



AUBURN HILLS

1899 N. Squirrel Rd.
Auburn Hills, MI 48326
www.auburnhills.org



Dear Business Owner/Manager,

In December of 2003, the City of Auburn Hills adopted Ordinance No. 895, 'Hazardous Materials Management Plan,' to assist the Fire Department in meeting the requirements of the Michigan Occupational Safety and Health Administration (MIOSHA) Firefighter Right-to-Know Act.

Section 14i of MIOSHA, Act No. 154, P.A. of 1974, as amended, requires that each fire chief prepare and disseminate to each firefighter information on facilities within their jurisdiction that use or produce hazardous chemicals. There are no exceptions based on the quantity of the chemical at the site. The purpose of this act is to ensure firefighter safety.

The Hazardous Material Management Plan otherwise known as a Site-Specific Plan includes several major elements per the City's ordinance;

Ordinance 17-895, major elements of the HMMP include: general facility information, emergency notifications, facility evacuation information, hazardous material operating procedures and secondary containment, chemical inventory, standard operating procedure for spill cleanup, and floor plan and site plan of the facility.

In order to be compliant with City and MIOSHA regulations, we are sending you Site Specific Plan Forms that are to be completed and returned promptly to the Fire Department. If you have filled out a Site Specific Plan in the past, you are receiving this because the copy of your plan that we have on file is more than five years old. If you are receiving these forms for the first time, it is because your business manufactures, uses, or stores a hazardous chemical at a level that exceeds the thresholds set by MIOSHA and the Fire Code, according to the most recent Hazardous Materials Survey that you submitted to our Department.

We are requesting that the Site Specific Package be completed and returned to us within thirty (30) days of you receiving it.

If you should have any questions concerning this, please contact Inspector Fred Solomon at (248)364-6757 or Inspector Josh Boyce at (248)364-6753.

Thank you,

Ellen Taylor,
Fire Chief