

July 26, 2021

CALL TO ORDER: Mayor McDaniel at 7:00 p.m.
LOCATION: Council Chamber, 1827 N. Squirrel Road, Auburn Hills MI
Present: Mayor McDaniel, Council Members Burmeister, Hawkins, Kittle, Knight, Marzolf, and Verbeke
Absent: None
Also Present: City Manager Tanghe, Assistant City Manager Grice, City Attorney Beckerleg, City Clerk Pierce, Assistant to the City Manager Skopek, Police Chief Baker, DPW Director Melchert, Deputy Finance Director/Deputy Treasurer Farmer, Engineers Juidici and Cousino, Management Assistant Hagge

25 Guests

4. APPROVAL OF MINUTES

4a. City Council Workshop Minutes, July 12, 2021

Moved by Kittle, Seconded by Verbeke.

RESOLVED: To the City Council Workshop Minutes of July 12, 2021.

VOTE: Yes: Burmeister, Hawkins, Kittle, Knight, Marzolf, McDaniel, Verbeke

No: None

Resolution No. 21.07.102

Motion Carried (7 - 0)

4b. City Council Regular Meeting Minutes, July 12, 2021

Moved by Hawkins, Seconded by Knight.

RESOLVED: To the City Council Regular Meeting Minutes of July 12, 2021.

VOTE: Yes: Burmeister, Hawkins, Kittle, Knight, Marzolf, McDaniel, Verbeke

No: None

Resolution No. 21.07.103

Motion Carried (7 - 0)

5. APPOINTMENTS AND PRESENTATIONS

5a. Recognition of the promotion of Michelle Hesse to Sergeant.

Chief Baker and City Council recognized Michelle Hesse on her promotion to Sergeant.

5b. Motion - To confirm the reappointments to the Planning Commission.

Moved by Verbeke, Seconded by Marzolf.

RESOLVED: To confirm the reappointments of Greg Ouellette and Chauncey Hitchcock to the Planning Commission, each for an additional three-year term ending on July 31, 2024.

VOTE: Yes: Burmeister, Hawkins, Kittle, Knight, Marzolf, McDaniel, Verbeke

No: None

Resolution No. 21.07.104

Motion Carried (7 - 0)

5c. Presentation of the Second Quarter Investment Report by Brian Green, AndCo.

5c1. Motion – To receive and file the AndCo Consulting 2nd Quarter 2021 Cash Management Summary and Executive reports.

Brian Green, with AndCo Consulting, presented the Second Quarter Cash Investment Report. He reported on the overall success of the cash portfolio as it continues to be positive news across the board. While near term results are reflective of the low interest rate environment, the professional management of the portfolio continues to be sound and add value where it can. He noted that it will continue to be monitored closely.

Moved by Hawkins, Seconded by Verbeke.

RESOLVED: To receive and file the AndCo Consulting 2nd Quarter 2021 Cash Management Summary and Executive reports.

VOTE: Yes: Burmeister, Hawkins, Kittle, Knight, Marzolf, McDaniel, Verbeke

No: None

Resolution No. 21.07.105

Motion Carried (7 - 0)

6. PUBLIC COMMENT

There was no public comment.

7. CONSENT AGENDA

7a. Board and Commission Minutes

7a1. Planning Commission/Recreation Board, July 14, 2021

RESOLVED: To receive and file the Board and Commission Minutes.

Moved by Verbeke, Seconded by Marzolf.

RESOLVED: To approve the Consent Agenda.

VOTE: Yes: Burmeister, Hawkins, Kittle, Knight, Marzolf, McDaniel, Verbeke

No: None

Resolution No. 21.07.106

Motion Carried (7 - 0)

8. OLD BUSINESS

9. NEW BUSINESS

9a. Motion – To approve OHM Advisors Scope of Engineering Services Associated with Department of Public Works HVAC Improvements.

Mr. Melchert explained that the DPW is in need of HVAC replacements due to climate control issues, the age of the units and the refrigerant used to charge the units, which is now banned by the EPA. Four units need to be replaced. He explained the proposal have the building and systems assessed in order to design a better system for climate control.

Discussion ensued regarding the design of the original building. Mr. Melchert explained that there was a renovation done in 2015, which included installing a foam polyurethane insulation into the outer walls and sealing windows. He noted that some walls were moved within the interior space which created issues with the zone and temperature balance causing some conflicts. He confirmed that once the assessment is complete, it will be determined how many units will be needed.

Moved by Hawkins, Seconded by Burmeister.

RESOLVED: To approve OHM Advisors scope of engineering services associated with Department of Public Works HVAC improvements in the not to exceed amount of \$42,000. Funding is available via FUND 265.

VOTE: Yes: Burmeister, Hawkins, Kittle, Knight, Marzolf, McDaniel, Verbeke

No: None

Resolution No. 21.07.107

Motion Carried (7 - 0)

9b. Motion – To approve the bid award for stairway, pathway, and parking lot improvements on the Municipal Campus.

Mr. Skopek presented the recommendation to award the bid to Best Asphalt, Inc for the reconstruction of stairs and pathways on the Municipal Campus, construction of an access drive to the recently installed storage building and the reconfiguration of the former Seyburn Mansion parking lot, which will serve the new Seyburn Pavillion. The existing stairs have several issues related to frost heave and age-related wear. He noted that the reconfigured parking lot will contain thirty spaces directly adjacent to the pavilion.

In response to a question from Mayor McDaniel, Mr. Juidici explained that the contractor does work for municipalities throughout the region and they do a lot of the private paving work for corporations within the City. OHM has been happy with the work they have done on right-of-ways and driveway approaches and concrete sidewalk work and has no reason to believe that they would have any issues in completing the project.

Mr. Marzolf questioned if additional lighting was considered for the parking lots or pathways. Mr. Juidici noted that the plan does include additional lighting replacements in the new parking lot and adjacent to the pavilion.

Moved by Burmeister, Seconded by Marzolf.

RESOLVED: To award a bid to Best Asphalt, Inc., 6334 Beverly Plaza, Romulus, MI 48174 in the amount of \$439,307.30 and to approve the OHM construction services agreement in the not-to-exceed amount of \$49,900, and G2 Consulting Group’s material testing services in the approximate amount of \$11,000 for a total cost of \$500,207.30. Furthermore, amend the budget to increase funding by \$72,238 in account number 101-901-972.000.

**VOTE: Yes: Burmeister, Hawkins, Kittle, Knight, Marzolf, McDaniel, Verbeke
No: None**

Resolution No. 21.07.108

Motion Carried (7 - 0)

10. COMMENTS AND MOTIONS FROM COUNCIL

Mr. Kittle

- He questioned if there will be an informational communication that will be sent to the residents regarding the new trash hauler. Mr. Tanghe noted that information will be provided in the fall newsletter. Mr. Grice explained that there will be an introduction to the new company as well as contact information as part of the process. He confirmed that the information will be shared with the Community Development Department who maintains a Homeowners Association List.
- He stated that House of Brunch is looking for help with parking. During the events, they get traffic in their parking lot and are considering installing signage for dedicated parking for their patrons.
- He questioned the plan for the Brown and Silverbell intersection. Mr. Juidici explained the plans and noted that the Road Commission has scheduled this project for 2023.

Ms. Verbeke

- She thanked staff for their support with the trees and power lines during the storms last week.

Mr. Marzolf

- He commented on the Planning Commission Annual Report.
- He expressed concern with the pavement on Squirrel Road over the bridge at M59. It appears to be down to the metal. Mr. Juidici explained that MDOT owns and operates that bridge. They have

a project under design now slated for construction next summer. He noted that MDOT has been monitoring the pavement.

- He stated that he participated in the America Let's Exercise Day and that it was a great event.

Mr. Knight

- He asked if the private property owners across from the park could be contacted as there is a sign at the west entrance that is bent over. The sign states "Entrance Only", however people continually use it as an exit.
- He is suggested additional evening activities be added to the schedule as the concerts have been very well received.
- He invited City Council to attend the Pontiac Promise Zone annual meeting.

Mr. Burmeister

- He commented that it is good to be back in the Council Chamber.
- He asked if there was a way residents could be notified if the roads are going to be closed, such as nixel. Mr. Melchert noted that there have been some communications in regards to the Auburn Road project. He noted that the rain disrupted the paving portion of the project. Mayor McDaniel suggested a barrier or something be used to notify residents that the road is closed ahead.

Mr. McDaniel

- He questioned if there is a standard practice for parking heavy equipment at the end of the day during road projects. Several residents have expressed concern that the equipment is causing a visual obstruction for residents leaving the neighborhood. Mr. Melchert noted that contractors should not be creating any sight distance issues. The staging area varies by project. He noted that they will discuss this with the contractor at their next weekly meeting.

11. CITY ATTORNEY REPORT

12. CITY MANAGER REPORT

Mr. Tanghe

- He updated Council on the bond sale and noted that \$14.5 million was borrowed at 1.167770 interest rate. He stated that the money will be used with the road millage that was passed last year.
- He noted that last week Auburn Hills and Rochester Hills cohosted the Michigan Municipal Executives conference for the City Managers across the state. Staff lead an educational session on building a downtown from the ground up.
- He noted that budget preparations started today. It will be presented to City Council at the workshop on August 16th.

13. ADJOURNMENT

Hearing no objections, the Mayor adjourned the meeting at 7:49 PM.

Kevin R. McDaniel, Mayor

Laura M. Pierce, City Clerk