



City of Auburn Hills Community Development  
Block Grant (CDBG)

Minor Home & Mobile Home Repair Grant Program Application

Date Received  
In Office

**PRINT ALL INFORMATION & COMPLETE ALL SECTIONS**

Last Name \_\_\_\_\_ First Name \_\_\_\_\_

Complete Address \_\_\_\_\_ Lot # \_\_\_\_\_ Year House Built \_\_\_\_\_

Mailing Address if different \_\_\_\_\_ Email: \_\_\_\_\_

Year Purchased Home \_\_\_\_\_ If less than one year what was the purchase price \$ \_\_\_\_\_

Day Phone \_\_\_\_\_ Alternate Phone \_\_\_\_\_

Have you used this program in the past? Yes / No Year \_\_\_\_\_

How did you hear about the program? \_\_\_\_\_

Is this home for sale, in foreclosure or will be for sale within the next year? Yes / No

Working Smoke Detectors in Home? Yes / No Working CO Detectors in Home? Yes / No

How many residing at this residence? \_\_\_\_\_

List all household members including applicant:

Applicant's Name \_\_\_\_\_ Age \_\_\_\_\_

Name \_\_\_\_\_ Age \_\_\_\_\_ Name \_\_\_\_\_ Age \_\_\_\_\_

Name \_\_\_\_\_ Age \_\_\_\_\_ Name \_\_\_\_\_ Age \_\_\_\_\_

Describe repairs needed:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Note: Must meet income guidelines. Total household income includes all adults age 18 and over earning income. For households 5 members or more please call for guidelines.

Persons Per Household	Maximum Household Income
1	\$ 44,800
2	\$ 51,200
3	\$ 57,600
4	\$ 64,000

Effective 2021

<u>Annual Household Income of All Members - List GRAND TOTAL COMBINED</u>	
\$ _____ Employment	\$ _____ Public Assistance
\$ _____ Social Security	\$ _____ Child Support
\$ _____ Pension	\$ _____ Other
GRAND TOTAL OF ANNUAL FAMILY INCOME \$ _____	

The following HEAD OF HOUSEHOLD information is collected for statistical reporting only.

<p><u>SINGLE RACE</u></p> <p><input type="checkbox"/> White</p> <p><input type="checkbox"/> Black/African American</p> <p><input type="checkbox"/> Asian</p> <p><input type="checkbox"/> American Indian/Alaskan Native</p> <p><input type="checkbox"/> Hawaiian / Other Pacific Islander</p>
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<p><u>MULTI- RACE</u></p> <p><u>Complete for Head of Household Only</u></p> <p><input type="checkbox"/> Black/African American &amp; White</p> <p><input type="checkbox"/> Asian</p> <p><input type="checkbox"/> American Indian/Alaskan Native &amp; White</p> <p><input type="checkbox"/> American Indian/Alaskan Native &amp; Black</p> <p><input type="checkbox"/> Other Multi-Racial</p>
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<p><u>HISPANIC</u></p> <p><u>Complete for Head of Household Only</u></p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>
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**NOTE: THERE IS A \$5,000.00 LIFETIME REPAIR CAP PER HOUSE. SUBJECT TO CHANGE DEPENDING ON AVAILABILITY OF FUNDS.** Selection of repairs will be based on greatest need as determined by program administrator.

I/We \_\_\_\_\_, being the owner(s) and residing at the property listed as my principal residence, apply for Minor Home Repair Grant funds under the Federal HUD program.

I / We \_\_\_\_\_, agree to provide proof of household members, total household income, verification of home ownership and current homeowners insurance.

I/We release the City of Auburn Hills, Oakland County, and all of said entities' officers, employees, representatives, agents and contractors, including, but not limited to, all of said entities' individuals involved, from any and all rights, claims, demands, actions, causes of actions and/or lawsuits, including attorney's fees and costs, for any and all injuries, loss or damages suffered by myself, my child and/or family members and visitors as a result of the Minor Home Repair program services rendered.

I/We agree to allow access to the residential address on this application to City of Auburn Hills Building Officials, Inspectors, Program Administrators, contractors and sub-contractors at their request for purposes of this grant. Failure to do so could result in termination of contracts.

I/We agree and understand that once approved for the service and the contract has been signed, the project will be managed and supervised by the City of Auburn Hills. Neither the homeowner nor the contractors are permitted to make decisions on eliminations, alteration, and modification of project work according to the contract without written authorization from the City of Auburn Hills Administrator or Building Officials. Failure to comply will result in termination of contract. The City of Auburn Hills or Oakland County will be not responsible for any unauthorized work.

This agreement is being completed in connection with the receipt of city assistance. I/we understand project officials will verify information on this form

## Affidavit

**APPLICANTS CERTIFICATION:** This applicant certifies that all information in this application, and all information furnished in support of this application is for the purpose of obtaining funds for the improvement of the above mentioned property, and that these statements are true to the best of my knowledge and belief.

**PENALTY FOR FALSE OR FRAUDULENT STATEMENT:** U.S.C. title 18, Sec. 1001, provides: Whoever, in any matter within the jurisdiction of any department or agency of the United States knowingly and willfully falsifies...or makes any false, fictitious or fraudulent statements or representations, or makes or uses any false writing, or document knowing the same to contain any false, fictitious or fraudulent statement or entry, shall be subject to penalty of law.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Co-Applicant

\_\_\_\_\_  
Date

### MAIL THIS COMPLETED APPLICATION AND YOU MUST INCLUDE COPIES OF:

- Application completed and signed by applicant
- Signed Lead Based Paint Certification form
- Signed Release of Information Form
- All Sources of Income documentation
  - Current Social Security Statement (SS, SSD or SSI)
  - Most recently filed federal income tax form (including schedules) including the Michigan property homestead credit tax form
  - Copy of two pay checks if employed
- Proof of residency – copy of driver’s license or State ID
- Proof of home ownership – last paid tax bill or title
- Proof of homeowner’s insurance

### Drop off or mail ALL documentation to:

City of Auburn Hills Senior Services Department  
Minor Home Repair Program  
1827 N. Squirrel  
Auburn Hills, MI 48326

**PLEASE NOTE: COMPLETION OF APPLICATION DOES NOT GUARANTEE APPROVAL. THE CITY OF AUBURN HILLS RESERVES THE RIGHT TO DENY APPLICATIONS IF IT IS DEEMED IN THE BEST INTEREST OF THE CITY.**